

STAFF COUNCIL MINUTES SEPTEMBER 24, 2008

The WKU Staff Council met on September 24, 2008 at Diddle 2015. Those present were Cassandra Bailey, Tammi Beach, Diane Carver, Larry (Tex) Currington, April Gaskey, James Kennedy, Cheryl Lewis-Smith, Sherry Merklings, Jennifer Ragan, Angela Robertson, Darrel Saalwaechter, Tamela Smith, Retha Spinks, Tammy Spinks, Shannon Ward and Mike Young.

Angela Robertson, Chairperson, met with the Administrative Council concerning the 2008 Staff Survey. They recommended a new item to specify in which division the person worked and taking out gender and age. When the Survey Committee meets they will take this recommendation and any new issues into consideration.

The President picked Sherry Merklings from the Staff Council to be a member of the Parking and Transportation Committee. The article in the Herald concerning busing was talked about. Angela said she would try to meet with Jennifer Tougas to discuss this issue.

A new committee for Sustainability has been created. This committee will have 12 members. The committee will lead WKU to be a "green" campus. Angela was asked to have a Staff Council member be on the committee. Tammi Beach was recommended to be on the committee.

James Kennedy was approached concerning the stipend employees can receive when receiving a certification. Currently the maximum is 3 times. Angela Robertson said she would meet with Tony to discuss this issue.

Jennifer Ragan said someone has asked her about reimbursement for traveling around town for the department. Other members stated that a travel form should be filled out if the amount is \$10.00 or greater. It was recommended that staff members should read the policies concerning travel at the following web page <http://www.wku.edu/Dept/Support/FinAdmin/Travel.htm> or contact the Office of the Controller with question 745-5327.

James Kennedy found an advertisement that had a WKU logo. He is going to bring this up to Tom Meacham and/or Deborah Wilkins.

Tamela Smith, Staff Regent, said she will be meeting with other Staff Regents in the state.

Angela stated that the Fall Break Brunch will be held at DUC at the Fresh Food Company on Thursday, October 2, 2008. Scooter Davis will be the master of ceremonies. Diane Carver has contacted the Events Planning Department for the staging. A table will be set up outside the door of the Fresh Food Company to take up the door prize forms and to give a ticket to each staff with a WKU ID. The staff will then enter the Fresh Food Company and give the ticket to the cashier. The food will be served from 9:00 to 10:30. Coach McDonald will make a few comments. The Staff Excellence Awards will be given out and there will also be a dance contest. Diane Carver, Secretary has emailed the Staff Council the Fall Break Brunch brochure to review. A few revisions were specified. She will email the brochure the afternoon of September 24th and mail a brochure to everyone in facilities. President Ransdell has stated Thursday, October 4th and Friday, October 5th to be Casual Day. All door prizes received needs to

be marked with who donated the items before bringing to the Fall Break Brunch. Parking will be available in PS 2, the new parking structure. The Staff Council will need to be at the Fall Brunch by 7:30 a.m. with our red shirts on.

Respectively Submitted by
Diane Carver, Secretary