

the Western Normal Districts and that the State be made a common territory for all the Normal Schools.

The Board then adjourned.

Matthe M. McLean
Secretary

McHenry Rhodes
Chairman

Minutes of Board Meeting

April 17, 1924.

The Board of Regents met in the office of President Cherry. Present, Regents R. E. Cooper, Vice President of the Board; Sterret Cuthbertson, Local Regent, and State Superintendent, McHenry Rhodes, Chairman.

The minutes of the two previous meetings were approved. President Cherry read his report which was heard with interest. Upon motion of Regent Cuthbertson seconded by Regent Cooper it was unanimously voted that as soon as the finances of the school will warrant it the treasurer, Mr. Nahn, be authorized to assume the note for cattle and pay the same out of the general funds of the institution, the amount being \$1900.

Upon motion of Regent Cuthbertson seconded by Regent Cooper it was unanimously agreed that the note issued to Dr. J.W. Fitts for \$500.00 for the purchase of hogs should be paid as soon as the funds of the institution will permit.

The local Regent, Mr. Sterrett Cuthbertson, was authorized to renew the option on the lease for certain property in Jonesville for \$420.00 or less.

Upon motion of Regent Cooper seconded by Regent Cuthbertson, it was unanimously agreed to continue the rental of the tract of land needed by Mr. Ford for demonstration purposes.

The Board approved the conduct of the commissary department and agreed to continue its operation.

It was agreed upon motion of Regent Cooper with a second by Regent Cuthbertson that President Cherry and the local Regent be authorized to purchase coal for the institution for the coming year.

The erection of the school building was then discussed, and a committee of President Cherry, Dean Gamble and Regent Cuthbertson was instructed to get in touch with a half dozen or more architects both in and out of the state. President Dr. C. Gamble, the Dean, and Regent H. E. Cuthbertson were also present.

for the purpose of securing suggestions as to the type of building, ornamentation, and location of the building, and to report at the next meeting of the board of Regents. Motion made by Regent Cooper and seconded by Regent Cuthbertson. Passed unanimously. The following architects were mentioned as possibilities: Shopbell--Evansville, Indiana; Wm. B. Ittner, St. Louis, Missouri; W. B. Hussandra, Chicago, Illinois; Webber Bros., Newport, Kentucky; Architect of Community Building at Peabody College, Nashville, Tennessee.

The Board approved the establishment and conduct of College Heights postoffice.

Upon motion of Regent Cuthbertson with a second by Regent Cooper it was unanimously agreed that the State assume payment of the note on the Library building as soon as practicable.

The question of water rent was discussed and explained by Regent Cuthbertson. The disposition of the matter was postponed until the next meeting of the Board of Regents.

Upon motion of Regent Cooper with a second of Regent Cuthbertson it was unanimously agreed that the treasurer should be authorized to borrow from the bank or banks a sum of money not to exceed \$75,000.00 to be used in meeting the current expenses of the school, the same to be paid out of current funds to be collected between now and June the 30, 1925.

Regent Cuthbertson was authorized to release the liens on lots on the Normal Boulevard, heretofore sold by the State to individuals.

Upon motion of Regent Cooper with a second by Regent Cuthbertson the faculty list as submitted and recommended by President Cherry was unanimously approved.

Upon motion of Regent Cuthbertson seconded by Regent Cooper, Dr. H. H. Cherry was authorized to employ the faculty as submitted and to make such changes in a financial way together with such additions in the faculty as he finds necessary in order to continue the successful work of the school.

Miss Anna Lee Davis was given leave of absence without pay for one year. Other requests for leave of absence will be acted upon at subsequent meetings of Board.

A resolution was adopted requesting Mrs. John Gilmour and Judge J. P. Haswell, members of the Board, who will retire at an early date, to furnish the Board with photographs for the purpose of enlarging and placing in the office of the President. The motion was made by Regent Cuthbertson and seconded by Regent Cooper and unanimously adopted.

At this point in the meeting Regent J. P. Haswell, Regent, arrived and lunch was served to the members of the Board in the office of the President. Dr. G. C. Gamble, the Dean, and Judge H. H. Denhardt recently appointed to become a member of the Board in June, were also present.

ordered to be incorporated in the minutes!.....

00.000, 87	1581	8181-1581	15	15
00.000, 87	1581	8181-8181	15	15
00.000, 87	0771	7181-0771	15	15
00.000, 87	1781	8181-1781	15	15
87.588, 801	8041	8181-8041	Bowling Green, Kentucky,	15	15
84.588, 881	8881	0811-8881	April 16, 1924.	15	15
85.088, 881	8881	1581-0881	15	15
83.717, 881	8181	1581-1581	15	15
74.000, 87	8881	1581-8881	15	15

Messrs McHenry Rhoads,

J. P. Haswell

R. E. Cooper

Sterrett Cuthbertson.

Mrs. Jno. Gilmour.

Members of Board of Regents, Western Normal and Teachers College.

Esteemed Friends:

The Western Normal and Teachers College is really enjoying an unprecedented success. The attendance is large, the quality of student of the finest type, and the character of work of a most earnest nature. It will be interesting to you to know that a great majority of our students are doing work in the college field. The high school graduates of the state are entering the institution in large numbers. There will be at least seventy in the first A.B. graduating class which will occur at the end of the present semester. A large class is developing for 1925. More than two hundred will receive their Life Certificates from the institution during the present year. In addition to the above, the general attitude of the students and the morale of the Hill exceeds anything we have experienced in the past. These things have been accomplished, notwithstanding the physical conditions under which we have worked. It has been necessary under the present terrific congestion to use every room in the three buildings of the barracks for classroom purposes, and to provide in other ways for teaching places. The large number of students in attendance has made it necessary to economize in every possible way, in order to carry on the institution, and, at the same time, avoid large deficits.

In order that you may have some idea of the growth of the institution and the amount of money received from the State for special and current purposes, I am submitting the following:

Number of DIFFERENT		Amt. Received each year
STUDENTS enrolled for		for current expenses.
first seven months.	January 1907 to July 1907	682 \$20,000.00
Number of DIFFERENT		
STUDENTS enrolled for		
Scholastic year of	1907-1908	1024 20,000.00
" " " " " " " " " " " "	1908-1909	1140 50,000.00
" " " " " " " " " " " "	1909-1910	1140 50,000.00
" " " " " " " " " " " "	1910-1911	1326 50,000.00
" " " " " " " " " " " "	1911-1912	1552 50,000.00

Scholastic year of	1912-1913	1660	50,000.00
" "	1913-1914	1707	75,000.00
" "	1914-1915	1665	75,000.00
" "	1915-1916	1821	75,000.00
" "	1916-1917	1770	75,000.00
" "	1917-1918	1241	75,000.00
" "	1918-1919	1408	106,982.75
" "	1919-1920	1559	123,893.49
" "	1920-1921	1834	139,330.28
" "	1921-1922	2616	131,717.58
" "	1922-1923	2382	174,900.47

The above does not include the students in attendance at the Training School and Junior High School and the 897 students who are taking work by Correspondence.

The original act creating the Western Normal and Teachers College provided a special appropriation for furniture, etc., amounting to 5,000.00

A special appropriation for capital improvement was made in 1908 amounting to 150,000.00

A special appropriation for capital improvement was made in 1920 amounting to 150,000.00

In addition to the above the State assumed the unpaid amount of a bonded indebtedness assumed by the State in 1912 to the extent of 80,000.00

The above shows that during a period of seventeen years the State of Kentucky has made special appropriations for buildings, grounds and all kinds of capital improvements to the extent of only \$385,000.00 during which time the institution has enrolled more than 27,852 students.

The present scholastic year is not included in the above, notwithstanding it promises to be the most outstanding and successful in the experiences of the school. No single student is counted twice in the above estimate.

F I N A N C I A L

We give below the estimated receipts and expenditures from April 7, 1924 to June 30, 1924. This statement includes every outstanding obligation including the refrigerating plant installed in Potter Hall, the heating plant installed in Cabell Hall, the construction and equipment of the magnificent Rural School Building, and all other items. The only items it does not include are of a special nature and are mentioned elsewhere in this report. It will be seen from the following statement that at the opening of the next fiscal year, there will be a deficit of only \$4756.10. Miss Schneider believes that even this will be wiped out, as the estimate was made with a view of making the deficit more, rather than less than the amount herewith.

00,000.00	8381	1191-0191	"	"	"
00,000.00	8381	1191-1191	"	"	"

ESTIMATED RECEIPTS AND EXPENDITURES.

April 7, 1924 to June 30, 1924.

Receipts

Cash--American National	\$ 444.56
Cash--Citizen National	118.89
Federal Board Tuition	51471.38
State Treasurer	2358.00
J. Whit Potter Hall	2640.00
Laboratory Fees	150.00
Incidental Fees	500.00
Misc	500.00
Training School Fees	900.00
Correspondence & Extension	1500.00
Rents	500.00
Total	61,082.83

Expenditures

Accounts Payable	8838.93
Salaries 3 months	51000.00
Current Expenses 3 months	6000.00
Total	65,838.93

Deficit June 1924 to June 30, 1924 \$4,756.10

CULINARY DEPARTMENT

I am giving below a statement of the Culinary Department. This department is now under the management of Miss Mildred Reynolds, a highly trained institutional woman of fine qualities and executive force. Miss Reynolds spent four years in the University of Wisconsin, pursuing a special course in her field of work.

The statement shows the receipts and expenses from February 6th to April 8th.

RECEIPTS AND EXPENSES OF BOARDING HOME

From

February 6th to April 8th.

Feb. 6-26	340 students @ \$4.00 for 3 weeks	\$4080.00
	600 extra meals @ .35	210.00
	Students' Party	66.16
	Peabody Luncheon	8.03
	Training Table	45.00
Feb. 26-April 8	320 students @ \$4.00 for 8 weeks	7680.00
	Basketball Tournament	194.75

Total Receipts

12283.93

Expenses

Food Supplies Feb. 6 - 12	\$ 822.45
" 13 - 19	871.67
" 20 - 26	1055.88
" 27 - March 4	860.19
Mar. 5 - 11	870.84
" 12 - 18	838.01
" 19 - 25	968.10
" 26 - April 1	964.44
April 2 - 8	914.74

Total Food Supplies for 9 weeks	8166.32
Labor 9 weeks	1382.07
Coal 9 weeks @ 25.00	225.00
Lights 9 weeks @ 5.00	45.00
Laundry	110.89
Miss Reynold's Salary	312.50
Cole	50.52
Refunds	67.00

Total Expenses

\$ 10359.30

Profit

\$ 1924.63

\$ 8434.67

During this period we spent \$456.10 for dishes and repairs which has not been deducted from the above profit. After deducting this amount there will still be a profit of \$1468.53 which is an average of \$163.17 per week.

DAILY MENU

I am giving below a statement of the menu served for one week at Potter Hall. It might be interesting to the Board to look over the menus served for one week at Potter Hall. I submit the following:

Wednesday April 2, 1924.

BREAKFAST

Oranges
Rolled Oats
Biscuits--Butter

Preserves
Coffee

DINNER

Baked Ham
Candied Sweet Potatoes
Creamed Carrots & Peas

Corn Bread
Butter
Pineapple Ice

SUPPER

Macaroni & Cheese
Slaw
White Muffins--Butter

Milk
Cake
Apple Sauce

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Thursday April 3, 1924.

BREAKFASTStewed Peaches
Cream of WheatBiscuits--Butter
CoffeeDINNERRoast Beef--Gravy
Oven Browned Potatoes
Stewed PeachesCorn Bread
Butter
Bread-Pudding
Canned PeachesSUPPERHam Omelet
American Fried Potatoes
Muffins--ButterMilk
Canned Peaches
Cold Sliced Ham
Baked Hash

Friday April 4, 1924.

.4881 .5 11724 24124

BREAKFASTGrits
Poached EggsBiscuits--Butter
CoffeeDINNERRoast Veal--Gravy
Dressing
Head Lettuce SaladBread
Butter
Cocoanut Custard
Baked Potatoes
String BeansSUPPERCottage Cheese
Baked Hash
Vegetable SaladBread
Butter
Canned Apricots
Cold Sliced Ham
Baked Hash
Canned Peaches

Saturday April 5, 1924.

BREAKFASTOranges
HominyBiscuits--Butter
CoffeeDINNERSpanish Steak Creamed
Mashed Potatoes
AsparagusCorn Bread
Butter
Fruit Jello
Browned Potatoes
Creamed OnionsSUPPERPotato Salad
Cold Sliced Ham
MustardBread--Butter
Milk
Canned Peaches

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Sunday April 7, 1924.

BREAKFASTCream of Wheat
Toast--ButterPreserves
CoffeeDINNERRoast Chicken--Gravy
Dressing
Mashed Potatoes
Tomato SaladRolls
Butter
Coffee
Ice CreamSUPPERBoiled Rice
Bread
ButterPickles
Cookies
Cocoa

TBAVIAHE

Monday April 7, 1924.

BREAKFASTOranges
Rolled Oats
Biscuits--ButterPreserves
CoffeeDINNERIrish Stew
Baked Potatoes
String BeansCorn Bread
Butter
Rice PuddingSUPPERCold Sliced Ham
Creamed Potatoes
Muffins--ButterMilk
Canned Pears

TBAVIAHE

Tuesday April 8, 1924.

BREAKFASTCream of Wheat
Scrambled EggsBiscuits--Butter
CoffeeDINNERRoast Beef--Bravy
Browned Potatoes
Creamed OnionsCorn Bread
Butter
Mince Meat PieSUPPERPork & Beans
Baked Hash
Boston Brown BreadButter
Milk
Canned Pineapple

THE BOOKSTORE

The Board will remember that the bookstore was a child of necessity. It was not established until after the bookstores of Bowling Green refused to handle the books for the public school and the institutions of the city. At the time of opening the Student's Cooperative Bookstore, the Board loaned the bookstore \$1700, all of which has been returned to the State in full. The bookstore is now able to finance itself. I give below a very interesting statement showing the present condition of the store. Under a resolution in a former meeting, the store was donated to College Heights Foundation and is now being run by the students for that patriotic organization. The statement below was made January 1, 1924. The statement which will be made at the end of the present fiscal year will show a large increase in the assets shown in the statement below.

BOOKSTORE REPORT JANUARY 1, 1924.

ASSETS

Cash on hand \$89.85
 Less overdrafts at Bank 14.86 \$54.99
 Inventory (Books & Supplies) 9246.61

Accounts Receivable

Gov. Students (Regular) 879.02
 " " " 1919.87
 " " (Vo.) 132.71
 Normal " 430.69 3162.29

EQUIPMENT

Cash Register 225.00
 Safe 75.00
 Adding Machine 125.00
 Paper Punch 10.00 435.00

Total Assets

12898.89 Net Profit to Date 9225.00

Less Profit Shown 8/18/23 8235.02

Profit since Aug. 18, '23 989.98

The above profit is for a period of 3½ months, which is an average of \$238.85 per month. The average profit for last year was \$247.52 per month.

In this report we have charged all salaries but have not charged anything for heat, light and office space used.

THE FEDERAL VOCATIONAL BOARD

We give below a statement covering the receipts and expenditures of the Federal Board from the beginning of its activities with this institution January 1919 to June 30, 1924.

FEDERAL BOARD RECEIPTS AND EXPENDITURES

January 1919 to June 30, 1924

Tuition Collected
 Jan. 1919 to June 30, 1922 11899.89
 July 1922 to June 30, 1923 5092.42
 July 1923 to Dec. 31, 1923 40849.69
 (Bills for tuition that have been submitted to the Bureau but have not been paid)
 Regular tuition 20728.96
 Itinerant Instruction 18650.00
 Incidental Fees 881.77
 Laboratory Fees 83.00

Estimated receipts from Feb. 1924 to June 1924

Tuition 11513.00
 Itinerant Instruction 12120.00
 Incidental Fees 210.00

Total Receipts 164878.34

Less books furnished

Net receipts 12090.51

\$152,788.83

Expenditures

Jan. 1919 to June 30, 1922 17042.59
 July 1922 to June 30, 1923 26778.27
 July 1923 to March 31, 1924 22949.95
 Itinerant expenses
 February, 1923 to June 30, 1923. 2898.39
 July 1923 to March 31, 1924 9965.32
 Estimated expenses for regular work from 4/1 to 6/30/24 7500.00
 Estimated expenses for Itinerant work from 4/1 to 6/30/24 6000.00
 Depreciation on 5 cars 6 mos. 1350.00
 Office Equip. & Supplies 16 mo. 480.00
 Office space 2½ yrs. @ \$50.00 1500.00
 Depreciation on 2 cars for 11 mos. 600.00
 2 Typewriters 160.00

Total Expenditures

97,022.02

Net Gain

55,766.21

In this report I have included the salaries of all of the teachers in Agriculture Department, namely; Ford, Laudermilk, Hrudka, Lindow, Theophilus, Freeman, Lancaster, Hunter, Taylor, Myers, Clark, Charles Taylor, Edens, Broyles, Bryant, Warren Maden and Missess Moody and Phillips. Had it not been for the Federal Board work, it would have been necessary to have had at least three teachers in the Agriculture Department. The salaries of of three teachers for this period would not have been less than \$20,000.00. This added to the net gain, \$55,766.21, will make \$75,766.21.

During this period, we have placed on the farm a Creamery building, Dairy Building, hog and poultry houses, two small dwellings and a slaughter house, valued at \$8,150, and machinery and equipment valued at \$1917.50 making a total of \$10,067.50, which could be charged to the Federal Board and we would still have a gain of \$65,675.71.

In addition to the above net earnings, the Veterans Bureau has furnished instructional equipment in excess of \$4000.00.

SPECIAL STATEMENT CONCERNING LIVE STOCK, EQUIPMENT, OUTSTANDING ACCOUNTS, OPTIONS, ETC.

I respectfully submit the following report on live stock account and farm leases.

In December 1922 four men, H. H. Cherry, J. R. Alexander, M. C. Ford, and C. A. Laudermilk made a note for \$2400.00 the funds to be used in the purchase of pure-bred cows for the institution, there being no other funds available. This was done on Mr. Potter's advice. These cows, seven in number, were placed in the herd at average cost of \$306.00, this cost included transportation, insurance, etc. Two cows have died on which \$600.00 insurance has been collected. There are now five of these cows in the herd. In addition there are two pure-bred Heifers one year old and three bull calves and one pure-bred heifer.

Summary

Present Value

Five cows @ \$300.00	1500.00
Two heifers @ \$150.00	300.00
One heifer @ \$100.00	100.00
Three bull calves @ \$50.00	150.00
Calves sold \$50.00	50.00
Note due Amer. Nat'l Bank	1900.00

Milk from 5 cows (Net)

Net Gain

60,000.00

200.00
600.00
800.00

This herd of pure bred is indispensable as our grade cows are now getting old and the pure breeds will take care of our replacement. It was also necessary that these cows be added to provide adequate stock for class work for Veteran Trainees. In fact, the U.S. Government demanded this equipment.

I recommend that the institution authorize the payment of this note.

II. Hogs purchased from Dr. J. W. Pitts for CLASS WORK and breeding purposes.

Feb. 1923. The Commission has advised that the work of the institution is to be carried on by the Commission.

Present value of the work of the institution is to be carried on by the Commission.

Aged cow, \$150.00

Young herd, \$150.00

Bear, \$50.00

4 cows (1 yr. old), \$200.00

Gain, \$250.00

Gain, \$250.00

I recommend that the institution authorize the payment of this amount. THIS PURCHASE WAS MADE NECESSARY BECAUSE OF THE VOLUME OF VETERAN BUREAU WORK.

III. The institution now has under lease and option the Bailly property in Jonesville. This property consists of House and lot. The price agreed to is \$2400. The property is on the south side of the Russellville Pike and should be purchased to clear this side for school purposes. If this purchase is made there will remain two pieces of property up to the cross road, one the property of Cox and the other the property of Bob Taylor (vacant lot). By exchange for frontage on opposite side of road on Chas. Cole property (owned by us) these last named properties can be cleared. I think the Board should study this proposition.

IV. The limited land available for cultivation this year on the Farm makes relief imperative if the farm is to make money on its operations. It will also be impossible to continue the Veterans Bureau program as proposed by the Bureau without more land to cultivate.

The institution can secure a two-year lease on the 50 acre tract of H. J. Miller for \$600. This tract is located on the Nashville Pike at Potter Bible College. Net returns will be more than double the rental charge as all of this land will be under cultivation for this year. Team and tools now available will cultivate this additional land without added cost. A small outlay for labor will be needed.

Summary:

- | | | |
|--|---------|---------|
| I. Close cow account | 00.0001 | 00.0001 |
| II. Close hog account | 00.0002 | 00.0002 |
| III. Close option on Bailly property | 00.0003 | 00.0003 |
| IV. Make one year rental contract on H. J. Miller tract (imperative) | 00.0004 | 00.0004 |

Estimated net income Veterans Bureau

Year 1924 ~	00.0005	\$25,000.00
" 1925	00.0006	15,000.00
" 1926		5,000.00

The above named items can all be carried out of the net income of Veteran Bureau work. They are essential to the success of the work.

THE COLLEGE HEIGHTS COMMISSARY

The Commissary was organized with a view of assisting self-reliant men and women of limited means to reduce their expenses while in school, and in this way to extend their term and acquire a more efficient preparation for life's work. There are many married men and women in the institution, as well as others who are doing light housekeeping. The Commissary under no conditions sells to anyone except those connected with the institution. A very small per cent is assessed on the sale of an article. It is the purpose of the institution to keep the profit just as low as possible. The Commissary is really helping many a worthy student to secure an education, who would not otherwise, be able to do so. I regard it as a just and fundamental movement and one worthy of support of all citizens who are interested in seeing students of limited means secure an education. I give below a financial statement of the Commissary covering a period from September 27, 1923 to January 1, 1924.

FINANCIAL STATEMENT OF THE COMMISSARY

00.000.0000

From

JANUARY 1, 1924

September 27, 1923 - January 1, 1924.

ASSETS

Inventory, Jan. 1, 1924

1051.89

Accts. Receivable

689.96

Cash on hand

845.00

\$2086.85

LIABILITIES

Accounts payable

1374.69

Note due school

415.00

1789.69

Net Profit\$-300.76

The salary of Mr. Harrison and his two assistants has been included in the above statement. The profit shown will fully cover expense for light, room and other things.

ESTIMATED BUDGET FOR FISCAL YEAR ENDING JUNE 1925

We give below the estimated income and expenditures for the fiscal year 1925-1926. I have attempted to build this budget upon the minimum income of the institution. I am sure the income will be larger than the amount indicated in the budget below and that we will run no risk under the operation of the new law, in endorsing the budget herewith. The items in the budget given below have been carefully studied and have been made upon the most modern and recent study of school budgets:

Estimated income fiscal year 1924-1925.

Incidental Fees	15,000
Music Tuition	4,000
Training School Fees	4,000
Extension Department	
profit	2,500
Profit on rental	3,000
Laboratory fees	3,500
State Treasurer	200,000
Federal Board profit	18,000

Total Estimated Income

\$250,000.00

Estimated Current Expenditures fiscal year 1924-1925.

Administration	20,000
Instruction	135,000
Maintenance	42,500
Operation	15,000
Auxiliary Agencies	35,000
Fixed Charges	2,500

Total Estimated Expenditures \$250,000.00

THE GENERAL ASSEMBLY

The late General Assembly of Kentucky appropriated \$200,000 for a Training School and Classroom building, \$100,000 payable as building progresses, payments beginning the first of July, 1924, and \$100,000 payable as the building progresses beginning July, 1925. The payments will be made either in cash or interest bearing warrants. This puts the institution in a position to begin at once the construction of the building. Of course, the initiative looking towards the character of the building to be constructed, the location, the architect and other preliminary movements should be taken at this meeting of the Board.

In addition to making an appropriation of \$200,000, the General Assembly increased the current expenses of the institution through the enactment of new Revenue Laws.

THE AD VALOREM AND INTANGIBLE PROPERTY TAX

Under this classification the law makes a millage appropriation to the four State Normal Schools, located at Bowling Green, Richmond, Morehead and Murray. The total amount received by each institution from this source is indefinite at this time.

Bowling Green will receive 29.51%

Richmond " 26.08%

Murray " 22.33%

Morehead " 22.33%

of the total amount produced under the new law for the four white Normal Schools. Judge Ramey Wells estimated that Bowling Green would receive \$159,000 under this apportionment. However, this amount may be considerably less as the law has not been tried out and no one can tell at this time what will be the amount coming to Bowling Green.

THE INHERITANCE TAX

A new and progressive inheritance tax law was enacted by the last General Assembly that is certain to finally produce splendid results. The following apportionments have been made under this law:

The General Fund will receive	8/16 of the inheritance tax
The State University will receive	4/16 " " "
Bowling Green or the Western Normal will receive	3/16 " " "
Richmond or the Eastern Normal will receive	1/16 " " "

I regard this arrangement as an optimistic one as the inheritance tax was increasing rapidly under the former inheritance tax law and will increase much faster under the new. Mr. Marshall of the Tax Commission estimates that the minimum amount Bowling Green will receive from the inheritance tax will be \$80,000 and it may reach \$125,000 annually. The institution enjoys unusual opportunities under the new inheritance law. If it had been operating under this law at the time the Bingham Tax came into existence, it would have

received from this source alone \$581,000. The number of large estates that are now being closed are much more numerous than during former days and are sure to increase in number and in amount in the future.

THE PHYSICAL PLANT OF COLLEGE HEIGHTS

By studying pages one and two of this report, you will find that during the first seventeen years of the life of the Western Normal and Teachers College, only \$388,000 was appropriated for buildings and all kinds of capital improvement and that the current per capita appropriation for maintenance was but little over one-third of the average amount appropriated on a per capita basis to the institutions throughout the United States. With this small special appropriation for capital improvement, and with the abnormally small amount for current expenses, the institution has been able to develop the physical plant that is approximately worth \$900,000 and has been able to give instructional work that has caused the school to stand out as a commanding success. These things have been accomplished, however, at the cost of blood and hardship. The task has been too hard. With proper support the institution would have been able to accomplish a more effective service and make its influence more far-reaching. This achievement has not only come about through the patriotic efforts of the State, but through the sacrificing service of the student-body, that has given many thousand dollars toward the development of the Hill during the past seventeen years.

THE BOND ISSUE FOR ROADS, SCHOOLS, ETC.

I think it is generally understood that neither the President nor any member of the Board of Regents, or any one else connected with the institution was consulted prior to the press announcements of the Bond Issue. The Bond issue submitted to the General Assembly gave \$2,000,000 to the four white Normal Schools of Kentucky and \$1,000,000 to the Negro Normal School. The bill that passed the House apportioned the \$2,000,000 to the four white Normal Schools, equally or gave \$500,000 to each white Normal School.

The proposed Bond Issue will not provide for the future physical needs of this institution or complete the proposed plant. Below is given a budget showing what will be necessary in order to finish the physical plant of College Heights. This amount will be required in addition to the \$200,000 appropriated by the last General Assembly.

Painting and pointing Administration Building, additions and improvements on present building.....	14,500
Gymnasium Building, equipment, construction of bleachers, excavating and grading athletic field.....	175,000
Lighting, Heating and Power Plant.....	205,000
Library Building and Equipment.....	100,000
Construction of drives, roads, concrete walks, concrete steps, retaining walls, landscaping, etc.....	45,000

Permanent equipment for laboratories, apparatus for physical Education, Manual Training equipment, lockers for different departments, etc..... 40,000

A wing of the Girls New Dormitory which was left uncompleted on account of lack of funds, and the construction of porches at the front, which were left uncompleted..... 90,000

Eight Student-Cottage Dormitories..... 80,000

Students' Health Building, Hospital and equipment..... 80,000

Science Building..... 100,000

Boys' Dormitory..... 243,000

Social and Religious Building..... 75,000

Construction of Rural Buildings, laboratories for rural work and proper equipment for same..... 35,000

Total amount needed for completion of Physical Plant \$1,232,500

THE COLLEGE HEIGHTS FOUNDATION

The College Heights Foundation is a patriotic organization organized in the interest of popular education. It is incorporated under the laws of Kentucky and is now in operation and functioning in a most effective way. It has an elegant office, modernly equipped and organized in Cabell Hall.

At a joint meeting of the Board of Regents of the Western Kentucky State Normal School and Teachers College, and the Directors of College Heights Foundation, Mr. R. H. Seward was elected Secretary at a salary of \$1800.00 annually. It was agreed at this joint meeting that \$1200.00 of Mr. Seward's salary be paid by the Western Normal and \$600.00 by the College Heights Foundation.

J. R. Alexander, Mrs. H. R. Matthews, H. H. Cherry, M. M. Logan, and C. U. McElroy constitute the executive Committee. Mr. Alexander is Chairman and Mr. McElroy is Vice-Chairman.

It shall be the duty of the Executive Committee to pass upon the eligibility of all applicants for loans, to take notes for all loans granted, and under the general supervision of the Board of Directors, to manage and control the funds which the said Corporation may receive in gifts and donations, and to perform such other duties as may be required by the Board of Directors, or the By-laws of the Corporation. The Committee shall report its action to the Board of Directors.

300,000 ** All the efforts of the Foundation are made in the interest of popular education and for the advancement of the student life of College Heights. The institution will be the beneficiary of all that it successfully does. By reading the Articles of Incorporation the members of the Board will find that every effort made by the Foundation is an effort to advance the Hill.

Three prominent objectives are set forth in the Articles of Incorporation of the Foundation. We give a synopsis of them herewith:

1. Its purpose is primarily to create a fund derived from voluntary gifts whereby all worthy and deserving students of the Western Kentucky State Normal School and Teachers College may be aided and assisted in their efforts to obtain an education, but who are unable to meet the necessary expense, its purpose being to help all who are willing to help themselves, by loaning them money from the fund, but who are not willing to accept charity.
2. Stimulating interest in and aiding in the construction of a group of memorial buildings in memory of the boys who gave their lives for freedom.
3. The creation of a fund to be invested in safe and interest-bearing securities, the interest on this fund to be used for creation of scholarships and providing for the emergency needs of the institution.

The Board of Control of the Foundation is composed of the following outstanding citizens of Kentucky: J. R. Alexander, Mrs. H. R. Matthews, Julian Potter, C. U. McElroy, Lewis C. Humphrey, Mrs. Alvin T. Hert, S. Thurston Ballard, M. O. Hughes, M. M. Logan, Carl D. Herdman, R. P. Green and H. H. Cherry.

Approximately \$125,000 have already been subscribed to the Foundation, notwithstanding the fact that no active campaign has been inaugurated. This campaign will be continuous. It will go on from year to year, stimulating the philanthropic spirit and adding to the funds and to the service of the Foundation.

The very best students of the institution are taking advantage of this opportunity. For example, thirty students who will receive their A. B. Degree in June have taken advantage of the opportunities offered by the Foundation. Students from the lowest academic advancement to the highest, are being benefited by it. All of these students will teach in Kentucky and, as a result, the childhood of the State will be the beneficiaries of the more abundant life because of this effort and because of the patriotic donations made by the donors.

The Foundation did not begin operation under the Articles of Incorporation until September 27, 1923. It has already, however, enabled 110 students, who are now in school, to continue their work until they finish a regular course, or until they can secure such preparation as will enable them to secure a certificate and in the future finance their own education and return to the Foundation the amount loaned to them. The number of students assisted by this benevolent effort will exceed 200 before the end of the fiscal year, notwithstanding the fact that the Foundation has been in operation only about seven months.

It will be interesting to know that more than 2000 students have already made donations. Many citizens of means who have not attended the school are interested and are making contributions. In addition to the above, the citizenship of Bowling Green and Warren County is interested and is making liberal contributions and are formulating a program to raise \$100,000 during the next five years.

An effort is being made by the seventy members of the A.B. Class to raise \$10,000 during the next five years. All of the other college groups, as well as the secondary group, are organizing similar movements.

CORRESPONDENCE AND EXTENSION DEPARTMENT

The Regents will excuse me for introducing this Department at this place in the report. It should have been made with the report of other Departments, but I did not receive it in time to give it in regular order. There is no one thing of more real value to the institution than the Extension Department. There are now 897 students doing work by Correspondence. The Extension Department offers them an opportunity to work off a stated number of credits on regular courses of study. This enables them not only to advance their education, but to pay for it at a less rate than it would cost otherwise. Below we give a statement of the receipts and expenditures of the Department during a period extending from July 1, 1923 to March 31, 1924.

FINANCIAL STATEMENT OF DEPARTMENT

July 1, 1923 - March 21, 1924.

Total Receipts 6,437.00

Expenses

Salaries

3,265.52

Traveling Expenses

226.18

Office Supplies 9 mos. @ \$30.00

270.00

Total Expenses

3,761.70

Profit 9 mos.

2,675.50

THE POSTOFFICE

An arrangement has been made and has been in operation by which College Heights and the U.S. Postoffice Department have established a postoffice on the Hill. H. H. Cherry, as a result of the technical ruling of the National Government, was made postmaster of the sub-station. An arrangement has been made, however, by which Mr. Scott Robinson and Mr. Irvin H. Owen, two fine young men in school have assumed the responsibility of the postoffice, and are in this way paying their way through school. The Government entered a contract agreeing to pay at the rate of \$650.00 per year until the end of the fiscal year. This amount is divided between the two young men for the services they render. The business of the postoffice is tremendous. A study of its activities would be surprising. The Government has indicated its purpose to increase the appropriation and to do it in the new contract beginning with the next fiscal year. This arrangement became necessary as a result of a congestion in loss of letters and expense to the institution, in its effort to take care of the postal affairs without proper organization. The Government has been very kind in this matter. It has shown a real interest. Mr. Neighbors, the Postmaster of Bowling Green is largely responsible for bringing the Postoffice on the Hill into existence. He has shown a very fine spirit in the matter.

GENERAL SUGGESTIONS AND RECOMMENDATIONS

Frisbie and Bailey Halls located on Center Street, which belong to the Commonwealth and constitute a part of the old plant of the institution, are, on account of their location and condition, practically valueless to the institution. This, however, is valuable property that is not easily saleable. I believe the Board should take definite and specific steps toward selling this property with a view of turning the proceeds into a development of the plant on the Hill. The Board has heretofore authorized Mr. Cuthbertson and myself to do this, but we believe the matter should be discussed further, and a resolution recorded in the Secretary's book giving the local Regents authority to proceed with this proposition. It might be well to indicate a minimum price on the property. The property will not bring what it is worth, but it is practically valueless to the institution in its present location and condition.

The institution desires authority to employ such additional talent for the Summer School and for emergencies during the year as may be necessary. I think this authority already exists, but it would be well to authorize such a procedure at this meeting of the Board.

There is a note in the American National Bank amounting to \$4045.14 that the faculty stands surety for. This note originally amounted to \$6500.00. A part of it was paid off through student activities. The faculty stood surety for the note with a view of helping the student-body who did a vast amount of work and made many liberal cash contributions for the log house for the purpose of using it for student community activities, but afterwards loaned it to the State for a library on account of the school not being able to proceed without it. This is a beautiful and useful building that belongs to the State and is used by the State for public purposes. It has a permanent value and will render permanent services for the Commonwealth. I feel that the Board should authorize the payment of this note as soon as funds of the institution will permit.

The School has not paid any water rent to the City of Bowling Green since January 1922. The amount due at this time is \$1628.16. This item should be discussed by the Board and a recommendation made as to its disposition. It would be well for the Board to also discuss the water situation on College Heights. The local Regent will give information concerning the water needs on the Hill and the attitude of the City Government toward this proposition.

The Board should at this meeting authorize the local Regents and the President to borrow money not to exceed \$75,000. This is necessary in order to meet the current expenses of the institution and to pay the salaries of the teachers and other coworkers at the end of each month. It is hardly necessary to say that practically all of the income of the institution is collected from the State between the 18th of December and the first of March. While the institution will be able to meet all of its obligations at the end of the fiscal year, it, at the same time, is not able to meet the monthly current expenses on account of the nature of the payments by the State. Most all of the taxes are paid within a period mentioned above. This condition makes it necessary for the institution to borrow money at certain periods during the year.

The Commencement of the Western Normal and Teachers College will occur during the week beginning June 1st. Outstanding programs have been arranged for the week. The Hill is boosting a Get-Together meeting for Thursday, June 5th. It is

the purpose of the institution to make the day strong in the development of school unity and loyalty and to bring as many former students together as possible. Ex-Secretary of the Navy, Josephus Daniels will give the address to the graduates of the Teachers College on the evening of the Get-Together-Meeting. It occurs to me that it would be splendid ethics and a good thing to do, to have a joint meeting of the members of the old and new Board at this time. This will give individuals connected with the institution and others an opportunity to study the parts of the new proposed building, with a view of reporting the same in detail at this meeting.

GENERAL INFORMATION

It will be interesting to the Board to know that every waitress and student helper in the dining room and kitchen is a fine student who pays his or her way through school by rendering earnest and efficient service. Their availability and qualities help the institution to help itself and help the students to advance their desired education.

The Commissary which makes a small profit for the institution and which enables the institution to assist a large number of deserving men and women seeking an education to accomplish their educational ideals, and affords an opportunity to three students to be in school all of the time.

The postoffice is self-sustaining and, as I have said, removes a real expense from the institution, and offers an opportunity to three students to be in school, who would not otherwise be able to remain here.

The Bookstore which started out without anything, and which has, without cost to the State made many thousand dollars (as shown by the report herein) has enabled from three to four students to secure an education.

The Manual Training Department which has just recently equipped with its own labor the Domestic Science and Arts School with modern and attractive equipment, has taken over the responsibility usually assigned to a real carpenter of an institution of this nature. It has constructed many of the small buildings in the Village. It enables a very large number of students to remain in school who would otherwise be forced to return to their homes. The equipment recently constructed and installed in the Domestic Science and Arts School is worthy of your inspection. It cost about one-half of the amount it would have been necessary to pay a regular furniture company. The Manual Training Department desires to construct and equip, to the extent it is able to do so, the new proposed building. Mr. Smith the head of this Department who is an expert in his line, believes he can save the State much money. I believe his desire is worthy of consideration. At any rate it is rather interesting and in keeping with educational progress to encourage this program in our efforts to develop the Hill.

It would be difficult to estimate how many of our fine men and women through the opportunities afforded by the above organization and through opportunities offered on the farm, the dairy, the stores and homes in Bowling Green, are paying their expenses for an education.

PERSONNEL

Every effort on the Hill will fail unless we succeed in securing the right kind of personality to interpret and broadcast the principles and ideals of the more abundant democratic life. Our first duty is to employ only

those people who are by their qualification, their character and spirit of service capable of transmitting every dollar received by the institution from public and other sources into a dollars worth of real life. With this in view I have tried to use great care in making the following nominations. As far as I know, there is not an individual in the list from the bottom to the top who does not feel the responsibility of his position and who is not trying in a most earnest way to give the State a real service. I nominate the following as a part of the working corps of the institutions. I also give the salaries:

Name	Salary	Notes
H. H. Cherry	\$6000.00	Annually, 48 weeks
G. C. Gamble	5000.00	
A. M. Stickles	3800.00	
A. E. Kinnaman	3700.00	
M. C. Ford	3400.00	
F. C. Grise	3200.00	
A. C. Burton	3200.00	
M. A. Leiper	3200.00	
J. R. Alexander	3200.00	
L. T. Smith	2800.00	
H. C. Anderson	2800.00	
Gordon Wilson	2800.00	
C. A. Loudermilk	2800.00	
L. M. Hrudka	2600.00	
H. M. Yarbrough	2600.00	
H. O. Taff	2500.00	
Horace McMurtry	2500.00	
Bert R. Smith	2500.00	
Geo. V. Page	2500.00	
H. R. Matthews and Wife	2500.00	
C. W. Lindow	2400.00	
D. R. Theophilus	2400.00	
Mattie L. Hatcher	2500.00	
Gable Robertson	2300.00	
C. P. Freeman	2200.00	
L. Y. Lancaster	2200.00	
Lotta Day	2500.00	
J. H. Clagget	2100.00	
Mrs. T. C. Cherry	2100.00	
Elizabeth Woods	2100.00	
Sue Belle Mason	1920.00	
Ella Jeffries	2000.00	
Mrs. Nell Travelstead	2000.00	
Jean Culbert	2000.00	
Patsy Shobe	1800.00	
Ellice Prentiss	1800.00	
C. P. Morris	1800.00	
Nell Baynham	1800.00	
G. B. Craig	1500.00	
Ivan Wilson	1400.00	
Sue Howard	1500.00	
Geo. A. Hunter	1500.00	
J. Sterling Jackson	600.00	

15.00 per class taught
 820.00 (One-half paid by Bookstore
 (and one-half by U. S. Government)

Frank B. Strahan	1800.00	those people who are
Lorene Wilson	1250.00	per month.
Ethel Clark	1800.00	other courses into a
Margaret Russell	1800.00	to use that in what
Magnolia Scoville	1800.00	not an individual in
Norma Jones	1800.00	responsibility of his
Alma Wycoff	1800.00	the State a real serv
Sue Hill	1800.00	of the institution.
Mamie McCormick	1800.00	
Hallie Gaines	1500.00	
Inez Ellis	1100.00	H. Cherry
Florence Schneider	2100.00	G. C. Gaudie
Rex Myers	1800.00	A. M. Skiles
Mrs. Gussie Havard	1100.00	A. W. Kanner
Lois Dickey	600.00	V. C. Ford
R. H. Seward	1200.00	E. C. Orise
Mary Stallard	1800.00	A. C. Ford
Kellye Clark	1000.00	V. C. Ford
Mattie McLean	2308.00	Sec. of Board
Marguerite Foresting	1200.00	L. T. Smith
Mrs. Anna B. Riley	1100.00	H. C. Anderson
Mrs. Gus Brand	800.00	Gordon Wilson
Mrs. P. B. Reynolds	800.00	C. A. Loderwick
Carrie Strange	780.00	L. M. Hanks
Etta Runner	600.00	H. M. Yarbrough
Roberta Moody	960.00	E. C. Telf
Bessie Phillips	780.00	Horton McHenry
W. H. Allen	250.00	Bert F. Smith
Jewell Wright	192.00	Geo. V. Page
J. R. Newman	192.00	H. R. Matthews
E. A. Middle	2592.00	C. W. Lindow
W. M. Pearce	3000.00	D. R. Theophilus
Lillian Hanley	1020.00	Mattie I. Hatcher
A. M. Wilson	600.00	Gladie Robertson
Margie Helm	1800.00	C. F. Freeman
Mary Grider Rodes	1080.00	L. V. Lammeter
Virginia Kerr	840.00	Lotta Day
Charleen Yates	840.00	L. H. Claret
Emmett Taylor	1200.00	W. C. Cherry
Hattie Funk	2064.00	
Mrs. W. A. Lee	1320.00	
Mildred Reynolds	1800.00	
Bartley Chandler	120.00	
Joe McCarty	960.00	
Chas. Ennis	960.00	
C. M. Tarrants	790.00	
Delmer Hazel	780.00	
R. C. Woodward	1600.00	
U. L. Estes	840.00	
Aubrey Woofnail	780.00	
Raymond Hoofnail	780.00	
Grider Hall	780.00	
Ross Finch	720.00	
Church Hill	640.00	

Clay Lightfoot

\$ 700.00

Sylvia Bailey

540.00

Cora Edison

480.00

Matilda Taylor

480.00

Bettie Jackson

480.00

Corinne Edwards

480.00

Federal Board Itinerant Instructors.

Chas. L. Taylor

2800.00

J. Fred Pace

2200.00

J. C. Weir

2200.00

W. J. Edens

2000.00

Raece L. Bryant

2000.00

C. W. Broyles

1500.00

Mrs. Leland Bunch

1500.00

There are a few other teachers to be employed to do special work along special lines, and to fill some vacancies made by leave of absence and resignations. I am asking the Board to give me permission to do this when the occasion demands. Miss Ann Lee Davis and some other members of the faculty, including possibly Mr. Burton, Mr. Wilson and others, will want a leave of absence in order that they may attend higher institutions of learning. I trust you will grant these and such others as may desire a leave of absence, assuring them that their attendance at school will not prejudice their position at this place.

Most respectfully submitted,

H. H. Cherry

President, Western Normal and Teachers College.

HHC:P

Upon motion duly seconded and passed the Board then adjourned.

Mattie M. McLean
Secretary

McHenry Rhoads
Chairman

Minutes of Board Meeting,

June 5, 1924.

Present, Chairman of Board, Dr. McHenry Rhoads, Regents Cuthbertson, Gilmour, Denhardt, Mrs. James and Senator James and President Cherry.

The minutes of the previous meeting were read and approved.
The oath of office was administered to Mrs. James, the recently appointed Regent of the Board, by Miss Florence Schneider, Notary Public.