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Meeting Minutes

WKU Council of Academic Deans

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COUNCIL OF ACADEMIC DEANS

The Council of Academic Deans met in Dr. Hourigan's conference room on Monday, May 3, at 1:15 p.m. All deans were present and Dr. Charles Clark and Dr. Herb Shadowen attended to discuss a couple of items on the agenda.

Dr. Shadowen explained his ideas concerning a possible evaluation of deans and department heads. After some discussion the deans asked that a committee be established to study the feasibility of evaluating deans and department heads.

Dr. Cravens named a committee consisting of Drs. Chelf, Clark, and Sutton to study the possibility of college classes being taught in the local high schools for the benefit of high school seniors close to graduation.

The deans felt that new procedures were needed for reporting extension classes. Drs. Chelf and Clark were asked to work on these procedures.

Proposed guidelines for Workshops and Intersession or Post-Session classes were considered by the deans. These guidelines will be discussed further at the next deans' meeting.

Dr. Chelf distributed a study he had made of class distribution by periods in departments, colleges, and in the University as a whole. Drs. Chelf and Sutton were asked to study this distribution.

Dr. Cravens stressed the importance of faculty members' complying with the printed final examination schedule.

The meeting adjourned at 3:00 p.m.