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# Meeting Minutes

WKU Council of Academic Deans

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## COUNCIL OF ACADEMIC DEANS

The Council of Academic Deans met in the Conference Room, Academic Complex, on Thursday, July 29, 1971. All deans were present. Dr. Page left for another meeting and was represented by Dr. Charles Clark.

Dr. Cravens opened the meeting by emphasizing to the deans the importance of impressing on their faculty members the importance of sticking to the printed schedule. He emphasized that all changes from this schedule must be approved by the appropriate dean's office.

Next attention was directed to the proposal relative to revision of the membership and organization of the Academic Council. After rather extended discussion it was agreed that the Vice President for Administrative Affairs and the Vice President for Business Affairs be made associate members, and that one rotating department head from each college be appointed for a two-year term.

Dr. Chelf noted the need for keeping more complete records of awards, fellowships and honors received by students since there was frequent need of such information for reports and self-studies.

Dr. Chelf asked the deans to emphasize to department heads the need to keep changes in the schedule to a minimum. He noted that a few departments had turned in completely new schedules.

All other items on the agenda were held over and the meeting adjourned.