

**WESTERN KENTUCKY UNIVERSITY
STAFF COUNCIL MINUTES
SEPTEMBER 5, 2007**

The WKU Staff Council met on September 5, 2007 at Diddle Arena. Those present were Diane Carver, Tex Currington, Larry Hardin, Trish Jagers, James Kennedy, Cheryl Lewis-Smith, Chester McNulty, Todd Misener, Sherry Nation, Jennifer Ragan, Angela Robertson, Darrel Saalwaechter, Tamela Smith, Shannon Ward, Stephanie Wimsatt and Mike Young.

Group and individual pictures were taken to be placed on the Staff Council Web page.

The Staff Council Constitution and By-Laws were reviewed and revised. Angela Robertson will type the revisions and present at the next meeting for approval.

Angela Robertson reported that a Herald reporter has been assigned to the staff council and may attend or contact the members at times during the year.

The cigarette receptacles have not all been taken up in the undesignated smoking areas. Chester McNulty stated he would get in contact with someone to take care of this issue. All smoking urns have been placed in the designated smoking areas.

The Fall Break Brunch was discussed. Angela is trying to get in touch with Scooter Davis to m.c. the event. Chester stated that he is scheduling the number of tables, chairs and stage. It was decided to keep the dance contest again due to time restriction. Everyone attending the event with a WKU staff id card will receive a ticket with a number at the front of the door. The ticket will then be taken up inside the door to use for door prize drawings. Each winner has to be present to win. The tickets will also be used to determine the number of meals. Members volunteered for retrieving door prizes for the event from various organizations and companies. The brochures will be mailed out two weeks prior to the event.

The staff council will order polo shirts with a logo on the front. The shirt will be worn at all Staff Council events. Jennifer Ragan and Diane Carver are working on ordering the shirts to be here before the Fall Brunch.

A draft of the Proposed Modification to HR Policy #60-140—Leave for Death in Immediate Family was sent to Angela from Human Resources. The draft was reviewed and a couple of suggestions were made. Angela will make these modifications and send back to HR.

Other items were on the agenda, but due to time will be brought up next month.

The next meeting will be at MMTH on October 3, 2007.

Minutes recorded by Diane Carver