

9-7-1971

# Meeting Minutes

WKU Council of Academic Deans

Follow this and additional works at: [http://digitalcommons.wku.edu/coun\\_acad\\_dean](http://digitalcommons.wku.edu/coun_acad_dean)



Part of the [Higher Education Administration Commons](#)

---

## Recommended Citation

WKU Council of Academic Deans, "Meeting Minutes" (1971). *Council of Academic Deans*. Paper 136.  
[http://digitalcommons.wku.edu/coun\\_acad\\_dean/136](http://digitalcommons.wku.edu/coun_acad_dean/136)

This Article is brought to you for free and open access by TopSCHOLAR®. It has been accepted for inclusion in Council of Academic Deans by an authorized administrator of TopSCHOLAR®. For more information, please contact [topscholar@wku.edu](mailto:topscholar@wku.edu).

## COUNCIL OF ACADEMIC DEANS

The Council of Academic Deans met in the Downing University Center Conference Room on Tuesday, September 7, at 10:30 a.m. All deans were present. Dean Greeley was also in attendance.

Dr. Cravens discussed Southern Association standards with the deans. He stated that a revision of the Faculty Handbook would be started in the near future. The deans were given a copy of selected aspects of the Governing Regulations of the University of Kentucky for their examination.

Dr. Davis stated that the Personal and Professional Data Forms would be sent to faculty members within the next several weeks. He also discussed a "Laboratory credit Practices" form for future distribution to departments and asked the deans to suggest ways of improving the form. Dr. Davis distributed a "Course Syllabus" form to the deans for their information.

Dr. Cravens mentioned that the state universities in Kentucky might change their rules so that a workshop class (short course) would need to meet five days, instead of the present four, for each one hour of student credit.

The deans discussed at some length the possibility of a three or four weeks session between the spring and summer terms. Dr. Cravens stated that he hoped a hard-core minimum number of 1972 summer teaching positions could be established for each department by October 1. The consensus of the deans was that the two most important priorities for teaching in the summer session were the best qualified person for each position and the professional development desirable for faculty members without the doctorate - i. e., their obligation to continue their preparation by taking doctoral coursework, completing their dissertations, etc.

President Downing visited the meeting and discussed summer teaching positions, the possible May pre-summer school session, the University enrollments, and other matters.

Dr. Cravens explained that a new university-wide committee would soon be formed to replace the former Library, ETV, and Audio-Visual committees. He also commented that deans and department heads might consider adding some second bi-term classes to complete faculty members' work load, where necessary.

Dr. Sandefur gave a follow-up report on Dr. Puentes' visit. Dr. Puentes is quite interested in the possibility of Western's conducting a seminar in University Administration in Santiago, Chile. He is also interested in exploring a graduate degree program in School Administration at Western.

Dr. Sutton discussed this fall's freshman program

Dr. Cravens presented an Outline of Procedures for the consideration and establishment of new undergraduate programs to the deans for their information.

The meeting was adjourned at 1:45 p. m.