

Subject: April Staff Council Minutes

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From: Lynne Swetmon <lynne.swetmon@wku.edu>

Organization: Western Kentucky University

To: Staff-All <Staff-All@wku.edu>

The Staff Council held its regular monthly meeting on Wednesday, April 7, at 9:00 in MMTH 352. Members present were Regina Allen, David Appleby, Patty Booth, Robert Deane, Teresa Dunning, Brandi Fowler, Joy Gramling, Jeff Jones, Treva Martin, Elizabeth Paris, Tina Sneed, Heather Stubblefield, Lynne Swetmon, and Lauri Warden. Ex-officio member Pat Jordan was absent.

- Staff Council members will man a computer on Staff Council election day, April 21 at Facilities Management from 4:00 a.m. until 4:30 p.m. in order to accommodate anyone who made need access to a computer. The online election will begin at 12:01 a.m. and go through 11:59 p.m. Absentee ballots will be available the week prior to the election at Wetherby Administration Building , Human Resources.
- There was a brief discussion concerning a draft of a letter that will be forwarded to Dr. Ransdell concerning a recommendation to count vacation time as time worked when calculating overtime pay.
- Tina Sneed was asked by fellow workers to find out if it was possible to receive overtime pay on a separate paycheck in order to avoid having such a large amount deducted for taxes. Patty Booth explained that another check distribution could not be done in order to avoid higher taxes.
- Joy Gramling reported that the task force that is researching the possibility of a January term will meet again on Monday, April 12. More information on this on this matter will be forthcoming.
- Patty Booth reported that the Safety Task Force had an organizational meeting and will begin regular meetings once a month for the first quarter. Patty will keep us informed of what is going on with this committee.

The meeting adjourned at 11:30. The next regular monthly meeting will be held May 5, 2004 in MMTH.

The Staff Council wants to hear from you. Do you have a question, concern or comment? You can now e-mail the Staff Council: staffcouncil@wku.edu

The Staff Council Minutes, Constitution and By-laws are posted on the Staff Council Web Page at: <http://www.wku.edu/staffcouncil>