7-26-1973

Meeting Minutes

WKU Council of Academic Deans

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MINUTES
July 26, 1973

In attendance were financial officers of the state colleges and universities, the staff of the Council on Public Higher Education, and a representative from the Office of Policy and Management, Department of Finance and Administration. Minutes from the previous meeting (July 18, 1973) were reviewed and amended as follows:

(1) Paragraph five (5), page one (1), changed to read: "This system calls for the use of NCHEMS (to be operational in the state higher education system by July 1, 1974) and the availability of some form of centralized computer. It was emphasized that no new computers will be added on campuses until needs have been fully assessed, and that the Council on Public Higher Education will establish policies for meeting higher education's needs.

(2) Paragraph seven (7), page one (1), under Other points discussed related to: item one (1) was changed to read: Computer expenses should be reported according to program or area as indicated in institutional records.*

Item two (2) was changed to read: (2) It was agreed that the requested size of budget documents (8½" x 14") was satisfactory to all institutions, and that such documents would be bound securely (not merely stapled).

Item three (3) was unchanged from original minutes.

In a discussion of the Budget Request Summary Page (of the 1974-76 Biennial Budget Request Format Guidelines), it was agreed that a pen and ink change as follows was acceptable:

(1) Column E (Debt Service and Capital Appropriation), changed to Debt Service

(2) Total column changed to Total Recurring

(3) Additional column added to right of new Total Recurring column to read: Capital Appropriation

Appendix D, attached, prepared by the Council staff to be used with the 1974-76 Biennial Budget Request Format Guidelines, was reviewed and agreed to by all those present.

In discussion of the Program Classification Structure (PCS), several organizational problems surfaced. Questions arose from institutions concerning: (1) Exactly what information is needed; (2) what will this information be used for; (3) should present institutional accounting systems be realigned to implement PCS.

While it was agreed that there was a definite need to categorize all expenditures in a uniform manner, it was the consensus that more adequate information concerning what figures the Department of Finance wanted was of paramount importance in proceeding with PCS implementation.

*(computer expenses will be shown as a faculty support item)