8-29-1973

Meeting Minutes

WKU Council of Academic Deans
MINUTES

COUNCIL OF ACADEMIC DEANS

Special Meeting

August 29, 1973

The Council of Academic Deans met on Wednesday, August 29, at 9:00 a.m. in Room 120 of Diddle Arena. Present were Deans Cravens, Gray, Corts, Mounce, Chelf, Hourigan, Russell, Hardin, Stroube, Oppitz, Sandefur, Brenner, Sutton, and Davis. President Downing and Mr. Lazarus were visitors.

The college deans gave registration reports on enrollment progress in their colleges.

Dr. Cravens discussed a justification form for departments offering undergraduate classes with less than ten students and graduate classes with less than six students. If a 400-level course has at least one graduate student, a minimum of six students will be required. The form will be utilized this semester.

President Downing and Mr. Lazarus stressed the importance of registering all students who attend classes.

The deans discussed the date that spring semester schedules should be due in the Office of Academic Affairs. Dr. Cravens said he would discuss the time required for the computer center part of the schedule development.

The meeting adjourned at 10:30.

James L. Davis

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