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Meeting Minutes

WKU Council of Academic Deans

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MINUTES

COUNCIL OF ACADEMIC DEANS

October 1, 1973

The Council of Academic Deans met on Monday, October 1 at 1:00 p.m. in the Office of Academic Affairs. Present were Deans Cravens, Hardin, Greeley, Chelf, Corts, Sandefur, Gray, Sutton, Oppitz, and Davis. Also present were Dr. Chamberlin, representing Dean Hourigan, Mr. Oakes, and Dr. Tate Page; former Dean of the College of Education, who was a special guest of the group.

Dr. Davis asked the deans to inform their department heads of the necessity of knowing which faculty members might be completing degrees before the 1974-75 academic year. In order to receive a salary adjustment for the completion of a degree, it will be necessary for two salaries to be quoted in the faculty member's contract letter for the next school year.

The deans discussed the proposed student evaluation of faculty members.. Dr. Cravens said that he was going to name a committee to recommend the instrument to be used in the student evaluation. The committee will be chaired by Dr. Davis and will include each of the five deans of the undergraduate colleges or their representatives, four members of the Faculty Affairs Committee and Dr. Thomas Madron.

The next topic discussed concerned compensation for faculty members teaching additional classes for an indefinite period of time. Drs. Cravens, Mounce and Davis will evaluate the sick leave policies at other Kentucky universities as well as the situation at Western, and bring recommendations back to the deans.

The deans then commented on the Draft vacation policy for 12-month Administrators and faculty members. A revised draft will be proposed to the group at the next deans meeting.

Dr. Chelf reported on the Eagle University winter and spring calendar for the year 1974. He commented that Western has more than 400 students enrolled during the present term at Eagle University, which is the largest enrollment of any of the schools in the consortium.

Dr. Corts commented on a proposed final examination schedule for the spring semester of 1974. The deans gave tentative approval of this schedule.

Dr. Corts also brought before the deans the proposed guidelines for a moratorium on courses. The section of the guidelines relating to "Proposed Special Areas of Consideration" will be discussed at the next meeting.

Dr. Cravens commented on the importance of faculty members visiting high schools. This topic will be discussed further at the next meeting. He also announced that a special allocation of \$8,000 has been made for the purchase of materials for Extended Campus Courses.

The meeting adjourned at 2:30.

James L. Davis
James L. Davis

JLD:ds