

A motion was made, seconded and carried, to pay from the general account bills amounting to \$5000 for the Kentucky Building.

The question of the payment for the Anniversary Number of Teachers College Heights was brought up. A motion was made, seconded and carried, asking the College Heights Foundation to pay this account.

The Board then adjourned.

Mattie M. McLean
Secretary

Samuel L. Lusk
Vice-Chairman

Minutes of Board Meeting

December 29, 1931.

The meeting was called to order in the office of President Cherry, at nine o'clock, December 29, 1931. Of the members present there were Superintendent W. C. Bell, Mr. M. O. Hughes, Colonel E. R. Bassett, Judge Max B. Harlin and Mr. Sterrett Cuthbertson. Mr. Richmond, newly elected State Superintendent of Education, was asked to be present at the meeting, also, Mr. Charles Nahm, Treasurer, and Captain Brinton B. Davis, Architect.

A motion was made and seconded authorizing Miss Florence Schneider to act as Secretary in the absence of Miss Mattie McLean.

Mr. Hughes moved that the Executive Committee and the Treasurer be authorized to pay the balance of \$4,394.70 due on swimming pool as soon as all releases were received on the material

purchased. This motion was seconded by Colonel Bassett. Motion carried upon roll call. The following claims have been filed against the J. U. Schickli Company:

Hite H. Huffaker and John R. Moremen, Attorneys	
representing nine laboring men- - - - -	\$502.78
Busy Bee Cafe- - - - -	22.65
The Mosaic Tile Co.- - - - -	1752.06
R. G. Price- - - - -	1044.81

Judge Harlin moved that Mr. Cuthbertson be appointed to execute duplicate deed for John A. Logan for the Frisbie and Bailey Hall property in view of the fact that the original deed has been lost without being placed on record. This deed is to be made to hold a lien on the property until all indebtedness is paid, the notes to embrace accumulated interest to date and to be paid in two years after date. The motion was seconded by Colonel Bassett and carried.

The minutes of the meeting of the Board of Regents, June 3rd, were then read. A motion was made by Mr. Hughes, seconded by Colonel Bassett and carried accepting these minutes.

The minutes for the meeting of the Board of Regents on July 7th were read. A motion was made by Mr. Hughes, seconded by Colonel Bassett, and carried accepting these minutes.

The minutes for the meeting of the Board of Regents on November 5th were read. A motion was made by Mr. Hughes, seconded by Colonel Bassett, and carried accepting these minutes.

The minutes of the meeting of the Executive Committee of June 19th were read. A motion was made by Colonel Bassett, seconded by Mr. Hughes and carried accepting these minutes. A copy follows:

Minutes of The Executive Committee

June 19, 1931

The Bids for the drinking fountains from the Kentucky-Tennessee Light and Power Company and Rhea Price were opened. The Kentucky-Tennessee offered to install a Kelvinator Circulating unit in the Administration Building, one in the Training School and a General Electric unit in Ogden College for \$1,856.74. Rhea Price offered to install Frigidaire units in the three buildings for \$1,796.98. A motion was made by Mr. Cuthbertson and seconded by Judge Harlin to send the bids to the State Purchasing Commission and let him decide which units to buy.

A motion was made to allow the Psychology Department \$400.00 for equipment in said department. The equipment to be selected by Doctor Billings and orders placed through the regular channels.

The bids for the equipment in the Education Department were presented. A motion was made to recommend the purchase of a Marchant Calculating Machine, \$535.50, a Burroughs Adding Machine, \$132.30, and a Ditto Duplicating Machine, \$90.00. Recommendation was also made to accept the offer made by the Remington Typewriter Company to rent rebuilt typewriters at the rate of \$10.00 per year for three years.

A letter from the Attorney General was presented, also a copy of a letter from the State Journal Company in which they question the purchase of printing equipment. This matter was deferred to the regular board meeting on July 7th.

The minutes of the meeting of the Executive Committee of July 29th were read. A motion was made by Colonel Bassett, seconded by Mr. Hughes and carried accepting these minutes. The following is a copy:

Minutes of the Executive Committee
July 29, 1931.

Present at the meeting were Doctor Cherry, Mr. Cuthbertson and Judge Harlan. Dr. M. C. Ford was called into the meeting to give a report on the progress of the work on the stock barn now under construction. About \$7,000.00 had been spent to date on the barn and it was moved and seconded to complete main unit and two end units including roof, but this does not include lights.

Bids were opened from the following firms for additional lumber for this job: Harris Lumber Company \$2054.51; Park City Coal Company \$2185.40; Roemer Lumber Company \$2275.00; Allen Lumber Company \$2473.00; Claypool Lumber Company \$2483.00. The bid of the Harris Lumber Company was lowest but he was unable to furnish dry lumber. Mr. Cuthbertson moved that the order be placed with the Park City Coal Company @ \$2185.40 who agreed to furnish thoroughly dried material and to deliver same on job within ten days. This motion was seconded by Doctor Cherry.

Bids were also opened on small amount of steel for reinforcing concrete for the barn. The bid of the American Hardware Company was for \$31.50; Raymond Contracting Company for \$36.85. Mr. Cuthbertson moved that the steel be bought from the American Hardware Company at \$31.50--the motion was seconded and carried.

Samples of roofing for barn were presented showing the asphalt shingles, composition roofing, and asbestos shingles. A motion was made and seconded that we purchase asbestos shingles. Bids were opened as follows: Claypool Lumber Company--Carey Green Asbestos Shingle at \$8.50 per square. Park City Coal Company--Ambeler Asbestos Green Shingle at \$7.20 per square. In the Carey Shingle the color shows all the way through the shingle. The Ambeler was only painted on the outside. On account of the difference in color and weight of shingles, a motion was made to purchase the Carey Shingle from Claypool Lumber Company at \$8.50 per square, including all accessories as quoted. The motion was seconded and carried.

The following list of repairs was presented and a motion was made and carried to have this repair work done during vacations:

List of Repairs

- Varnish floor--Cedar House.
- Repair back porch of Potter College Building.
- Stop leaks and paint roof Potter College Building.
- Repair plaster--Snell Hall.
- Repair plaster in Kitchen and sewing room Home Economics Building.
- Repair floor in basement of Home Economics Building.
- Fill in dirt around foundation to stop water from running in Home Economics Building.
- Install plumbing to take care of sink and washing machines in Home Economics Building.
- Paint cornice, porch, window frames and doors Rural School.

Repair Training School playground equipment.
 Paint roof of Training School Gym.
 Repair and paint window sills Training School.
 Paint tables and seats in basement Training School.
 Patch plaster in boys shower room and in two
 class rooms Training School.

Stop leaks in West Hall Roof.

J. Whit Potter Hall repairs: Showers and toilets;
 paint floors in bath rooms and toilets; paint beds;
 repair plumbing on tubs in Laundry room; paint
 walls from coat racks down in Dining rooms; Dining
 tables and serving tables revarnished; Repair
 linoleum in south dining room; install ventilating
 fan in icebox passage way; repair or replace dandy
 counter in Sandwich Shop; put on new tops and paint
 tables and chairs Sandwich Shop; install ventilating
 fan in Sandwich Shop windows and paint pipes in main
 dining room.

Paint window sash in Library Building.

Clean and finish new gym floor.

Paint pipes in basement Administration Building.

Fill in dirt around West Hall, Administration
 Building and Cedar House.

Fill in and level Hockey Field.

Repair road in Village.

Repair guttering on Music Hall.

Clean and paint table tops in Chemistry Laboratory
 with Acid proof paint.

Repair porch Music Hall.

Put up fire extinguishers in Potter College and
 Physical Education Buildings.

Make duplicate keys West Hall.

Varnish back doors Library Building.

Equipment ordered to be made by Manual Arts:

- 2 Apparatus cases for Psychology Department
- 1 office desk, catalog rack and book cabinet for Physical Education Department.
- 1 teacher's desk for Training School and Shelving in Room 8.
- Equipment case for Art Department.
- Make two teacher's desks for English Department.
- Make book cases for Library Science Department.

Insurance was brought up for discussion. At this time we had only \$65,000 on Potter College Building. A motion was made and seconded to add \$15,000 to the building to be placed as follows:

Will Brown Martin	\$2500.00
Sam Hines	5000.00
Galloway-Grider	2500.00
Will Potter	2500.00
Park City Ins.Co.	2500.00

A motion was made and carried to increase the insurance on J. Whit Potter Hall Building \$10,000, contents \$5,000.00 to be placed as follows:

Lon D. Hanes, Building	\$5000.00
Herdman-Stout "	5000.00
Sam Hines, Contents	5000.00

As there was no insurance on the contents of the Industrial Arts Building, a motion was made and carried to place \$5000.00 on contents with the Park City Insurance Company. A motion was made and carried that the renting and use of Fair Grounds be regulated by the Agriculture Department with the power to form policies, and be responsible for its conduct.

The minutes of the meeting of the Executive Committee of September 17th were read. A motion was made by Colonel Bassett, seconded by Mr. Hughes and carried accepting these minutes. The following is a copy:

Meeting of Executive Committee

September 17, 1931.

Window shades for the Physical Education Building and for one side of the Training School Building were ordered from the Oliver C. Steele Company. for the sum of \$267.42. The order was approved by the Purchasing Commission.

The minutes of the meeting of the Executive Committee of October 12th were read. A motion was made by Colonel Bassett, seconded by Mr. Hughes and carried accepting these minutes. A copy follows:

Meeting of the Executive Committee

October 12, 1931.

Two frigidaire were ordered from Rhea Price for the sum of \$528.00. One was for the Home Management Cottage and the other for the President's home. A discount of 20% on the two machines was allowed. This order was approved by the Purchasing Commission.

The minutes of the meeting of the Executive Committee of October 16th were read. A motion was made by Colonel Bassett, seconded by Mr. Hughes and carried accepting these minutes. A copy follows:

Meeting of the Executive Committee

October 16, 1931.

Bids were received from the Brecher Company, Burdorf Company, and Peaslee-Gaulbert Company, on electric fixtures for the President's home. The bids were as follows: Brecher Company, \$605.30; Burdorf, \$839.90; Peaslee-Gaulbert Company, \$892.65. The bid was awarded the Brecher Company, who had the lowest bid. The order was approved by the Purchasing Commission.

Bids for the mantels for the President's home were received from the Brecher Company at \$1075.50; and the Hegan-Magruder Company at \$1356.00. The bid was awarded Brecher Company, their bid being the lowest. The order was approved by the purchasing Commission.

The Executive Committee voted to allow \$4000.00 to equip the President's home. Mrs. Cherry was authorized to consult the Purchasing Agent and to buy on his recommendation as far as possible. Mr. Alexander, the Purchasing Agent, has authorized all purchases that have been made.

The Committee authorized the using of Celotex or its equivalent on the band room in the Physical Education Building. The Manual Arts Department has made an estimate

and Mr. VanWinkle of the Van Construction Company submitted a price of \$235.00 using one-half inch celotex on the walls. The contract was awarded to the Van Construction Company to do this work.

Drinking water units were installed in the Training School, Ogden College and the Administration Building. The units were installed by Price and Lawson for the sum of \$1796.98 on the recommendation of the Executive Committee and was approved by the Purchasing Commission.

President H. H. Cherry reported that all objections to the purchase of printing equipment for the Manual Arts Department had been withdrawn. The Executive Committee then ordered the purchase of equipment as authorized by the Board of Regents at a former meeting.

The Committee ordered the purchase of three rebuilt typewriters at \$40.00 each; one of the typewriters to be used in the Education Department, one in the Physical Education Department, and the other one in the Kentucky Library. The Committee also ordered a filing case for the Physical Education Department at a cost of \$90.00.

It was necessary to provide for the diving boards for the Swimming Pool while the construction was going on. The Executive Committee authorized the purchase of three diving boards at a total cost of \$395.00.

Following the instruction of the Board at a former meeting, the Executive Committee ordered the further construction of the Agriculture Pavilion to the extent of putting on the roof and finishing the entire exterior as well as some other things. The total cost of the barn up to the present is \$18,922.79. No further work is being done.

Mr. Hughes moved that the Board authorize the Executive Committee and Treasurer to pay the balance of \$8,450.31 due the Van Construction Company as soon as claims have been paid. The motion was seconded by Colonel Bassett and carried. The following claims are filed against the Van Construction Company:

C. H. Smith-----\$50.00
 Park City Coal Company-\$1127.75
 Peaslee-Gaulbert-----\$605.00
 Central Glass Company---\$862.00
 Overhead Door Company---\$545.00

Mr. Hughes moved that the balance due the George F. Voigt Company on contract for heating amounting to \$578.00 be paid. The motion was seconded by Colonel Bassett and carried by roll call.

Colonel Bassett moved that the balance amounting to \$2,068.00 due Captain Brinton B. Davis, architect, for plans etc., on the Swimming Pool and President's home be paid. The motion was seconded by Mr. Hughes and carried by roll call.

The report of Dr. Cherry as presented to the Board embodied an itemized statement of balance due including the extras for the President's home and for the Swimming Pool and is on file in the office of the Bursar. This report also gives a complete list of the furniture and equipment purchased for the President's home and likewise contains a copy of the release from the construction company made necessary because of the fact that the home was to be occupied before being accepted by the Board. Superintendent Bell expressed his appreciation to the President for submitting report in so excellent a form.

The motion made by Mr. Hughes that we carry \$5,000.00 fire insurance on the Agriculture Pavilion was seconded by Mr. Cuthbertson and carried by roll call.

As Superintendent Bell is retiring, President Cherry thanked him for the earnest work he has given the Board during his administration. Mr. Richmond, the new Superintendent of Public Instruction, was introduced and given an expression of welcome from the Board. Mr. Cuthbertson, vice-chairman of the Board, presented Superintendent Bell a fountain pen which in a small way expressed appreciation for the work done by Mr. Bell.

^{The matter}
 A question of asking for a special legislative appropriation was brought up. It was the general opinion of the Board not to ask for any special appropriation at this time. Colonel Bassett expressed confidence in the President and his willingness to leave the entire matter in his hands, and that any position taken by Dr. Cherry would be heartily indorsed by the Board.

A motion was made to adjourn to attend the luncheon given in the President's new home for the members of the Board and other visitors.

Florence Schneider
 Acting-Secretary

James H. Richmond
 Chairman