3-25-1974

Meeting Minutes

WKU Council of Academic Deans

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The Council of Academic Deans met in the Office of Academic Affairs on Monday, March 25 at 1:30 p.m. Present were Deans Cravens, Jenkins, Brenner, Stroube, Sutton, Gray, Chelf, Wassom, Hourigan, Corts, Mounce and Davis.

Drs. Cravens and Davis distributed faculty salary worksheets to the deans and asked that they work with their department heads in making salary recommendations for the 1974-75 academic year. The salary recommendations, which are to be directly related to the performance evaluations made by the department heads and deans, are due in the Office of Academic Affairs by Monday, April 1.

Dr. Davis gave a first reading of recommendations for revisions in Western's tenure and promotion policies. The deans discussed these proposals at some length. The Deans will discuss these suggestions with department heads and bring back reactions to a future deans' meeting.

Dr. Davis recommended that a committee be named to develop guidelines and procedures with respect to reduction of personnel to be used after it has been found necessary to reduce the size of the faculty because of financial exigency or in the academic program. He also recommended that the committee explore ways of re-training tenured faculty members in over-staffed departments. The deans concurred with the recommendations and Dr. Cravens said that he would name such a committee.

Dr. Sutton distributed a report prepared by his office analyzing the proficiency testing program at Western during the period of August 1, 1972 through August 31, 1973. He commented on the report and answered questions raised by the deans. Dr. Sutton also discussed a list prepared by his office indicating faculty advisors for new freshmen entering at the beginning of the 1974 summer session.

Dr. Chelf asked the deans to consider proposed dates for the May Term and Summer School, 1975. The deans agreed on the following dates: May Term, May 19-June 6, 1975; Summer Session, June 9 - August 1, 1975.

Dr. Cravens requested that the deans consider recommending the following changes in the catalog statement on course numbering:

From: "Numbering of Courses - Courses numbered 0-49 are non-credit courses. Courses numbered from 50-99 carry college credit but are not applicable to any degree..."

To: "Numbering of Courses - Courses numbered 0-49 are reserved for courses carrying continuing education unit credit. Courses numbered 50-99 are special purpose courses which must be taken in addition to the total hours required for any degree or certificate program, but in all other respects constitute a valid part of a student's record..."

The deans concurred with the suggestion and recommended that it be submitted to the Scholastic Regulation Committee of the Academic Council.

The meeting adjourned at 3 p.m. 

James L. Davis

JLD:ds

James L. Davis