

MINUTES OF MEETING AT BOWLING GREEN, AUG. 30TH & 31ST, 1906.

The Board of Regents of the Western State Normal School of Kentucky met at Bowling Green, Kentucky at 9.30 A.M. in the Normal School Building. The following members were present: Jas. H. Fuqua, Sr. H. K. Cole, J. Whitt Potter and H. C. Miller.

The minutes of the previous meeting were read and approved.

Regent J. W. Potter reported that he had the insurance on the Normal School building properly increased \$2700.00 making a total of \$12,000/00 on said building. He further reported that he had discovered that there was \$2500.00 on the frame dormitory, hence the additional \$1250.00 was not placed as per instruction of Board at meeting held August 18<sup>th</sup>, 1906.

Committee J. W. Potter and H. H. Cherry submitted a report of the cost of necessary repairs and improvements of the Normal School building proper. Frisby Hall, frame dormitory and pipe leading to sink owned by City of Bowling Green on Center Street, which report was received and filed. (See Exhibit #1).

Moved and carried that H. K. Cole wire the Superintendent of the Owensboro School Furniture Company, of Owensboro, Kentucky, to appear before the Board of Regents on August 31<sup>st</sup>, 1906 to make estimate of cost of furniture for fitting Normal School building and to obtain the cost of deks for rooms for the Model School – said Superintendent to defray his own expenses in coming.

E. H. Mark stated that he was not ready to report on condition of laboratory and asked for further time, which was granted.

President H. H. Cherry reported that he had secured the services of Prof. A. J. Kinnaman at a salary of \$2500.00 per annum.

Moved and carried that President H. H. Cherry be instructed to secure, if possible, the services of Prof. A. J. Kinnaman for the month of September or any other month between now and January 1<sup>st</sup>, 1907, that may be agreed upon by him and Pres. H. H. Cherry, and that he be paid in proportion to the annual salary which he is to receive.

Committee H. H. Cherry and H. C. Miller, appointed to procure stationery for the Normal School and Board of Regents, advised that they were not ready to report and asked for further time, which was granted.

Pres. H. H. Cherry reported that he had placed an ad in the Southern School Journal for four months, beginning with the September number.

E. H. Mark and J. W. Potter, appointed a Committee to secure a competent steam fitter to investigate the heating plant in Frisby Hall, presented to the Board Mr. F. A. Clegg, of Louisville, Ky.. He

Meetings of August 30<sup>th</sup> and 31<sup>st</sup> (continued)

was requested by the Board to make said investigation and report in writing at 1.30 P.M. the necessary improvements and cost of same.

The Board adjourned at 12.15 to re-convene at 1.30 P.M.

At 1.30 P.M. the Board re-assembled and Mr. F. A. Clegg submitted a report of change and repairs and cost of heating plant in Frisby Hall. Said report was received and filed. (See Exhibit #2)

J. W. Potter and H. H. Cherry were appointed a Committee to supervise and have made, at the very lowest price possible, the following improvements.

- 1 – Repair and paint tin roof on Normal School building.
- 2 – Repair and re-hang gutters on all school buildings.
- 3 – New gutters and new down pipes wherever needed.
- 4 – Put in glass where needed and re-set stones on top of wall.
- 5 – Re-construct sky-light, repair chimney tops and make addition to smoke stack on Frisby Hall.
- 6 – Repair and decorate walls of any and all buildings.
- 7 – Put down hard-wood floor in front hall and first two rooms on left.
- 8 – Take out partition and re-plaster room now used as laboratory.
- 9 – Make four foot concrete walk from College Street to entrance of East wing of Normal School building.
- 10 – Repair and paint the frame dormitory.
- 11 – Repair and furnish the two rooms on North end of East Wing of the Normal School building for the Model School Department, and to make such other minor repairs of the buildings and premises as they deem necessary and proper.

Pres. H. H. Cherry and J. W. Potter were appointed a Committee to employ a competent mechanic to make such repairs as above mentioned.

Moved and carried that on behalf of the Western State Normal School, the President of said school be authorized, on or before October 1<sup>st</sup>, 1906, to draw a warrant on the Auditor of Public Accounts of the State of Kentucky for \$5000.00 one-fourth of the amount appropriated annually for said school.

The following resolution was presented by H. K. Cole and adopted:

Resolved – That E. H. Mark be and is hereby authorized to enter into agreement with F. A. Clegg & Company, of Louisville, Ky., steam fitters, on the basis of his report. The contract to cover successful operation of plant for one year, 20% of the amount to be paid to be withheld until the work proves satisfactory.

Meetings of August 30<sup>th</sup> and 31<sup>st</sup> (continued)

H. K. Cole offered the following resolution which was adopted:

Resolved – That for all expenditures on account of repairs and equipment of the Western State Normal School, orders or warrants shall be drawn upon the Treasurer, signed by the President of said school and countersigned by the resident Regent, J. W. Potter. All such expenditures to be reported to the Board of Regents at their next meeting.

The Board now adjourned until 7.30 P.M. to meet with the Trustees of the Bowling Green City Schools at the City School building.

At 7.45 P.M. the Board of Regents of the Western Kentucky State Normal School met at the City School building with the Trustees of the Bowling Green City Schools, and the proposition to fit and equip four rooms in the Normal School building for the Model Training School was discussed. It was mutually agreed that the Board of Regents of the Normal School present in writing, on August 31<sup>st</sup>, 1906, their proposition to the Trustees of the City Schools; the Trustees of the latter to consider said proposition and report at a later date their decision.

The Board of Regents of the Western State Normal School of Kentucky, convened at 7.45 A.M. on August 31<sup>st</sup>, 1906. Members present: - H. K. Cole, presiding, J. W. Potter, E. H. Mark and H. C. Miller.

E. H. Mark offered the following resolution which was adopted:  
To the Trustees of the Bowling Green Public Schools.

Gentlemen: -

The Regents of the Western Kentucky State Normal School, desiring to furnish a complete and adequate equipment for the training of the students who enter this school as teachers, are providing Model Schools in which the students can see the best equipment in the way of charts, maps, etc., for school work as well as the latest and most approved methods of teaching. Having these ends in view, it is necessary to establish in the Normal School building at least the first four grades in your public school system.

The Board of Regents of the Western Kentucky State Normal School proposes to furnish and equip four rooms in the main building with such desks and devices as will make these rooms model school rooms, and to provide a thoroughly trained teacher as supervisor of Primary work, to have supervision of the work in the four grades, if your Board will furnish four teachers from your system and a sufficient number of pupils, not to exceed forty to the room, from your schools to make a class in the first, second, third and fourth grade work.

It is understood that these teachers and classes are subject to the rules and regulations of the Bowling Green Public Schools.

(Signed) H.K. Cole, Vice President.

Aug. 31<sup>st</sup>, 1906.

(Signed) H.C. Miller, Secretary.

The following expense bills for the meeting were allowed:

Meetings of August 30<sup>th</sup> and 31<sup>st</sup> (continued)

Jas. H. Fuqua, Sr.	Mileage and Expenses	\$22.20
E. H. Mark	“ “	16.68
H. K. Cole	“ “ (telegram)	16.11
H. C. Miller	“ “	11.42
H. C. Miller	for Record Book (Geo. G. Fetter)	<u>5.50</u>
		71.91

Moved and carried that Pres. H. H. Cherry be authorized to send out such advertisements as circulars, between now and October 1<sup>st</sup>, 1906, as he deems necessary for the benefit of the Normal School.

Moved and carried that Pres. H. H. Cherry, E. H. Mark and H. C. Miller be appointed a Committee to employ a Primary teacher for the Primary Department or Model Training School.

Moved and carried that the Model Training School open on September 17<sup>th</sup>, 1906.

Board adjourned at 9.40 A.M.

(Signed) H. C. Miller  
Secretary.

(Signed) Jas. H. Fuqua, Sr.  
Chairman.

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