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# Meeting Minutes

WKU Council of Academic Deans

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MINUTES

COUNCIL OF ACADEMIC DEANS

September 9, 1974

The Council of Academic Deans met on Monday, September 9, 1974, at 1:30 p.m. in the Office of Academic Affairs. Present were Deans Cravens, Sandefur, Jenkins, Russell, Sutton, Chelf, Mounce, Hardin, Cortis, Gray, and Davis. Mr. House was present and Mr. Burt represented Dr. Hourigan.

Dr. Cravens gave a report on the status of the Faculty Regent Election.

Mr. House gave a registration status report. He stated that he believed that the current semester enrollment was approximately the same as last fall.

Dr. Davis discussed the Benchmark Salary Survey made by the Council on Public Higher Education for 1973-74. The deans commented on Western's relative ranking as compared to the other universities in the state and the region and also commented on the fringe benefit program at Western as compared to other universities. This important topic will continue to be examined at future meetings.

Dr. Cravens then discussed the new money allocation for research programs at Western. Options for distribution for these funds were evaluated by the group. After some discussion it was decided that the deans should discuss with their department heads these options and bring back recommendations at the next meeting of the group.

Dr. Hardin commented that direction and guidance was needed relative to the use of televised instruction at Western. He stated that a procedure is required to enable Western to say whether or not a television course would be acceptable, with reasons for that decision.

Dr. Sandefur discussed the NCATE report. It was distributed to the deans for their information.

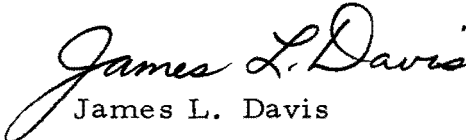
Dr. Gray asked the deans' opinion as to whether course descriptions could be deleted in the next graduate bulletin in order to save money. The topic will be discussed further.

Dr. Sandefur suggested that guidelines for part-time stipends be drafted and submitted to the deans for their consideration. He also recommended that letters of appointment be sent to all part-time faculty members. Draft guidelines will be submitted to the deans within the next month.

The deans were reminded that Faculty and Staff Assignment Report forms would be due in the Office of Academic Affairs on Monday, September 23.

The meeting adjourned at 3 p.m.

ds

  
James L. Davis