

Subject: Re: June staff council meeting minutes
Resent-From: Staff-All@wku.edu
Date: Mon, 21 Jun 1999 11:44:20 -0500
From: "Linda Cantrell" <Linda.Cantrell@wku.edu> **Internal**
Organization: Western Kentucky University
To: Staff-All <Staff-All@wku.edu>

The Staff Council met for it's regular monthly meeting on June 10, 1999 at Basil Griffin Park. The meeting was in the form of a day long working retreat.

Council members present: Johnny Allen, Linda Cantrell, Mike Cardwell, Fred Gibson, Joy Gramling, Marshall Gray, LaDonna Harris, Larry Holder (new member), Danna Jacobson, Kathy Jimerson (new member), Joe Keith, Jennifer Roberts, and Tony Thurman.

Council members absent: Diane Amos, Marilyn Anderson (new member), Cindy Burnette, Debby Gabbard, Brian Ward, Larissa Young (new member), and Sharon Young.

1. **Constitution and By-Laws:** The Council reviewed the existing Constitution and By-Laws and made revisions to reflect the current membership of the Council as well as other changes. After discussion and editing, the motion was made to accept and ratify the Constitution and By-Laws with incorporated changes. The motion was seconded and passed unanimously. The Constitution and By-Laws are posted on the Staff Council web page at: <http://www.wku.edu/staffcouncil>

Also, it was agreed that Joy Gramling would fill the vacancy left by Mike Cardwell. Mr. Cardwell is leaving the University's employ and will be unable to fill his term. Ms. Gramling will be a voting member for the remainder of Mr. Cardwell's term.

2. **Review of Draft Human Resources Policies:** Tony Glisson and Brenda Keith from the Department of Human Resources were present to answer questions regarding several draft human resources policies. The Staff Council expressed its concern on several matters and those revisions were made to the policies. The draft policies will now be presented to the Administrative Council for approval.

3. **Officer Election:** Due to the number of absences, the officer election was postponed until the July meeting. Chair Jacobson will attend and convene the July meeting until a new Chair is elected and in place.

4. **Student Health Service:** It was agreed that the Staff Council would take no further action on this item until more information was received.

5. **Fall Break Brunch:** The Council was in agreement that it would sponsor Fall Break Brunch again this year. The Homecoming theme will be tied into Fall Break Brunch.

6. **Staff Recognition Awards:** Several members came back with information they had gathered from various organizations around Bowling Green regarding staff recognition awards. The Staff Council will be working with the Department of Human Resources to possibly institute a Staff Recognition Awards program. A sub-committee was appointed to suggest criteria and awards.

7. Staff Council membership for 1999-2000: The membership for the 1999-2000 Staff Council is:

Johnny Allen
Facilities Management
Physical Plant
745-3253
Term Expires 6/30/00

Marilyn Anderson
Ogden College Dean's Office
105 Thompson Complex Central Wing
745-4448
Term Expires 6/30/01

Linda Cantrell
Information Technology
203 Wetherby Administration Building
745-6514
Term Expires 6/30/00

Debby Gabbard
University Libraries
101 Cravens Graduate Center
745-2904
Term Expires 6/30/00

Marshall Gray
Postal Services
127 Downing University Center
745-6185
Term Expires 6/30/01

LaDonna Harris
Office of the Provost and VP for Academic Affairs
239 Wetherby Administration Building
745-5468
Term Expires 6/30/00

Larry Holder
Facilities Management
Physical Plant
745-3253
Term Expires 6/30/01

Kathy Jimerson
WKYU-TV
153 Academic Complex
745-2400

Term Expires 6/30/01

Joe Keith

Facilities Management

Physical Plant

745-3253

Term Expires 6/30/00

Tony Thurman

University Libraries – Kentucky Museum

Kentucky Building

745-6259

Term Expires 6/30/00

Joy Gramling, Staff Regent (currently serving out Mike Cardwell's term)

Facilities Management

Physical Plant

745-3253

Voting Term Expires 6/30/00

Larissa Young

Football

143 Smith Stadium

745-2984

Term expires 6/30/01

Many thanks to those members who will be rotating off of the Council. Your dedication and hard work is much appreciated!

With no other business, the retreat was adjourned.