11-20-1974

Meeting Minutes

WKU Council of Academic Deans

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The Council of Academic Deans met in the Office of Academic Affairs on Wednesday, November 20, 1974, at 1:30 p.m. Present were Deans Cravens, Sandefur, Jenkins, Corts, Stroube, Sutton, Chelf, Mounce, Hourigan, Gray, Hardin and Davis.

Dr. Cravens informed the deans that letters would be sent out within the next few days to faculty members who were to receive one-year contracts instead of tenure for the 1975-76 school year. He also mentioned that a statement of financial exigency should be included in any revision of Western's tenure guidelines.

The group spent a great deal of time reviewing the recommendations from the Faculty Evaluation Instrument Committee. Dr. Jenkins moved and Dr. Sandefur seconded that the Recommendations be approved. There was no opposition to this motion. The group made the following two modifications to the recommendations:

1. On the questionnaire all negative statements are to be restated to avoid confusion in the minds of the students filling it out.

2. A sixth category, "Not Applicable," will be added to the five headings already stated.

A more detailed study of the budget necessary for the implementation of this instrument will be made. The deans will recommend to the president that this instrument be implemented in the spring semester of 1975.

Dr. Jenkins said that he would like to have a statement in the next edition of the Faculty-Staff Handbook delineating the authority and responsibility of a college dean. He stated that at the present time there is a very comprehensive statement of a department head. Dr. Jenkins also commented on the Management by Objectives (MBO) system and its advantages to an organization.

The meeting adjourned at 3:05 p.m.

James L. Davis

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