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Meeting Minutes

WKU Council of Academic Deans

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MINUTES
COUNCIL OF ACADEMIC DEANS
December 16, 1974

The Council of Academic Deans met on Monday, December 16, 1974, in the Office of Academic Affairs. Present were Deans Cravens, Gray, Chelf, Corts, Mounce, Wassom, Jenkins, Stroube, Sandefur, and Davis. Dr. Chamberlain represented Dr. Hourigan.

The deans discussed the final examination schedule. It was noted that faculty members seemed to be following the final examination schedule more carefully this semester than in prior final examination weeks.

Dr. Cravens commented that President Downing would soon appoint a committee to review the university's Statement of Purpose.

Dr. Davis gave a progress report on the work of the special Tenure Committee.

Dr. Cravens discussed the recruitment of foreign students. He emphasized the importance of having many more foreign students at Western in the future than are presently enrolled. Language problems of foreign students were discussed as well as the possibility of Western establishing language institutes to help remedy these problems.

Dr. Cravens asked the deans their opinion as to whether the administrative description questionnaire should be distributed to faculty this year. After some discussion the deans asked Dr. Davis to provide additional information concerning evaluation of other administrative positions in addition to those presently evaluated.

The deans reviewed two proposals - one having to do with academic budget planning and the second relating to a proposal for allocation of grant and contract funds. The deans approved these proposals, with minor modifications, and recommended that Dr. Cravens meet with Dr. Minton and Mr. Largen to consider the possibility of implementing them in the near future.

The meeting adjourned at 3:30 p.m.

James L. Davis