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Meeting Minutes

WKU Council of Academic Deans

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MINUTES

COUNCIL OF ACADEMIC DEANS

January 20, 1975

The Council of Academic Deans met at 1:00 p. m. on Monday, January 20, 1975, in the Office of Academic Affairs. Present were Deans Cravens, Sandefur, Mounce, Russell, Gray, Cortis, Jenkins, Hourigan, Hardin, Chelf, Sutton, and Davis.

The deans reviewed Dr. Cortis' proposed calendar for preparation of the Fall 1975 Class Schedule Bulletin. After some discussion the deans approved the proposed calendar. The schedules will be due in the Office of Academic Affairs on Thursday, February 13.

Dr. Davis asked the deans to attempt to submit the part-time faculty requests by Thursday, January 23, so that the part-time faculty members would get their first monthly paychecks on February 15.

The deans discussed the State Committee on General Education's third revision of the "Tentative Statement on General Education." Dr. Cravens stated that any suggestions concerning the revision should be sent to Dr. Sandefur.

Dr. Gray commented on the "Interim Report of the Task Group on Graduate and Professional Programs to the Council on Public Higher Education." The deans discussed Kentucky's low ranking relative to share of Federal R & D Budget.

The deans approved the plan for distribution of the \$17,000 new research funds. The date applications should reach the Faculty Research Committee (after being reviewed by the appropriate department heads and deans) is Friday, February 28.

Dr. Cravens discussed the proposal, "Strengthening Universities for Regional and National Development in Latin America," which Western is preparing for submission to AID. He asked the deans to get curriculum vitae from qualified faculty members who are interested in participating in the project to the Office of Academic Affairs by Friday, January 24.

Dr. Jenkins commented on written guidelines concerning Faculty Evaluation which he had distributed to the department heads in the College of Business and Public Affairs.

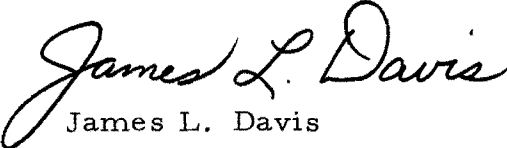
Dr. Davis stated that President Downing had given approval to a faculty evaluation by students during the current semester. The evaluation will be administered during the first week of April. The results will go only to faculty members.

Dr. Cravens informed the college deans that he wanted to meet with them during the next week or so to discuss their personnel requests for the 1975-76 academic year.

Dr. Sandefur commented on several suggestions he had relative to College of Education courses taught in extended campus locations. He stated the need for having a pre-registration for extended campus courses; for sending copies of students' grades to faculty advisors; and for developing an extended campus schedule. Dr. Sutton stated that a committee which includes several of the deans is already working on these problems.

Dr. Davis distributed copies of KRS 164.360 (Appointment and Removal of Personnel). He stated Mr. Bivin felt this statute made any other guidelines on academic due process unnecessary. Dr. Davis also distributed for the deans' information published AAUP guidelines concerning "Termination of Faculty Appointments Because of Financial Exigency, Discontinuance of a Program or Department, or Medical Reasons."

The meeting adjourned at 3:00 p.m.


James L. Davis

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