

11-13-1975

## Meeting Minutes

WKU Council of Academic Deans

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## MINUTES

### COUNCIL OF ACADEMIC DEANS

November 13, 1975

The Council of Academic Deans met on Thursday, November 13, 1975, at 11:15 a. m. in the Executive Room of the Garrett Conference Center. Present were Deans Cravens, Cortis, Martin, Sutton, Russell, Pancratz, Hardin, Gray, Mounce, Chelf, and Davis. Dr. Chamberlin represented Dr. Hourigan. Dr. Nave and Dr. Taylor were visitors at the meeting.

Dr. Cravens requested each college dean to compile a list of each course in his respective college which has a class restriction (maximum size) established prior to registration, in addition to the educational rationale for this restriction, and to submit it to him prior to Thanksgiving.

Dr. Cravens then distributed to each college dean a print-out listing enrollment (including students who have withdrawn) for each class in his college. Each dean will work with his department heads in reviewing these course enrollments.

Dr. Keith Taylor discussed a proposed 1976 summer session schedule at Owensboro. The deans commented on this proposal at considerable length before reaching general agreement on the calendar. Specific class dates and times during the week will be considered further before a final decision is made.

Dr. Chelf asked the college deans to take a proposed summer session plan to the department heads for their input. The proposed plan was discussed at great length and will be placed on the agenda at a future meeting.

Dr. Chelf stated that he believed Western Kentucky University faculty members should have the same opportunities for professional consulting activities as faculty members at the University of Kentucky and the University of Louisville. Western's official consulting policy will be reviewed at the next deans' meeting.

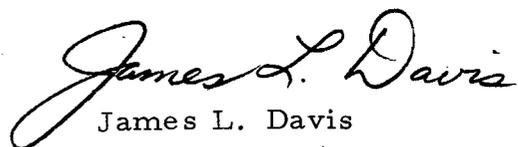
Dr. Mounce's proposal for a revision of class hours was reviewed by the group. Dr. Cravens asked the college deans to ask their department heads if a 15-minute interval between morning classes and a 10-minute interval between afternoon classes might be feasible. This item will be considered at one of the next deans' meetings.

The deans commented on Dr. Six's letter concerning faculty load calculations. This topic will continue to be evaluated by the group.

Dr. Davis summarized the status of the Administrative Evaluation and the revised Student Course Evaluation. The former will be administered before the end of November, while the latter will be given next semester on a trial basis to selected classes with the prior approval of the faculty members involved.

The meeting adjourned at 2:55 p. m.

ds  
11/17/75

  
James L. Davis