

proposition requiring that the institution set aside a like sum of money for this purpose. The roll was called and the motion unanimously passed.

As it was getting late President Cherry decided to omit the other items for action that he had in mind presenting, and upon motion made, seconded, and passed, the Board adjourned.

Mattie McLean
Secretary

B. J. Borrone
Vice-Chairman

Minutes of Board Meeting

May 17, 1937.

Upon authorization of State Superintendent of Public Instruction, H. W. Peters, as follows:

Pres. H. H. Cherry,
Western State Teachers College,
Bowling Green, Kentucky.

My dear Pres. Cherry:

You are hereby authorized to call a meeting of your Board of Regents for Monday, May 17, 1937, 2:00 p.m., in your office, for the purpose of transacting any and all business that may properly come before the Board at that time.

Very truly yours,

H. W. PETERS, Chairman
Board of Regents, W.S.T.C.

HWP:LR

the Board of Regents met in the office of President H. H. Cherry at 2:00 o'clock Monday afternoon, May 17, 1937. In the absence of State Superintendent Harry W. Peters the vice-chairman, Mr. B. J. Borrone, called the meeting to order and instructed that the roll be called. Upon calling the roll there were found to be present Mr. Borrone, Judge F. J. Pentecost, and Mrs. W. P. Drake; so a quorum was declared on hand.

Upon the request from the Chairman that President Cherry state the purpose of the meeting, he called attention to the necessity of acting on the plan for the erection of the new Music Hall on the campus of Western.

The proposed architect, Mr. Ingram, was called into the meeting and was requested to submit his contract for the building in mind. The following is a copy:

C O N T R A C T

THIS AGREEMENT made the seventeenth day of May in the year nineteen hundred thirty-seven by and between the Board of Regents of Western Kentucky State Teachers College, Bowling Green, Kentucky, hereinafter called the Owner, and J. M. Ingram, hereinafter called the Architect,

WITNESSETH, that whereas the Owner intends to erect a new Music Building on the Western Kentucky State Teachers College Campus,

NOW, THEREFORE, THE Owner and the Architect, for the consideration hereinafter named, agree as follows:

The Architect agrees to perform, for the above-named work, professional services as hereinafter set forth.

The Owner agrees to pay the Architect for such services a fee of five per cent of the cost of the work, as hereinafter provided.

Three per cent of the above mentioned fee equal to thirteen hundred forty-seven dollars and sixty-six cents (\$1347.66) shall be due and payable upon acceptance of the plans and specifications by the Owner.

Two per cent of the above mentioned fee equal to eight hundred ninety-eight dollars and forty-four cents (\$898.44) shall be due and payable monthly as the work progresses, at the rate of one hundred twenty-five dollars (\$125.00) per month. The balance of the fee to be due at final completion.

The parties hereto agree to the following condition:

The Architect's Services--The Architect's professional services consist of the necessary conferences, the preparation of preliminary studies, working drawings, specifications, large scale and full size detail drawings; the necessary conferences, attention to details, and such other work incidental to the completion of a W.P.A. Project.

The Architect shall supervise the construction of the building, shall see that the building is erected in accordance with the drawings, and shall confer and cooperate with the Superintendent in charge of the work. The Architect or his representative shall visit and inspect the project daily and at all times during the progress be available for conference with the Superintendent in charge and / or a representative of the college.

IN WITNESS WHEREOF they have executed this agreement, the day and year first above written.

Western Kentucky State Teachers College

J. M. INGRAM
Architect

By H. H. CHERRY
President

Memorandum to be Attached
to J. M. Ingram's Contract

Two per cent balance of the Architects fee to be paid at the rate of one hundred twenty-five dollars (\$125.00) per month only during the time for which the project is set up which is five months. Should the project continue longer, the final payment will be made upon the completion of the project thus the amount of six hundred twenty-five dollars (\$625.00) is to be paid on a monthly basis.

This supplement is in accordance with recommendations of the State Finance Department.

L. T. SMITH

J. M. INGRAM

After a discussion of the submitted contract the following resolution was introduced and Judge Pentecost moved its adoption. His motion was given a second by Mrs. Drake and upon roll call was unanimously adopted. The resolution follows:

WHEREAS at a former meeting of this Board, President H. H. Cherry was authorized to make application to the W.P.A. for assistance in erecting a Music Building on the campus of this college; to prepare data and cause to be executed plans and specifications to meet the rules and regulations of the W.P.A., and

WHEREAS, this application was made and plans and specifications prepared and filed with the W.P.A., and

WHEREAS the W.P.A. has notified President Cherry that said application has been approved and that they are prepared to join with the college in the erection of this building,

NOW BE IT RESOLVED that President Cherry when he is satisfactorily assured of the availability of the funds appropriated by the General Assembly of Kentucky, hereinafter referred to, be and he is authorized to proceed with the erection of this building by:

First, signing of the agreement and acceptance of architects plans and specifications.

Second, acceptance of W.P.A. aid as outlined in the project proposal prepared by the architect and accepted and approved by W. P. A. in Washington and in accordance with the following letter received by President H. H. Cherry from Mr. Marye, State Project Engineer for W.P.A.:---

WORKS PROGRESS ADMINISTRATION
IN KENTUCKY

George H. Goodman, Administrator
Ninth and Broadway
Louisville

May
Eleventh
1937

H. H. Cherry, President,
Western Kentucky State Teachers College,
Bowling Green, Kentucky.

Dear Dr. Cherry:

Please be advised that your Application 6-114-1427 covering construction of a new music building has been approved by Washington. Allotment of funds by this office for operation of the project is being withheld pending submission of complete working plans. As soon as complete plans are received and approved by this office, I have been informed today by Mr. Lackey, District Supervisor - Division of Operations, that arrangements will be made immediately to start operations.

Although continuation of the general WPA program during the next fiscal year now rests with the Congress, I feel confident that a program very similar to the program at this time will be carried on. If so, I wish to assure you that we consider the above building to be a very desirable one from every standpoint, and will do everything in our power to carry it to completion.

Yours very truly,

E. A. MARYE, Director
Division of Operations.

EAM:LB

Copy - P. M. Brooks, District Director, District 6.

BE IT FURTHER RESOLVED: That President Cherry is authorized to expend and use in this project the ten thousand dollars (\$10,000.00) appropriated by the General Assembly for capital improvement for the budget year 1936-37, and to use all or any part of the appropriation of ten thousand dollars (\$10,000.00) for capital improvement for the budget year 1937-38.

The next item for discussion was the proposition for landscaping around the new classroom building which is being erected on the campus. Mr. George H. Sager, Jr., Director of State P.W.A., Captain Brinton B. Davis, Architect, and Mr. M. P. Nicols, of the Struck Construction Company, were invited into the meeting. The landscaping matter was thoroughly gone into. Mr. Sager, especially, gave many helpful suggestions and recommendations. After the discussion Judge Pentecost moved the adoption of the following:

The necessary landscape work shall be prosecuted substantially as follows by extra work order to Struck Construction Company:

1. Grade and install all concrete sidewalks in accordance with landscape drawings with such changes in grade as may be found desirable.
2. Grade and install all cut stone steps and abutments on front of building.
3. Construct roads as shown on plans.

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- 4. Construct retaining walls of rubble, or combination of concrete and rubble as may be most economical with such changes in grade as may be found desirable.
- 5. Excavate rock to proper depth in planting areas to provide sufficient earth for shrubs, trees, etc.

The amount allotted for the above work shall not exceed twenty-five thousand dollars (\$25,000.00).

After a discussion of the above resolution the Board agreed to adjourn to the new building for the purpose of studying the layout of the grounds and getting a definite idea of the proper landscaping.

* * * * *

Upon reassembling a motion was made by Judge Pentecost with a second from Mrs. Drake and unanimously passed by roll call authorizing the payment of four thousand dollars (\$4,000.00) on the architect fees to Captain Brinton B. Davis.

Other items for consideration, (including (1) a space with doorway under the portico and (2) flood lighting at the entrance of the new building, and chimes) were presented and it was agreed that the expense for portico should be taken care of by a change order with the Struck Construction Company.

Bids for light fixtures, the cost of which is to be taken care of by a change order through the Struck Construction Company, were received from the following firms:

BIDS FOR ELECTRIC LIGHT FIXTURES

<u>NAME OF BIDDER</u>	<u>AMOUNT OF BID FOR FIXTURE</u>	<u>ADDITIONAL BID FOR LAMPS</u>
Tafel Electric Company Louisville, Kentucky.	\$2,895.00	\$260.00
Theobald Electric Company Louisville, Kentucky.	\$3,125.00	\$267.00
The Brecher Company Louisville, Kentucky.	\$2,852.00	\$259.37

The erection of bronze panels and the proper inscription was also discussed.

The Board then adjourned.

W. B. Brown
Vice-chairman

Marion M. McLean
Secretary