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# Meeting Minutes

WKU Council of Academic Deans

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## MINUTES

### COUNCIL OF ACADEMIC DEANS

January 19, 1976

The January 19th Council of Academic Deans' meeting was held at 11 a. m. in the Office of Academic Affairs. Present were Deans Cravens, Sandefur, Sutton, Hourigan, Russell, Robinson, Mounce, Jenkins, Cortis, Hardin, Chelf, and Davis.

The college deans commented on the tentative spring semester enrollment figures in their respective colleges.

Dr. Mounce discussed again the possibility of extending the time break between classes from ten to fifteen minutes. Dr. Cravens commented on the advantages of having fifteen minute breaks between morning classes and ten minute breaks between afternoon classes. The college deans were asked to discuss these and other alternatives with their department heads and to bring back their ideas to the next deans' meeting.

Dr. Davis commented on a suggested Affirmative Action form to use in employment recommendations for prospective faculty and staff members. The deans were asked to discuss the form with their department heads and bring suggested revisions to the next meeting.

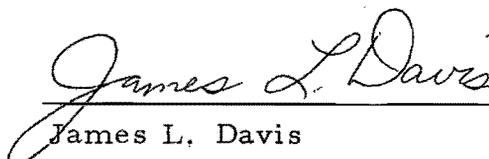
Dr. Davis asked that part-time faculty payroll recommendations for each college be submitted to the Office of Academic Affairs by Monday, January 26.

Dr. Cravens informed the deans of the availability of University rental property next to the Guest House. He also explained to the group that the legislative proposal concerning the retirement system applies only to elementary and secondary teachers.

Dr. Hourigan commented on reports he had heard concerning the difficulties students had in attempting to study in the dormitories because of excessive noise. The deans felt it might be helpful to invite Dr. Minton and/or Dean Keown to meet with the group to discuss the dormitory situation.

Dr. Cravens asked the college deans to submit plans to him by Friday, January 23, for the recommended utilization of unencumbered funds (general categories by departments).

The meeting adjourned at 12:10 p. m.

  
James L. Davis