

Minutes of Executive Committee

September 10, 1937.

A meeting of the Executive Committee of the Board of Regents of the Western Kentucky State Teachers College was held in the office of the President at 9:00 A. M. Friday, September 10, 1937.

Present: President Garrett, Mrs. Drake, Mr. Borrone. Mr. Borrone presided.

Mr. Borrone called attention to the fact that work had not commenced on carving the name "Henry Hardin Cherry Hall" on the stone lintel of the new classroom building. The Secretary was instructed to correspond with Captain Davis and request that this work be hurried.

The Secretary was also instructed to communicate with Mr. Sager and with Captain Davis on the subject of the Bronze Tablets, to be placed in the corridors of the new building and to report the result to the President.

The matter of placing Insurance on the new building and contents was discussed and it was decided to refer action to a later meeting.

The matter of placing chimes in the new building was discussed and Mrs. Drake offered the following resolution and moved its adoption, the same was seconded by Mr. Borrone:

WHEREAS: It is most desirable that a set of tubular chimes be installed in the tower of the new classroom and laboratory building, known as PWA Project-Ky-1043-R, and,

WHEREAS: Our Architect, Brinton B. Davis, has made an investigation of the matter and recommends that a set of 20 tubular chimes, designated in his letter of April 22nd as item 5, be installed. That said installation will include all material and labor necessary for furnishing and installing a Time Actuated and Manually Operated time chime service, offering the automatic service for any combination of five notes and the Manual service for a console keyboard of twenty notes, at a price of \$4645.65. Said price to cover the entire cost and installation of said chimes, including the contractors profit and cost of bond premium.

NOW BE IT RESOLVED: That our Architect, Brinton B. Davis, be hereby authorized and

instructed to prepare the proper form of change order to be submitted to the proper officials of the Public Works Administration.

Upon roll call President Garrett, Mrs. Drake, and Mr. Borrone all voting in the affirmative the motion was declared adopted.

Mrs. Drake suggested that a bronze tablet placed in the corridors of the new building and reciting that this structure occupied the former site of Potter College, would be appropriate. Mrs. Drake was asked to have the proper reading matter prepared and present same at the next meeting.

Dr. Lee F. Jones, Chairman of the Faculty Committee on Equipment, was asked to come before the Committee and make a statement as to the needs of additional equipment for the new building. Dr. Jones stated that items of needed equipment amounting to approximately \$19,500.00 had been withdrawn from the original list of equipment for the reason that the cost of the project at that time could not be fully ascertained and as a matter of caution it was thought best to keep the cost of equipment in prescribed limits; however that these items were badly needed to fully equip the Physics, Chemistry, Psychology, and Geography Departments and if the funds were now available that this additional equipment should be purchased and installed. That if it was not purchased now it would be necessary to call on the budget for these items in the near future.

After discussion President Garrett offered the following motion and moved its adoption, same was seconded by Mrs. Drake:

RESOLVED: That Dr. L. F. Jones and Mr. Sterett Cuthbertson be instructed to go to Louisville Monday morning; present the matter of purchase of additional equipment to Mr. George E. Sager, Jr., and Brinton B. Davis, and request that the proper action be taken with the purpose of purchasing this additional equipment from funds available through the Construction Account of P.W.A. Project Ky-1043-R.

Upon roll call, President Garrett, Mrs. Drake and Mr. Borrone, all voting in the affirmative, the resolution was declared adopted.

Mr. Borrone announced that in view of the intricate electrical equipment installed in the new building and in use in other buildings and on the campus, that the services of an experienced and competent engineer was needed; that he had talked to Mr. E. G. Knauer, who had installed the equipment in the classroom building and in several of the buildings on the campus, and who he regarded as a competent electrical engineer, and was confident that his services could be had for \$1800.00 per year. After discussion the following resolution was offered by President Garrett, who moved its adoption, same seconded by Mrs. Drake:

WHEREAS: It has become necessary that a competent electrical engineer be employed to look after the electrical equipment of the college,

NOW BE IT RESOLVED: That B. J. Borrone be authorized to contact Ed G. Knauer and offer him the position at a salary not to exceed \$1800.00 per year.

Upon roll call, President Garrett, Mrs. Drake, and Mr. Borrone, all voting in the affirmative, the motion was declared adopted.

Mr. Borrone suggested that President Garrett take under consideration the re-organization of the Janitor Service, with the view of obtaining more efficient service for the several buildings on the campus.

President Garrett announced that he had received a letter from Dean Grise, recommending that Miss Mary Ruth Lemon be employed to fill the vacancy in the Art Department created through the resignation of Miss Martin at a salary yet to be agreed upon. After discussion Mrs. Drake offered the following motion and moved its adoption, seconded by Mr. Borrone:

RESOLVED: That President Garrett be authorized to employ Miss Mary Ruth Lemon as a member of the faculty to fill a vacancy in the Art Department created through the resignation of Miss Martin, at a salary to be agreed upon by the President and Miss Lemon.

Upon roll call all voting in the affirmative the motion was declared adopted.

The Secretary was instructed to ask Mr. Craig to furnish the President with a list of all special days, which have been agreed upon for the present fall-semester.

Mrs. Drake offered the following motion and moved it's adoption, the same was seconded by Mr. Borrone:

WHEREAS: At a former meeting a resolution was adopted authorizing President H. H. Cherry to sign all documents and papers relative to P.W.A. Project-Ky-1043R for and on behalf of this Board, and

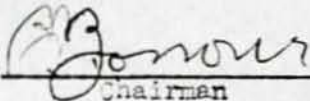
WHEREAS: Following the death of Dr. Cherry another resolution was adopted authorizing F. C. Grise, as Chairman of the Executive Committee to sign all documents and papers relative to said project, and

WHEREAS: The Board of Regents of Western Kentucky State Teachers College has recently elected Paul L. Garrett to succeed H. H. Cherry as President of this institution and said Paul L. Garrett has assumed the duties of his office,

NOW BE IT RESOLVED: That President Paul L. Garrett be hereby authorized to sign all documents and papers relative to the construction, equipment and landscaping of P.W.A. Project Ky-1043R., for and on behalf of this Committee, and that a copy of this resolution be filed in the office of the Public Works Administrator of Kentucky.

Upon roll call, all voting in the affirmative the motion was declared adopted.

There being no further business the Committee adjourned.


Chairman


Secretary