

**Western Kentucky University  
Staff Council Meeting Agenda  
April 19, 2017 9 a.m.  
MMTH Regents Room**

- **Call to Order --**
- **Attendance –**
  - *Present:*
  - *Absent:*
- **Reading/Approval of previous minutes –**
- **Staff Council Chair & Co-Chair Report –**
  - Report on activity since last meeting
- **Staff Regent Report –**
  - Report on activity since last meeting
- **Treasurer's Report –**
  - Report on activity since last meeting
- **Webmaster Report –**
  - Report on activity since last meeting

**University Committee Reports:** Representatives will report any information they gathered from attending the meetings.

- University/Academic Calendar Committee
- Benefits Committee
- Budget Council Committee
- Campus Library Advisory Council
- Campus Master Planning Committee
- Parking Appeals Committee
- Parking and Transportation Committee
- Preston Center Advisory Board
- Staff Excellence Committee
- Legislative Committee
- Committee on Diversity and Embracement (TBD)

**Standing Committee Reports:** Representatives will report any information they gathered from attending the meetings.

- Staff Leadership Committee
- Book Scholarship Committee
  - Summer Book Scholarship is coming up and we need to discuss tasks that need to be completed.
- Staff Satisfaction Committee
- Fall Break Brunch Committee

**Ad-hoc Committee:** Representatives will report any information they gathered from attending the meetings.

- Staff Tenure Recognition

**Old Business**

- Continue with the Staff Council Constitutional review with special emphasis on election

## **New Business**

- Review Anonymous Emails for the month
  - We had a question regarding the 2017 benefits guide. It listed that we still maintain a discounts page. We will need to make sure that this is edited for next year. Josh responded to the question but we need to contact HR about the changes.
  - Smoking concerns in front of Grise – The SC was contacted about issues. We will discuss who to contact for addressing the problem.
- Plan for Staff Council Election in May
- Crosswalks on Chestnut – Discuss issues and work on possible solutions.
- LR has been curious about the possibility of adding a payroll deduction option for purchasing laptops from the WKU store. Let's discuss this determine what needs to be done in order to further evaluate the usefulness and possibility of making this a reality.
- Discuss the possibility of creating a Staff Council Communications Officer- someone who is responsible for clear and consistent communication with the council and with staff- providing reminders and marketing new developments.
- HR policies clarification.

## **Open Floor for Addressing Staff Comments, Questions and Concerns**

- This time period has been allotted so that any WKU staff member has an opportunity to address the council.

## **Adjournment**