

**Western Kentucky University  
Staff Council  
Meeting Agenda for December 7th, 2016  
Fresh Foods Cupola Room**

- **Call to Order --**
- **Attendance –**
  - *Present:*
  - *Absent:*
- **Reading/Approval of previous minutes –**
- **Staff Council Chair & Co-Chair Report –**
  - Report on activity since last meeting
- **Staff Regent Report –**
  - Report on activity since last meeting
- **Treasurer's Report –**
  - Report on activity since last meeting
- **Webmaster Report –**
  - Report on activity since last meeting

**University Committee Reports:** Representatives will report any information they gathered from attending the meetings.

- University/Academic Calendar Committee
- Benefits Committee
- Budget Council Committee
- Campus Library Advisory Council
- Campus Master Planning Committee
- Parking Appeals Committee
- Parking and Transportation Committee
- Preston Center Advisory Board
- Staff Excellence Committee
- Legislative Committee
- University Senate

**Standing Committee Reports**

- Staff Leadership Committee
- Book Scholarship Committee
- Staff Satisfaction Committee

**Ad-hoc Committee**

- Staff Council Election Review Committee report.

**Old Business**

- Building Coordinators review for submitting maintenance requests.

**New Business**

- Review Anonymous Emails for the month
- *Staff Leadership Discussion – Do we want to award a Staff Leadership Institute Scholarship for staff that can't attend due to dept. budget restrictions?*
- *Vote on Proposal to amend the Staff Council Constitution: Proposal for adding Procurement Card Responsibilities to the Treasurer.*
- *Campus Safety – Discuss the possibility of Staff Council receiving detailed training session in upcoming meeting.*

- *Staff Council Pictures* - We will all need to make an appointment with Julie Taylor to be shot (with a camera) in the TRC studio. Fun stuff!! We plan to get these completed by end of January.
- *Staff Recognition Discussion* – Should we be looking into better recognition of tenure such as 5, 10 and 15 years milestones with a gift and recognition. This was a suggestion that came from our Ann Mead meeting.
- *Quarterly Meetings with Ann Mead/Tony Glisson* – It was suggested that we begin to have quarterly meetings with Ann Mead and Tony Glisson in order to discuss matters at hand and bounce ideas off each other. We will decide the details of who will attend and how we can prepare for these meetings.

#### **Open Floor for Addressing Staff Comments, Questions and Concerns**

- This time period has been allotted so that any WKU staff member has an opportunity to address the council. This will become effective in January as our December meeting is in Fresh Foods.

#### **Adjournment**