



Western Kentucky University Staff Council  
Monthly Meeting, November 7, 2018  
Jody Richards Hall – Cornelius A. Martin Regents Room

Agenda

*Call to Order (Jennifer Miller, Chair) –*

*Roll Call (Fallon Willoughby, Secretary)*

*Approval of Prior Monthly Meeting Minutes*

- *October minutes*

*Acknowledgement of Guests/Open Discussion with Staff*

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Member Reports

*Officer Reports:*

- Chair (Jennifer Miller)
- Vice Chair (Mike Loftis)
- Treasurer (Jenny Toomey)
- Technology Officer (Chris Ware)
- Communications Officer (Rachel Cato)

*Staff Regent Report:*

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*Discussion of Monthly Committee Reports*

*University Committee Reports:*

- University/Academic Calendar Committee (Chris Ware)
- Benefits Committee (Jenny Toomey, Cindy Wedding, Tracy Harkins)
- Budget Council Committee (Jennifer Miller)
- Campus Library Advisory Council (Fallon Willoughby)
- Campus Master Planning Committee (Katie Muchmore)
- Parking Appeals Committee (Monica Hines, Melissa Hamlin, Andrew Myers, Chris Ware)
- Parking and Transportation Committee (Mike Loftis)
- Preston Center Advisory Board (Andrew Myers)
- Staff Excellence Committee (Jennifer Miller, David Brinkley)
- Sustainability Champions (Fallon Willoughby, Rachel Cato)
- President's Committee for Diversity and Embrace (Monica Hines)
- University Senate (Jennifer Miller)

*Standing Committee Reports:*

- Staff Leadership Committee (Crystal Walker, Desiree Blaine, Christy Murphy)
- Book Scholarship Committee (Chris Ware, Jenny Toomey, Rachel Cato, Ronda Sullivan, Tracy Harkins)
- Staff Satisfaction Committee (David Brinkley, Jennifer Miller, Mike Loftis, Christy Murphy, Fallon Willoughby, Andrew Myers)
- Fall Break Brunch Planning Committee (Jessica Harper, Greg Hackbarth, Monica Hines, Desiree Blaine, Mike Loftis, Ronda Sullivan, Crystal Walker)
- Election Committee (Mike Loftis, Chris Ware, Rachel Cato, Fallon Willoughby, Jessica Harper)
- Staff Mentor Program Committee (Fallon Willoughby, Jennifer Miller, Monica Hines, Desiree Blaine, David Brinkley)

*Ad-hoc Committee Reports*

- Staff Tenure Recognition Committee (Mike Loftis, Christy Murphy, Monica Hines, Desiree Blaine)
- Medical Leave Bank Committee (TBD)
- New Employee Training Committee (Jennifer Miller, Fallon Willoughby, Jessica Harper, Monica Hines, David Brinkley)

Council Business

Fall Break Brunch Survey results

Update: Staff Council Goals – What’s next

Discussion

*Council Email Review*

- 2017 Fall Break Brunch donation from Hyatt Place
- Limited locations on campus where monthly free meal can be used.
- Inaccurate statement regarding the staff discount page located on the benefits web page
- Tuition benefit update
- Live stream meetings
- HR mailing postcards about the benefits fair

Announcements

*Next Meeting Date/Time/Location*

- December 5, 2018, 9:00 A.M., TBD

*Notable Events*

- Board of Regents Meetings: December 14, 2018, Regents Room, JRH

Adjournment