

Minutes of Board Meeting

July 14, 1934.

The Board of Regents met in the office of President Cherry July 14, 1934. A quorum was present. Answering roll call were Mr. Sterrett Cuthbertson, Mr. Morgan Hughes, and Senator Charles Franklin. Mr. Cuthbertson presided. The minutes of the three previous meetings were read and approved. President Cherry was then requested to make his financial report which he had already prepared. Upon reading the report Senator Franklin moved, and Mr. Hughes seconded the motion to the effect that the report as submitted to the Board, be approved and adopted. The motion was unanimously passed.

After a discussion of the need of a model two-room rural school building it was agreed that an adequate amount be set aside from the present funds for the construction of this building. The motion was made by Senator Franklin and seconded by Mr. Hughes, and unanimously adopted upon roll call.

The work necessary to be done in remodeling the Stone House was approved and ordered to be completed. This motion was made, seconded and unanimously passed.

President Cherry called attention to the fact that the State Educational Commission recommended that there be established in Kentucky a council on higher education composed of the Presidents of the four State Teachers Colleges, a member of the Board of Regents of each Teachers College, five members from the State University, including the President and the Dean of Education of the State University, and two members of the State Board of Education with the State Superintendent as chairman and that this recommendation was enacted into a law by the last General Assembly; so that it is now necessary to select a member of the Board of Regents who with the President will represent Western on this council. Whereupon Senator Franklin nominated Mr. Cuthbertson and with a second from Mr. Hughes, it was agreed that Mr. Sterrett Cuthbertson should be asked to serve in this capacity. Mr. Cuthbertson voted in the affirmative, making the nomination unanimous.

Upon motion of Senator Franklin, seconded by Mr. Hughes, President Cherry was authorized to employ such additional faculty assistants as may be needed not beyond the amount recommended in the budget submitted.

Senator Franklin moved that the President be authorized to make the few expenditures of a minor nature as indicated in his report in order to continue the operation of the CWA or FERA organization in cooperation with the Federal Government to the extent that the budget permits. The motion was seconded by Mr. Hughes and unanimously passed.

The method of payment of the tuition fees of the Training School was then discussed, and the recommendation made by President Cherry in his report to the Board, was approved upon motion of Mr. Hughes, with a second from Senator Franklin. The motion was unanimously adopted. The following is a copy of the recommendation:

That tuition in the Training School shall be collected in advance in so far as practicable and that all children attending the Training School be required to pay tuition not later than three months from the beginning of a semester or not later than four weeks from the beginning of the summer session.

The recommendation of President Cherry that incidental fees, room rent and board, laboratory, and music fees be payable, not later than a month after the beginning of each semester or two weeks after the beginning of each summer term, was unanimously adopted upon the motion of Mr. Hughes and a second from Senator Franklin.

The payment of fees for extension and correspondence work was then discussed and upon motion of Mr. Hughes, with a second from Senator Franklin, the following was unanimously adopted:

1. The registration fee of \$3.00, giving life enrollment in the extension department, both for correspondence and study center work, must be paid in advance. No exceptions to be made.

2. Study fees for correspondence and study center courses must be paid within three months from the date when the first lesson is completed, or before the test is taken, if the course is completed in less than three months.

3. In no case can fees be refunded. However, the students asking for a refund may be given a credit receipt for the amount due. This may be transferred to a near relative or used by the students in payment of any fees for work in residence or extension work.

Mr. Hughes moved that Mr. Cuthbertson be authorized to negotiate for the purchase of the Lennie Cox property on an exchange basis when the title of her property is properly cleared in court. The motion was seconded by Senator Franklin and unanimously passed.

Upon motion of Mr. Hughes and seconded by Senator Franklin, President Cherry was authorized to issue to certain students certificates and diplomas as recommended by the faculty, on August 17, 1934. The motion was passed.

A motion designating the three banks of the city as depositories for the funds of the school was made, seconded and passed.

Miss Schneider, Bursar of the institution, who was present, was asked to read the minutes of recent meetings of the Executive Council, which she did. The following is the copy which was ordered to be embodied in the minutes:

Minutes of the Executive Committee
for
December 20, 1933.

The meeting was held in Dr. Cherry's office. Mr. Sterrett Cuthbertson, Judge Hines and Dr. Cherry were present. Mr. L. T. Smith and the Board of Trustees of the Mt. Zion Church were also asked to be and were present.

An oral agreement was made with the Trustees to exchange their present church property for a lot 75x210 feet on the Russellville Pike, known as the Charlie Cole property, and to move or rebuild their church, putting it in as good if not better condition than it now is, and to pay them three hundred dollars (\$300.00) in cash for the exchange. Deed for the property is to be made and delivered at an early date.

A motion was made and carried authorizing Mr. Henry Wright, landscape architect, to come to Bowling Green on December 21st, the institution to pay the necessary expenses.

Motion was made and carried authorizing Dr. Cherry to get in communication with the Railroad Company and to make such agreement as will be necessary to put a road across the railroad property near the Morgantown crossing.

Dr. Cherry reported that he and Mr. John B. Rodes presented to the Public Works Administration the material necessary to secure the loan for the classroom building, student dormitories and the completion of the Kentucky Building.

Dr. Cherry reported the meeting of the Budget Commission, which seemed very satisfactory. However, the Governor was not present at the meeting and the Committee authorized Dr. Cherry to present the matter to the Governor personally the first opportunity.

Meeting adjourned.

Meeting of the Executive Committee

February 1, 1934. Those present were Mr. Sterrett Cuthbertson, Judge Hines, and President Cherry. The committee passed a resolution authorizing the expenditure of certain monies for material and equipment for CWA projects now in operation on College Heights.

A meeting of the Executive Committee was held February 1, 1934. Those present were Mr. Sterrett Cuthbertson, Judge Hines, and President Cherry. The committee passed a resolution authorizing the expenditure of certain monies for material and equipment for CWA projects now in operation on College Heights.

Meeting of the Executive Committee

June 19, 1934.

The meeting was held in Dr. Cherry's office. Mr. Sterrett Cuthbertson, Judge Hines, and Dr. Cherry were present. The budget for the next fiscal year was discussed. The amount of cash on hand was reported to be around forty thousand dollars (\$40,000.00) after the necessary expenses have been paid for the month of June. The committee O.K.'d the five hundred dollars (\$500.00) expense account of Mr. Rhodes, Mr. Myers and Dr. Cherry incurred on their trip to Washington to investigate PWA loan.

The bill for the debt on asphalt streets amounting to nine thousand five hundred forty dollars and twenty-five cents (\$9,540.25) was ordered to be paid before June 30. The bill for the American Hardware Company, balance due on hay baler, two hundred dollars (\$200.00), was approved.

The bill of Mrs. A. C. Burton for one hundred seventy-five dollars fifty cents (\$175.50) for Professor Burton's library was approved, and the books assigned to the Education Department.

Mr. Cuthbertson advised that the notes of W.A. Robinson for a lot sold him sometime ago are being held by the Bowling Green Trust Company. Mr. Robinson has made a quit claim deed and returned the lot since it will be impossible for him to pay for same. The committee authorized the payment of seven hundred twenty-four dollars and fifty cents (\$724.50) to take up these notes, and also authorized Mr. Cuthbertson and Judge Hines to sell this lot, also a

50 foot lot next to Dr. Moore and the 200 feet fronting the Normal Boulevard just beyond Mrs. Burton and a 50 foot lot next to the Whitney property.

(9) The bill of Rodes, Harlin, and Myers for fifteen hundred dollars (\$1500.00) for legal services rendered on the PWA Loan was approved.

The committee authorized the buying of athletic equipment for the Training School, this order to be placed before July 1, the amount being close to eight hundred dollars (\$800.00).

The bill of the College Heights Bookstore for four hundred eighty-eight dollars and six cents (\$488.06) for bathing suits, towels, office supplies and athletic supplies was ordered paid.

The purchase of water pipe, fittings, and other supplies necessary to install the water line on the lower athletic fields was authorized, the cost to be about four hundred dollars (\$400.00). It will be necessary to have new radiator traps at the J. Whit Potter Hall before the heat can be turned on in the fall. This will probably amount to three hundred eighty-five dollars (\$385.00). This expenditure was approved.

The purchase of the lot owned by Lennia Cox, for sale at nine hundred fifty dollars (\$950.00), was approved. In order to get a clear title it will be necessary to bring suit. The attorney general advised that a contract be drawn at this time with the heirs and approved in order to make this purchase before July 1.

The house on the farm now occupied by Paul Widner was authorized to be torn down or moved across the road. Mr. L. T. Smith was asked to investigate the advisability of moving the house.

The committee requested the Industrial Arts Department to include a linotype and cylinder press in the budget for the year.

Minutes of the Executive Committee

June 30, 1934.

A meeting of the Executive Committee was held in President Cherry's office, Saturday, June 30, 4:00 P.M. Mr. Sterrett Cuthbertson acted as chairman.

The project for the nine tennis courts, labor to be furnished by the PERA was accepted. A motion was made, seconded and carried, authorizing the purchase of asphalt from the Kentucky Rock Asphalt Company, amounting to one thousand nine hundred seventy-two dollars and eighty cents (\$1,972.80) to use on the courts.

Contract with R. G. Price for four hundred dollars (\$400.00) for the use of roller for twelve days at ten dollars (\$10.00) per day, and for two hundred and eighty tons, more or less, of crushed rock at one dollar (\$1.00) per ton was approved and a contract with the Logan Company for two thousand one hundred seventy dollars (\$2,170.00) for wire fence to inclose the tennis courts, making a total of four thousand five hundred forty-two dollars and eighty cents (\$4,542.80) was also approved.

Motion was made, seconded and carried authorizing contracts with the following companies for repairs, equipment and supplies:

| | |
|--|----------|
| Robert Forshee--Repairing Smoke Stack | \$236.00 |
| Price and Lawson--Water Cooling System for Physical Education Building | 636.60 |
| H. D. Hines and Company--Radiators for J. Whit Potter Hall | 241.50 |
| Standard Printing Company--Binding Library Books | 250.00 |
| Marshall Bruce Company--Binding | 350.00 |
| Sutcliffe Company--Athletic Equipment for Training School | 919.40 |
| Kaufmann and Strauss--China and other equipment | 250.00 |
| Aldrich and Aldrich--Swimming suits | 151.20 |
| Sutcliffe Company--Athletic Equipment for College | 681.00 |
| Treiman-King--Football equipment for College | 295.65 |
| E. L. Ferrell--Repair Library roof | 783.00 |
| Pittsburg Glass Company--Glass for museum cases | 352.00 |
| Peaslee-Gaulbert--Silverware for Dormitory | 155.35 |
| Anderson's Inc.--Pump for water system J. Whit Potter Hall | 37.47 |
| Crushed rock for tennis courts--Rhea Price | 450.00 |
| Cement " " " --Roemer Brothers | 140.00 |
| H. D. Hines--Stoker for boiler for Dairy Barn | 288.50 |
| University of Michigan 4 Kentucky Gazettes--Library | 238.40 |
| Typewriters for office and Training School for Commercial work--Remington-Rand | 461.00 |
| Typewriters for commercial work Training School--Max B. Potter | 210.00 |
| Two $\frac{1}{2}$ -mule teams | 890.00 |

A motion was made, seconded and carried authorizing the Bursar to set aside out of the present funds ten thousand dollars (\$10,000.00) to carry out the contract for the construction of a two-room rural school.

The work authorized to be done in remodeling the Stone House has not been completed; neither has the work of remodeling the stage of the auditorium or constructing a drill room for the R.O.T.C. and the arranging for a shooting gallery, therefore, a definite amount for this work cannot be stated at this time.

Upon the request of Mr. Hughes, Dr. Ford was invited to appear and make a statement concerning the agricultural activities of the institution for the purpose of deciding upon a time at which the school should cease operation of the Ogden Farm. Dr. Ford explained that it will take at least two years to accomplish the objective under present plan of operation.

Following a discussion relative to insurance it was suggested by Mr. Hughes that Miss Schneider should be asked to make a list of all insurance now being carried by the institution and present the statement to the Board of Regents at the next meeting so that the entire amount could be re-let after being divided into four equal parts. Her report should include the names of the agents and the amount of premiums of each policy.

Mr. Cuthbertson called attention to the fact that three years ago the Associated Gas and Kentucky-Tennessee Light and Power Company was notified that the institution felt it was paying them entirely too much. In this connection Miss Schneider was asked to assemble information as to what other schools are paying so that the matter may again be further stressed.

Relative to coal used by the institution, President Cherry stated that he had asked the Purchasing Commission to give the school an opportunity to see the bids. Mr. Rodes Myers, who was present, expressed the opinion that the school might do well to submit the matter to the Finance Commission.

President Cherry then made a statement concerning the effective work which has been done by Mr. Rodes Myers, Mr. Theron Johnson, Mr. T. M. Ferguson, representatives and senator respectively, and Dr. M. C. Ford of the faculty during the recent session of the General Assembly, and that it was the purpose of the institution to give a dinner in testimonial of this service.

The Chairman asked Mr. John Rodes, attorney and former Mayor of the city of Bowling Green, who had been requested to attend the meeting of the Board, to make a report about the recent trip to Washington in the interest of securing PWA funds for the erection of the proposed classroom building, which he did. (9)

After this the Board adjourned to re-assemble at 7:30 or immediately after the testimonial dinner which was to be given in the Cedar House.

The Board re-assembled at ten o'clock and resumed discussion of the possible sources of revenue that might be used to guarantee the return of the desired PWA loan. Finally the question of securing a loan and the method of meeting the obligations (if loan was secured) was, upon motion of Mr. Hughes, with second from Senator Franklin, left in the hands of the Executive Committee who were to formulate a plan to be presented to the Board of Regents at the next meeting. The motion was unanimously passed. The committee were asked to consult with Mr. Rodes. (10)

The meeting then adjourned.

Matthew M. Sean
Secretary

James H. H. H.
Vice-Chairman