

11-17-1977

Meeting Minutes

WKU Council of Academic Deans

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MINUTES

COUNCIL OF ACADEMIC DEANS

November 17, 1977

The meeting was called to order at 9:15 a.m. in the Office of Academic Affairs with the following members present: Davis, Mounce, Sandefur, Greeley, Russell, Stroube, Chelf, Cravens, Hourigan, Oppitz, Gray, Sutton, Hardin, and Cortis.

The minutes of the meeting of November 10 were approved as distributed.

Dr. Davis commented on the meeting of the Council on Higher Education of November 16 and elaborated on the action of the Council relative to capital construction requests from the various universities.

Dr. Davis reviewed for the deans some of the activities of the Faculty Senate. Dr. Davis indicated that the Senate had referred the proposal for a "fair dismissal policy" to a committee. The deans discussed the activities of the Faculty Senate relative to an administrative evaluation, and Dr. Davis asked the deans to review several forms which had been previously used for administrative evaluations. Following extensive discussion on this, Dr. Davis suggested that each dean carefully review these materials and be prepared to discuss them in detail at the next Council of Academic Deans meeting. Dr. Davis requested that the deans provide written suggestions, changes, or ideas concerning the administrative evaluation or the forms at the next deans meeting.

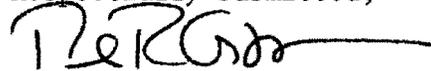
In discussions concerning the possibility of using a unified faculty evaluation reporting form, Dr. Davis explained his desire to have a single uniform reporting form that all colleges could use in reporting faculty evaluations to the Office of Academic Affairs. Following discussion on this matter, Dr. Davis established an ad-hoc committee composed of Deans Sandefur, Russell, Hourigan, Mounce, Nelson, and Hardin to review this matter and attempt to develop a uniform instrument which could be used for recording faculty evaluations. Dr. Davis asked Dr. Sandefur to chair the committee and to provide a report to the full Council of Academic Deans by the December 8 meeting. Also, the committee was requested to give consideration to incorporating the specific items identified under "faculty evaluation" in the existing Faculty/Staff Handbook.

A report from the ad-hoc committee to review the May Term and Summer Session calendar was distributed to each dean. Dr. Davis requested that the deans carefully review this material and be prepared to discuss it at the next meeting.

Dr. Cravens elaborated on his proposal for a Distinguished Service to the University Award for Public Service and indicated his feeling that this could serve as an incentive to faculty to encourage their participation in public service activities. Following discussion on the matter, Dean Hourigan moved and Dean Sandefur seconded the motion that the deans recommend creation of this award and attempt to develop guidelines so that the award could be implemented by the 1979 commencement ceremonies. The motion carried.

It was agreed that the deans would meet on Monday, November 21, at 10:15 a.m. in the Office of Academic Affairs for its next meeting. The meeting adjourned at 10:35 a.m.

Respectfully submitted,



Paul R. Cortis, Secretary