



Graduate Council

Agenda—Thursday, December 5, 2019, **3:00** p.m.  
Academic Affairs Conference Room WAB 227

1. Call to Order
2. Consideration of November 14, 2019 minutes (Appendix A, including Dean's report)
3. Committee Reports
  - a. Graduate Council Executive Committee
  - b. Policy Committee: No report
  - c. Research Committee: Dominic Lanphier (Appendix B)
  - d. Curriculum Committee: Martha Day (Appendix C)
4. Report from Dean of the Graduate School
5. Public Comments
6. Announcements & Adjourn

## APPENDIX A



Graduate Council

Minutes —Thursday, November 14, 2019, 3:00 p.m.

Academic Affairs Conference Room WAB 227

Members Present: Kenneth Payne, Alex Lebedinsky, Helen Liang, Ray Blankenship, Casey McKinney, Martha Day, Sarah E. Ochs, Dominic Lanphier, Diane Marie Lickenbrock, Carl Dick, Katie M. Wheeler, Ann Ferrell, Marko Dumancic, Cheryl Hopson, Mary Madison Lyons, Richard Dressler, Adam West, Scott Arnett, Haley B. Wheeler, Cheryl Davis,

Members Absent: Aaron Hughey, Jessica Johnson, Emily Anne Pride

Guests: Cathleen Webb, Colette Chelf, Rheanna Plemons, Jennifer Hammonds, Jordan Ray, Kurt Neelly, Rhonda Quenzer, Danita Kelley, Merrall Price, Scott Gordon, Laura Burchfield, Michelle Trawick

1. Call to Order \*Ferrell

2. Guest: Michelle Trawick, Associate Provost for Faculty and Academic Excellence: Assurance of Student Learning process

\*Trawick discussed student learning outcomes, self-reflection, and continuous improvement. The 2018-2019 student learning outcomes are due January 15<sup>th</sup>, 2020. The 2019-2020 student learning outcomes are due in September, 2020.

3. Consideration of October 17, 2019 minutes (Appendix A) \*Dumancic/Dressler; approved

4. Graduate Enrollment Report (Appendix B)

\*Gordon reported that the final number for graduate enrollment was 2,277.

5. Committee Reports

a. Graduate Council Executive Committee

\*Ferrell reported that all the seats on the Graduate Council have been filled.

\*Ferrell represents the Graduate Council on the Associate Provost for Research and Graduate Education search committee.

a. Policy Committee: No report

b. Research Committee: No report

c. Curriculum Committee: Martha Day (Appendix C)

\*Day makes a motion to approve curriculum committee report. Dressler/Dick; approved.

\*Discussion ensued regarding tabling course proposals that do not have a representative in attendance at the Curriculum Committee meeting; the Curriculum Committee will discuss at their next meeting.

6. Report from Dean of the Graduate School

\*Davis reported that they received thirteen travel grant requests for the last deadline.

\*Davis discussed departmental and graduate school cost sharing/funding for travel grants.

\*The Fall 2019 commencement is Saturday, December 14<sup>th</sup>. \*Hammonds said that commencement will be handled the same way as last year.

\*The Thesis/Dissertation submission deadline in November 22<sup>nd</sup>. The Comprehensive Exam/Capstone Completion forms are due by December 17<sup>th</sup>. Please remember to update IP grades.

\*The 50<sup>th</sup> anniversary of the Student Research Conference is March 28<sup>th</sup>.

7. Public Comments

8. Announcements & Adjourn \*Dumancic/Blankenship; adjourn



THE GRADUATE SCHOOL

Dean's Report to Graduate Council

Cheryl D. Davis, Interim Dean

November 14, 2019

3:00 p.m.

Academic Affairs Conference Room WAB 227

Reminder to Program Coordinators and Advisors: The thesis, dissertation submission deadline for December graduation is Friday, November 22, 2019. Comprehensive exam/Capstone Completion for Degree seeking students must be submitted to the Graduate School no later than December 17, 2019. Change of grade forms for any *In Progress* courses should also be completed by this date.

WKU College Recognition Ceremonies for December graduates will take place on Saturday, December 14, 2019, in Diddle Arena.

The Travel Grant Committee will be meeting early next week to review travel grant proposals. We received a total of 13 proposals for consideration. Please note the Graduate School has very limited funds available for assisting with graduate student travel. Cost share commitments from the student's Department and College are expected, and serve to demonstrate that the student request is both endorsed and supported.

The 2020 WKU Student Research Conference will be held on March 28, 2020, in the Downing Student Union. The conference has grown tremendously in size over the years, and last year nearly 400 students participated. The conference is planned by the Student Research Council (SRC), which is comprised of faculty from each college and the libraries, as well as representatives from the Graduate School, SGA, and Faculty Senate. Scott Gordon, from the Graduate School, is serving as Chair of the SRC this year. We are especially excited about the upcoming conference, since it will be the 50th anniversary year for the conference.

Thank you,

Cheryl Davis

## APPENDIX B



### Graduate Council

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#### Graduate Student Research Committee

*The committee received 7 grant requests for the November 2019 deadline. A total of 7 of the students who submitted grant requests were interviewed. A total of \$19,221.00 was allocated for the November 2019 round of grant requests. Awarded amounts and projects follow.*

1. 4:30 pm  
Katie Wheeler, Psychological Sciences (Dr. Sharon Mutter)  
*The Effects of Aging on Attention in Associative Learning*  
Awarded \$1,221.00
  
2. 4:45 pm  
Matthew Cecil, Geography & Geology (Dr. Jason Polk)  
*Examining Hydrogeological Dynamics of Base level and Reverse Flow of the Green River and Major Springs of Mammoth Cave, Kentucky*  
Awarded \$3,000.00
  
3. 5:00 pm  
Sophia Corde, Biology (Dr. Bruce Schulte)  
*Alleviating Human Elephant Conflict through Deterrent Fences and Environmental Monitoring in Southern Kenya*  
Awarded \$3,000.00
  
4. 5:15 pm  
Aref Ranjbar, Biology (Dr. Ajay Srivastava)  
*Characterization of a Basement Membrane-Associated Protein in Endomembrane System of *Drosophila Melanogaster**  
Requesting \$3,000.00

5. 5:30 pm  
James Troxell, Geography & Geology (Dr. Jason Polk)  
*An Adaptive Incidence Response Framework for Urban Karst Groundwater Hazards*  
Awarded \$3,000.00
  
6. 5:45 pm  
Taylor Verrett, Biology (Dr. Carl Dick)  
*Molecular Prospecting for Evidence of Cryptic Speciation in a Generalist Bat Parasite*  
Awarded \$3,000.00
  
7. 6:00 pm  
Nicholas Wheeler, Biology (Dr. Noah Ashley)  
*The Effects of Alpha and Beta-Adrenergic Receptor Blockade upon Inflammatory Responses to Chronic Sleep Fragmentation*  
Awarded \$3,000.00

**APPENDIX C**

**Graduate Council Curriculum Committee  
Minutes – November 19, 2019  
3:00pm – WAB 0208**

**Minutes: November 7, 2019**

**1<sup>st</sup>/2<sup>nd</sup>:** Lanphier/Arnett – **Vote:** Approved

**Voting Members:** Richard Dressler, Martha Day, Dominic Lanphier, Ray Blankenship (attending for Helen), Scott Arnett

**Guest:** Danita Kelley, Jennifer Hammonds, Collette Chelf, Rheanna Plemons, Merrall Price, Jeff Minor, Mark Revels, Scott Arnett,

**Announcements:** None

**Program Administration:**

Graduate Curriculum Committee (1)			
Code	Title	Initiator	Action Taken - Notes
<a href="#">0490</a>	<a href="#">0490: Gifted Education and Talent Development</a>	ant93970	<p><b>1<sup>st</sup>/2<sup>nd</sup></b> – Dressler/Lanphier  <b>Discussion:</b> Dressler asked, it leads to a Teacher Certification – Doesn't it require more than this. Confused about what this means. How can 538 count for two separate courses?  <b>Vote:</b> Motion to Table until someone can be present to answer questions. (1<sup>st</sup>/2<sup>nd</sup> - Dressler/Blankenship). Tabled</p>

**Course Administration:**

Code	Title	Initiator	Action Taken - Notes
			<p><b>Motion to Bundle</b> - Dressler/Lanphier  <b>1<sup>st</sup>/2<sup>nd</sup>:</b> Dressler/Blankenship  <b>Discussion:</b> Revels gave a brief description of all the changes. There are another 4 courses coming in the near future. This could be a master's program. All cybersecurity courses will be online. This could be a graduate certificate at some point. Dressler/Lanphier  <i>Friendly Amendment – Remove the master restriction on all three courses.</i>  <b>Vote:</b> Approved</p>

Code	Title	Initiator	Action Taken - Notes
<a href="#">CIT 550</a>	<a href="#">CIT 550: Interdisciplinary Cybersecurity</a>	mrk36120	
<a href="#">CIT 552</a>	<a href="#">CIT 552: Cybersecurity Fundamentals</a>	mrk36120	
<a href="#">CIT 554</a>	<a href="#">CIT 554: Operating Systems for Cybersecurity</a>	mrk36120	
<p><b>Bundle GTE 636 &amp; 637</b>  <b>1<sup>st</sup>/2<sup>nd</sup></b> - Dressler/Lanphier  <b>Discussion:</b> Couple of comments made about a few tings listed incorrectly.  <b>Vote:</b> Motion to Table until someone can come to represent the proposals (1<sup>st</sup>/2<sup>nd</sup> – Dressler/Blankenship) - Tabled</p>			
<a href="#">GTE 636</a>	<a href="#">GTE 636: Issues in Gifted Education and Talent Development</a>	ant93970	
<a href="#">GTE 637</a>	<a href="#">GTE 637: Seminar in Gifted Education and Talent Development</a>	ant93970	
<a href="#">HIST 506</a>	<a href="#">HIST 506: Approaches to World History</a>	mrr19402	<p><b>1<sup>st</sup>/2<sup>nd</sup></b> – Lanphier/Blankenship  <b>Discussion:</b> Jeff Minor gave a brief overview.  <b>Vote:</b> Approved</p>
<a href="#">PSY 432G</a>	<a href="#">PSY 432G: Psychology of the Gifted and Creative</a>	ant93970	<p><b>1<sup>st</sup>/2<sup>nd</sup></b> – Lanphier/Blankenship  <b>Discussion:</b> Seems to be a little unclear, it can't have a summer 20 implementation.  <b>Vote:</b> Motion to Table (1<sup>st</sup>/2<sup>nd</sup> – Dressler/Blankenship). Tabled</p>
<p><b>Motion to Bundle</b> – Dressler/Lanphier  <b>1<sup>st</sup>/2<sup>nd</sup>:</b> Lanphier/Dressler  <b>Discussion:</b>  <i>Friendly Amendment: In EMDS 505 the under Course Description, remove or COOP and add (COOP) at the end of the first sentence. And under SLO they fixed the (COOP) language, some have () and some didn't need them.</i>  <b>Vote:</b> Approved</p>			
<a href="#">EMDS 505</a>	<a href="#">EMDS 505: Continuity of Operations Planning</a>	dvd62010	
<a href="#">EMDS 506</a>	<a href="#">EMDS 506: Critical Infrastructure Assessment and Protection</a>	dvd62010	



Code	Title	Initiator	Action Taken - Notes
EMDS 510	<a href="#">EMDS 510: Incident Meteorology for Safety Professionals</a>	dvd62010	

**Other Business:**

Discuss how we wish to deal with proposals that don't have people present at the meetings.

Make a recommendation to GC that the following be posted on the GCCC website: "It is strongly recommended that a proponent be present at the Graduate Council Curriculum Committee meeting. If there are questions about or amendments to a proposal and no proponent is present, the proposal will be tabled or rejected."

1<sup>st</sup>/2<sup>nd</sup> - Dressler/Arnett

Vote: Approved

**Adjourn at 4:00pm**

1<sup>st</sup>/2<sup>nd</sup> – Dressler/Lanphier

Respectfully submitted  
GCCC Recorder  
Jessica Steenbergen