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Meeting Minutes

WKU Council of Academic Deans

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MINUTES

COUNCIL OF ACADEMIC DEANS

January 17, 1978

The meeting was called to order at 10 a.m. with the following members present: Nelson, Gray, Mounce, Stroube, Burt, Chelf, Wassom, Cravens, Russell, Sandefur, Sutton, Davis, and Cortis.

Dr. Nelson raised a question concerning the minutes of the December 15 meeting. Dr. Nelson indicated that he felt that the minutes probably accurately reflected what was discussed at the meeting but that one sentence was open to misinterpretation. On a motion by Dr. Nelson, seconded by Dr. Mounce, the deans approved a change in the paragraph. On a motion by Dr. Nelson, seconded by Dr. Gray, the deans approved the minutes for the January 11, 1978 meeting.

Dr. Davis commented on the enrollment picture for the spring 1978 semester and circulated a detailed breakdown of enrollment for each dean to review. Dr. Davis also distributed a letter to each dean outlining and clarifying the requirements related to the faculty evaluation which deans should follow. Dr. Davis distributed another item outlining a position description for the job of Associate Dean of Faculty Programs. Dr. Davis indicated that the search committee had been established and was actively at work. Dr. Davis described some of the initial decisions on procedures which the committee had made.

Mr. Rhea Lazarus was a guest at the meeting to discuss various matters related to handicapped legislation. Mr. Lazarus advised the deans on the current status of Western's compliance with the handicapped legislation and elaborated on a number of the problem areas which the university was encountering in an attempt to be in compliance with the legislation. Mr. Lazarus indicated that any problems associated with servicing handicapped students should be brought to his attention so that he would be able to assist in coordinating a satisfactory resolution.

Discussion next centered on the proposal on upper division hours requirement. Dr. Davis reviewed the historical development of various recommendations and proposals and indicated that this latest draft was a compromise attempt at a resolution of the issue. After reviewing the primary points of the latest draft, Dr. Davis requested that each dean discuss this draft proposal with the department heads and be prepared to vote on the matter at the next deans' meeting.

The deans discussed a Revised Guideline for Routing Course and Program Proposals. It was agreed that the staff in the Office of Academic Affairs would confer with Dr. Gray, who had raised several questions about the matter, prior to the deans discussing the matter again.

It was reported that the ad hoc committee to review Summer School and May Term calendars had been engaged in meetings to deal with the issues which had been requested by the Council of Academic Deans and that a follow-up report would be forthcoming in the near future. It is hoped that this can be a matter for discussion and decision at the next deans' meeting.

Dr. Cravens elaborated on a proposed chart outlining coordination of public service activities. Dr. Cravens specifically expressed a desire to move as quickly as possible in three areas: (1) naming coordinators, (2) organizing a speakers bureau, and (3) a publicity campaign. Dr. Cravens stressed that the proposed chart was a draft, was exploratory in nature, and was an attempt to describe various activities. Several deans provided reactions to the proposed document and after some discussion, it was agreed that Dr. Cravens would attempt to meet with the various deans individually.

Dr. Davis commented on proposed dates for the Council of Academic Deans meeting for the remainder of the spring 1978 semester and indicated that the dates beginning with March 21 through May 2 should be moved back one week and May 16 should be eliminated. The deans indicated their concurrence with these meeting dates and various deans volunteered to host the meeting on various dates. as follows:

Dean Robert Mounce - February 7
Dean William Hourigan - February 21
Dean J. T. Sandefur - March 7
Dean Elmer Gray - March 28
Dean Marvin Russell - April 11
Dean Henry Hardin - April 25
Dean Robert Nelson - May 9

Dr. Davis commented on the proposed administrator evaluation by faculty which has been under discussion. Dr. Davis brought the deans up-to-date on developments which have transpired over the past several months and indicated that the Faculty Senate intended to conduct their own evaluation of the administration this year.

The meeting adjourned at 12:17 p.m.

Respectfully submitted,



Paul R. Corts
Secretary