



Graduate Council

Agenda—Thursday, February 13, 2020, **3:00** p.m.
Academic Affairs Conference Room, WAB 227

1. Call to Order
2. Consideration of January 16, 2020 minutes (Appendix A, including Dean's report)
3. Graduate Enrollment Report (Scott Gordon; Appendix B)
4. Committee Reports
 - a. Graduate Council Executive Committee
 - b. Policy Committee: No report
 - c. Research Committee: No report
 - d. Curriculum Committee: Martha Day (Appendix C)
5. Report from Dean of the Graduate School
6. Public Comments
7. Announcements & Adjourn

APPENDIX A



Graduate Council
Minutes —Thursday, January 16, 2020, 3:00 p.m.
COHH 4123

Members Present: Alex Lebedinsky, Joanna Patton (for Casey McKinney), Martha Day, Sarah E. Ochs, Aaron Hughey, Dominic Lanphier, Diane Marie Lickenbrock, Carl Dick, Katie M. Wheeler, Ann Ferrell, Merrall Price (for Cheryl Hopson), Richard Dressler, Adam West, Haley B. Wheeler, Cheryl Davis

Members Absent: Kenneth Payne, Helen Liang, Ray Blankenship, Jessica Johnson, Marko Dumancic, Mary Madison Lyons, Scott Arnett, Emily Anne Pride

Guests: Rheanna Plemons, Jennifer Hammonds, Jordan Ray, Colette Chelf, Marilyn Gardner, Scott Gordon, Laura Burchfield

1. Call to Order *Ann Ferrell
2. Consideration of December 5, 2019 minutes (Appendix A, including Dean's report)
*Day/Dick; approved
3. Committee Reports
 - a. Graduate Council Executive Committee *No report
 - b. Policy Committee: No report
 - c. Research Committee: No report
 - d. Curriculum Committee: Martha Day (Appendix B)
*Martha Day discussed the Curriculum Committee minutes. Day/Lickenbrock made a motion to approve the minutes. *Carl Dick asked about the CAPE transformation timeline and process. Plemons stated that she would follow up with Michelle Trawick.
*Rheanna Plemons discussed adopting an expedited curriculum workflow - discussion ensued. *Dressler/Day; approved.
4. Report from Dean of the Graduate School
*Dean Davis reminded the Graduate Council about the upcoming GATI training sessions. *The Student Success Summit is January 23, 2020. Colette Chelf will be presenting a couple of sessions at the Summit. *DegreeWorks has been purchased; however, it will not be implemented until Fall 2021. *Jennifer Paul will be leaving the Graduate School for a new

opportunity. The part-time position is unlikely to be re-hired. *Scott Gordon discussed the Graduate Enrollment Report.

5. Public Comments

6. Announcements & Adjourn

*Travel and research grant applications are due February 19, 2020.

*Dressler/Day; adjourn



THE GRADUATE SCHOOL

Dean's Report to Graduate Council

Cheryl D. Davis, Interim Dean

January 16, 2020

3:00 p.m.

Happy New Year to all, and welcome to the Spring 2020 semester.

The Graduate Assistant Teaching Institute (GATI) schedule for the Spring 2020 semester has been announced. GATI training “provides graduate students with the opportunity to receive professional development and training on the basics of teaching, pedagogy, and student learning so that they may serve more effectively as GTAs or GAs in their academic units”. The Spring 2020 GATI Registration Form is now available online.

Next deadline for Travel Grant Applications and Research Grants is February 19, 2020

Everyone is encouraged to participate in the upcoming Student Success Summit. The Summit is scheduled for Thursday, January 23, 2020. Colette Chelf will be presenting two of the breakout workshops – one on “Creating and Sustaining a Joint Undergraduate Masters Program” and a second on “How to Submit a Course Proposal Using Courseleaf CIM.

I am pleased to report that the university has purchased Ellucian Degree Works. Planning is underway for implementation and projected launch date is estimated for Fall 2021.

Courseleaf CIM integration with UCC is ongoing.

I would like to congratulate Ms. Jennifer Paul on her graduation from WKU in December from the MBA program. Jennifer has been working part-time as a member of the Graduate School staff for the past two years, and her contribution has been outstanding. She will be leaving her position in the Graduate School later this month to pursue other career opportunities. She will be greatly missed.

Best wishes for a productive and successful semester.

Thank you,
Cheryl Davis

APPENDIX B

Week 2 graduate enrollment report for Spring 2020. As of this week, enrollment is 2084, which is -181 compared to last year.



Observations:

- The trend of increasing Military residency (+89) and decreasing Resident enrollment (-206) continues
 - The decrease in Resident enrollment (-206) is greater than the overall enrollment decrease (-181)
- The increase in non-degree enrollment seen last week has flattened, which suggests it was a timing issue
 - Non-degree enrollment is unchanged versus this time last year
- Viewed by student type, continuing student enrollment (-99) is the largest decrease
- Enrollment not finalized until census (usually in/around Week 9)

Note: this report uses unduplicated headcount, which counts each student only in their primary program/department. This predominantly affects certificate program enrollments, as certificates tend to be secondary programs. If you need more specific information about duplicated headcount (i.e., students simultaneously enrolled in multiple programs), please let me know.

Overall enrollment:

Current Week Spring Enrollment Compared to Enrollment at Previous Similar Weeks by Selected Category

Week #	Selected Category ▲	2016	2017	2018	2019	2020	Trend	1 Yr Diff	4 Yr Diff
2	GR	2,717	2,531	2,446	2,265	2,084		 -181	 -633

By residency:

[illegible]

By primary degree type:

[illegible]

By primary academic college:

[illegible]

By primary department (sorted by amount of increase in one year, smallest to largest):

Week #	Selected Category	2016	2017	2018	2019	2020	1 Yr Diff	4 Yr Diff
2	99IS: Exploratory/Undeclared	20	12	8				
2	Art	1	1					
2	Philosophy and Religion	5	3	2	1			
2	School of Teacher Education	347	315	305	262	216	-46	-131
2	Kinesiology, Recreation, and Sport	268	249	210	168	147	-21	-121
2	Public Health	147	141	126	119	99	-20	-48

2	Ed Admin, Leadership, and Research	454	497	511	444	429	-15	-25
2	99BU: Exploratory/Undeclared	115	102	95	98	84	-14	-31
2	School of Nursing and Allied Health	165	158	159	158	146	-12	-19
2	Mathematics	39	47	34	29	19	-10	-20
2	Applied Human Sciences	16	19	25	28	19	-9	3
2	School of Engineering and Applied Sciences	172	96	54	35	26	-9	-146
2	99ED: Exploratory/Undeclared	28	15	19	16	9	-7	-19
2	Sociology and Criminology	51	43	50	44	37	-7	-14
2	Communication	24	16	18	20	14	-6	-10
2	GRAD	32	21	14	24	19	-5	-13
2	99SC: Exploratory/Undeclared	6	4	2	6	2	-4	-4
2	Agriculture and Food Science	12	30	31	18	14	-4	2
2	English	37	38	41	32	28	-4	-9
2	Geography and Geology	27	25	22	16	12	-4	-15
2	Physical Therapy	90	88	86	90	86	-4	-4
2	Political Science	36	29	21	16	12	-4	-24
2	Communication Sciences and Disorders	152	153	172	172	169	-3	17
2	Economics	20	16	11	14	11	-3	-9
2	Folk Studies and Anthropology	18	17	18	10	8	-2	-10
2	Social Work	105	108	91	99	97	-2	-8
2	Accounting	6	6	16	13	12	-1	6
2	Music	20	21	18	16	15	-1	-5
2	Chemistry	27	25	23	19	19	0	-8
2	Physics and Astronomy	7	6	6	5	5	0	-2
2	Psychology	51	62	70	67	69	2	18
2	99AR: Exploratory/Undeclared	4	3	3	1	4	3	0

2	Biology	27	28	38	53	56	3	29
2	Psychological Sciences	30	22	21	22	25	3	-5
2	History	22	18	19	15	22	7	0
2	99HH: Exploratory/Undeclared	31	3	2	22	30	8	-1
2	Counseling and Student Affairs	105	94	105	113	124	11	19
		2,717	2,531	2,446	2,265	2,084	-181	-633

By primary academic program (sorted by one amount of increase in one year, smallest to largest):

Week #	Selected Category	2016	2017	2018	2019	2020	1 Yr Diff	4 Yr Diff
2	Advanced Worksite Health Promotion, CER (#0465)~	1	1	1	1			
2	Aging Studies, CER (#0419)~	6	1	1	1			
2	Art Education for Teacher Leaders, MAE (#0443)~	1	1					
2	Autism Spectrum Disorders, CER (#0441)~	1		2		1		0
2	Brewing and Distilling Arts & Sciences, CER (#0486)			1	1			
2	College and Career Readiness, CER (#1737)				3			
2	Communicating in Healthcare, CER (#0475)				1			
2	Communicating in Organizations, CER (#0471)	4	1	4	3			
2	Communication Disorders, MS (#114)~	10		1				
2	Communication Disorders, R1 (#164)~	10	6					
2	Community College Faculty Preparation, CER (#162)~	2						
2	Director of Special Education, R1 (#0426)	1	2	3		2		1
2	Economic Data Analytics, CER (#0491)			1				
2	Educational Technology, CER (#167)~	3	2	2				
2	Elementary Education, EDS (#118)~	1	1	1				
2	Emergency Management Disaster Science, CER (#1749)					1		

2	Emergency Nurse Practitioner, CER (#0480)~		2					
2	Exceptional Education - LBD, MAE (#0424)~	1						
2	Gender and Women's Studies, CER (#1712)	11	9	8	2			
2	Health Education, CER (#0494)				1			
2	Historic Preservation, CER (#0423)~	1		2	1			
2	International Student Services, CER (#0415)	3	1			1		-2
2	Leadership Dynamics, MA (#0422)~	1						
2	Leadership Studies, CER (#163)~	2						
2	Leadership Studies, MA (#0464)~	2						
2	Library Media Education, R1 (#0429)~	2	1	1				
2	Literacy in Post-secondary Settings, CER (#0462)	1		1				
2	Measurement, Evaluation and Research, CER (#0488)		1		1			
2	Middle Grades Education, R1 (#158)			1				
2	MSD Certification, C (#0477)~	2						
2	Non-Degree University College, ND (#0006)~	20	12	8				
2	Religious Studies, CER (#1711)~		1					
2	Religious Studies, MA (#0446)~	5	2	2	1			
2	School Administration, EDS (#098)~	5	5	3	1			
2	Scientific Data Analytics, CER (#0496)				1			
2	Secondary Education Teacher Leader, R2 (#0432)			1				
2	Secondary Education, EDS (#119)~	1						
2	Special Education, LBD, MAE (#0437)~	4						
2	Standard Guidance - Rank 1, R1 (#048)~	2	1	1	2			
2	Strategic Sport Communications, CER (#1744)					1		
2	Technology Management, MS (#045)~	1	1					
2	School Administration, R1 (#121)	28	27	34	32	11	-21	-17

2	Business Administration, MBA (#057)	113	99	91	90	77	-13	-36
2	Elementary Education for Teacher Leaders, MAE (#0433)	62	45	22	23	10	-13	-52
2	Health Administration, MHA (#153)	72	70	52	45	33	-12	-39
2	Library Media Education, MS (#083)~	76	71	67	16	4	-12	-72
2	Nursing, MSN (#149)	85	64	53	47	36	-11	-49
2	Recreation and Sport Administration, MS (#095)	237	220	179	137	126	-11	-111
2	Educational Leadership, C (#131)	64	62	54	32	23	-9	-41
2	Kinesiology, MS (#0454)	12	15	18	26	17	-9	5
2	Nursing Practice, DNP (#0011)	66	70	88	90	81	-9	15
2	Literacy Education, MAE (#044)	14	13	11	20	12	-8	-2
2	Biology, MS (#056)	25	27	37	43	36	-7	11
2	Secondary Education for Teacher Leaders, MAE (#0435)	32	25	26	15	8	-7	-24
2	Teacher Education, C (#132)	14	15	16	21	14	-7	0
2	Child and Family Studies, MS (#0489)		8	14	17	11	-6	
2	Gifted Education and Talent Development, MAE (#0482)	6	19	21	15	9	-6	3
2	Mathematics, MA (#049)	29	33	22	17	11	-6	-18
2	Middle Grades Education for Teacher Leaders, MAE (#0434)	21	21	18	10	5	-5	-16
2	Not Pursuing a Degree, ND (#126)	32	21	14	24	19	-5	-13
2	Adult Education, CER (#0450)		2	2	6	2	-4	
2	Agriculture, MS (#052)	12	30	31	18	14	-4	2
2	Education and Behavioral Science Studies, MAE (#042)~	6	9	7	5	1	-4	-5
2	Geoscience, MS (#072)	27	25	22	16	12	-4	-15
2	Mathematics, MS (#085)	10	14	12	12	8	-4	-2

2	Physical Therapy, DPT (#0013)	90	88	86	90	86	-4	-4
2	Public Administration, MPA (#051)	36	29	21	16	12	-4	-24
2	Public Health, MPH (#152)	55	46	59	53	49	-4	-6
2	School Counseling, MAE (#046)~	11	12	18	15	11	-4	0
2	Social Responsibility and Sustainable Communities, MA (#0448)	29	22	24	24	20	-4	-9
2	Applied Economics, MA (#0410)	20	16	10	14	11	-3	-9
2	Computer Science, MS (#117)	10 1	48	27	12	9	-3	-92
2	Engineering Technology Management, MS (#0447)	64	45	25	19	16	-3	-48
2	Lean Sigma, CER (#0452)	6	2	2	4	1	-3	-5
2	Non-Degree Education, ND (#0005)	22	6	12	11	8	-3	-14
2	Non-Degree Science, ND (#0004)	6	4	1	4	1	-3	-5
2	Organizational Communication, MA (#0012)	20	15	14	16	13	-3	-7
2	Organizational Leadership, CER (#1723)	24	9	6	5	2	-3	-22
2	Speech-Language Pathology, MS (#0466)	13 2	14 7	17 1	17 2	16 9	-3	37
2	Creative Writing, MFA (#0478)	6	13	12	15	13	-2	7
2	Dietetic Practice, CER (#0451)	10	10	10	10	8	-2	-2
2	Environmental and Occupational Health Science, MS (#0473)	17	19	13	18	16	-2	-1
2	Social Work, MSW (#157)	10 5	10 8	91	99	97	-2	-8
2	Sociology, MA (#105)	9	6	11	7	5	-2	-4
2	Special Education for Teacher Leaders: Learning and Behavioral Disorders, MAE (#0457)	19	22	40	28	26	-2	7
2	Special Education: Moderate and Severe Disabilities, MAE (#0438)	10	13	10	9	7	-2	-3
2	Accountancy, MACC (#0445)	6	6	16	13	12	-1	6
2	Biology for Teacher Leaders, MAE (#0442)~	2	1	1	2	1	-1	-1

2	Business Core Competencies, CER (#0487)				6	5	-1	
2	Career Services, CER (#0468)	4	1	6	2	1	-1	-3
2	Criminology, MA (#0421)	13	15	15	13	12	-1	-1
2	Elementary Education, R1 (#084)	7	6	3	3	2	-1	-5
2	Folk Studies, MA (#069)	17	17	16	9	8	-1	-9
2	Intercollegiate Athletic Administration, CER (#0481)	6	1	5	3	2	-1	-4
2	Music, MM (#0453)	20	21	18	16	15	-1	-5
2	Secondary Education for Initial Certification, MAT (#0495)	10	13	19	15	14	-1	4
2	Secondary Education, R1 (#124)	3	3	4	3	2	-1	-1
2	Teaching English to Speakers of Other Languages, CER (#0416)	3		1	2	1	-1	-2
2	Addictions Education, CER (#0492)			1	3	3	0	
2	Business Sustainability, CER (#0474)		1	1	1	1	0	
2	Chemistry, MS (#059)	27	25	23	19	19	0	-8
2	Elementary Math Specialization, P-5, CER (#0485)		1	2	1	1	0	
2	Environmental Health and Safety, CER (#0427)	2	5	1	1	1	0	-1
2	Facility and Event Management, CER (#0455)	2	7	5	1	1	0	-1
2	Homeland Security Sciences, MS (#0413)	7	6	6	5	5	0	-2
2	Middle Grades Education for Initial Certification, MAT (#0458)	2	2	1	2	2	0	0
2	Non-Degree Business, ND (#0001)	2	2	3	1	1	0	-1
2	Nonprofit Administration, CER (#0463)	11	6	3	1	1	0	-10
2	Psychology, MA (#092)	18	19	22	17	17	0	-1
2	Adult Education, MAE (#047)	22	16	20	13	14	1	-8
2	Applied Psychology, PSYD (#0476)	12	18	24	26	27	1	15
2	Counseling, C (#159)	9	5	1	1	2	1	-7
2	English, MA (#067)	17	16	20	13	14	1	-3

2	Family Nurse Practitioner (Post MSN), CER (#0449)	8	13	9	6	7	1	-1
2	Interdisciplinary Early Childhood Education, Birth to Primary, for Teacher Leaders, MAE (#0461)	4	5	4	3	4	1	0
2	Libraries, Informatics, and Technology in Education, MS (#0497)				39	40	1	
2	School Psychology, EDS (#147)	21	25	24	24	25	1	4
2	Instructional Design, CER (#0418)	13	4	2	8	10	2	-3
2	Interdisciplinary Early Childhood Education, Birth to Primary, Initial Certification, MAT (#0460)	6	6	10	14	16	2	10
2	Special Education Initial Certification: Learning and Behavioral Disorders, MAT (#0456)	10	9	8	8	10	2	0
2	Non-Degree Arts and Letters, ND (#0002)	4	3	3	1	4	3	0
2	Psychology, MS (#0469)	30	22	21	22	25	3	-5
2	Gifted Education and Talent Development, EDS (#0490)			1	3	7	4	
2	Instructional Design, MS (#0428)	21	16	8	6	10	4	-11
2	Student Affairs in Higher Education, MAE (#145)	42	32	37	29	33	4	-9
2	History, MA (#078)	22	18	19	15	22	7	0
2	Psychiatric Mental Health Nurse Practitioner, CER (#0479)	6	9	9	15	22	7	16
2	Non-Degree Health and Human Services, ND (#0003)	31	3	2	22	30	8	-1
2	Educational Leadership, EDD (#0010)	11 9	10 6	10 3	83	93	10	-26
2	Biology, CER (#0493)				8	19	11	
2	Organizational Leadership, MA (#0467)	18 5	26 9	28 9	27 1	28 4	13	99
2	Counseling, MAE (#043)	34	42	41	58	73	15	39
		2, 71 7	2, 53 1	2, 44 6	2, 26 5	2, 08 4	-181	-633

Note: programs followed by a tilde (~) are no longer active.

APPENDIX C

Graduate Council Curriculum Committee Meeting Minutes – February 6, 2020 2:00pm – WAB 0208

Minutes: January 9, 2020

1st/2nd: Dressler/Arnett – **Vote:** Approved

Voting Members: Richard Dressler, Martha Day, Dominic Lanphier, Scott Arnett, Ray Blankenship (attending for Helen)

Guest: Collette Chelf, Rheanna Plemons, Mark Ciampa, Evelyn Thrasher, Anthony Paganelli, Marilyn Grandner, Xiuhua Ding, Scott Gordon, Cate Webb, Merrall Price

Announcements: None

Program Administration:

Code	Title	Initiator	Action Taken- Notes
085	085: Mathematics	rch75904	1st/2nd: Dressler/Lanphier Discussion: Change in the Master of Science program. Just changing requirements. Q – Assuming CS and ECON are okay with these changes. A – Yes, we talked with both departments. Q – In the admission area, #2 can you just list the courses instead of saying completion of Math course. A – Calculus 1, 2, & 3, They don't think it's necessary because it's given in that field. Chelf comment – Under the admission area – statement that says... GRE scores are only available for five years. <i>Friendly Amendment to remove the sentence regarding GRE scores.</i> Vote: Approved
1751	1751: Epidemiology	mr160593	1st/2nd: Arnett/Dressler Discussion: It is a new certificate that can be used as a free standing graduate certificate or as a compliant to MPH program. – Dressler asked – Employer demand box in MIA – Gardner says it looks different on their side. Vote: Approved

Course Administration:

Code	Title	Initiator	Action Taken - Notes
CIS 513	CIS 513: Contemporary Business Analytics	ryb41989	<p>1st/2nd: Dressler/Arnett</p> <p>Discussion: Trying to make up a graduate data analysis certificate – Should have prefix of BDAD not CIS and registrar said she'll make those changes. Chelf – Asked about equivalent instead? A – Only CIS 513. She explained how to do that. CIS 513, 515, 517, & 519 should be BDAN.</p> <p>Dressler/Arnett – motion to roll back to CIS</p> <p>Vote: Approved to roll back to CIS.</p>
CIS 515	CIS 515: Data Managment	ryb41989	<p>1st/2nd: Lanphier/Dressler</p> <p>Discussion: This class goes in using Data Structures and how they can be used to help make decisions. Prefix should be BDAN on this one as well. Also fix the spelling of Managment.</p> <p>Vote: Approved</p>
CIS 517	CIS 517: Predictive Analytics	ryb41989	<p>1st/2nd: Dressler/Lanphier</p> <p>Discussion: Prefix should also be BDAN. Students will be exposed to models to help solve problems, and be able to report. Need to add co-req as BDAN 519. Plemons asked a question regarding if the course are all new content because if that's the case then we'd need SACS approval. She asked to talk with them after the meeting. Might just be implementation date change.</p> <p>Vote: Approved</p>
CIS 519	CIS 519: Visualization and Decision Making	ryb41989	<p>1st/2nd: Lanphier/Arnett</p> <p>Discussion: Prefix should be BDAN as well. Take data and put in graphical form and communicate to what it means.</p> <p>Vote: Approved</p>
CIS 520	CIS 520: Principles of Cybersecurity for Data Analytics	ryb41989	<p>1st/2nd: Dressler/Arnett</p> <p>Discussion: Should have a prefix CYSA (which hasn't been added yet). Chelf – indicates that there is a pre-req but nothing listed. None needed. Question about a learning outcome change after it was approved and they told him to make a friendly amendment at Graduate council.</p> <p>Vote: Approved</p>

CIS 522	CIS 522: Cybersecurity Risk and Compliance	ryb41989	1st/2nd: Arnett/Dressler Discussion: Should have a prefix CYSA. No pre-req required. Vote: Approved
CIS 524	CIS 524: Cybersecurity Orchestration Using Data Analytics	ryb41989	1st/2nd: Arnett/Lanphier Discussion: Should have prefix of CYSA. Also change typo in. Currently showing there's a co-req of 513 but in the 513 section it also has a co-req of 515. So this means, all three courses will need to be taken at the same time. A - That's not needed, so it needs to be a pre-req of 513 not a co-req. Vote: Approved
EDFN 744	EDFN 744: Seminar in Advanced Research Methods	ant90343	1st/2nd: Lanphier/Dressler Discussion: None Vote: Approved
Bundle SLP 517 – SLP 588 1st/2nd: Dressler/Blankenship Approve - 1st/2nd: Dressler/Arnett Discussion: Removing the permission of instructor on all courses to make it easier for students. Vote: Approve			
SLP 517	SLP 517: Normal Language Development	rch35585	
SLP 518	SLP 518: Advanced Alternative and Augmentative Communication Modalities	rch35585	
SLP 550	SLP 550: Speech-Language Pathology and Counseling: Strategies for Clinical Practice	rch35585	
SLP 558	SLP 558: Interprofessional Practice Across the Lifespan	rch35585	
SLP 572	SLP 572: Contemporary Issues in Communication Disorders	rch35585	
SLP 579	SLP 579: Seminar in Professional Issues	rch35585	

SLP 588	SLP 588: Clinical Methods in Speech-Language Pathology	rch35585	
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Other Business:

None

Adjourn at 3:15pm

1st/2nd – Dressler/Blankenship

Respectfully submitted
GCCC Recorder
Jessica Steenbergen