

Minutes of Executive Committee

August 24, 1937.

The Executive Committee of the Board of Regents of Western Kentucky State Teachers College met in President's Office, Tuesday morning, August 24th. Dr. Grise called the meeting to order. Present: Mrs. Drake, Dr. Grise, Mr. Borrone, W. L. Matthews. Minutes of last meeting read and approved.

Dr. Grise reported that Mr. L. T. Smith has succeeded in obtaining only one bid, from local contractors, on the landscape work and that same had been promptly mailed to Mr. Sager.

After some discussion it was ordered that the Secretary be instructed to write Mr. Sager and Captain Davis and request them to take the matter of landscaping up at once and to use their best judgment relative to the matter. That this should not be further delayed and the Board would concur in their judgment as to the best plan of procedure.

Dr. Grise also reported that he was in receipt of a letter from Mr. Peterson, Director of Accounts and Control, in which he stated that all of our recommendations as to change in salary and status, had been approved.

Dr. Grise also reported that he had written Captain Davis in regard to the bronze plates, heating connections, and the carving of Dr. Cherry's name over the entrance of the new building; that Captain Davis was in Bowling Green on Monday and talked these matters over with him. That Captain Davis stated that he was preparing the change orders as discussed in our last meeting and would file them with the P.W.A. office at once.

Dr. Grise presented a letter from Mr. Tanner, of the Department of Purchase, in which he stated that he had given an order to Allen Motor Company of Bowling Green for Plymouth Coach, which is to be used by the Extension Department. Also that the car which had been used by the Extension Department had been turned over to C. L. Taylor to be used for farm work.

Dr. Grise also reported that the old car which had been used by Mr. Woodward and Mr. Hoofnail for campus work and for policing the grounds had entirely given way and was of no further use. After discussion

Mrs. Drake offered the following resolution and moved its adoption which was seconded by Mr. Borrone:

WHEREAS: There appears an urgent need for a conveyance to be used by the Superintendent of the Campus and the night watchman;

NOW BE IT RESOLVED: That we recommend that a new pick-up truck of the Ford-Chevrolet-Plymouth type be purchased and that the Bursar be instructed to ask the Department of Purchase to make this purchase as soon as possible.

Upon roll call, Mr. Matthews, Dr. Grise, Mr. Borrone, Mrs. Drake all voting in the affirmative, the motion was declared adopted.

Dr. Grise also reported that he had requested the Committee on boarding and rooming houses, to make a study of the situation and make a report, which they had done. They recommended that the regulations now in effect and relative to freshman girls be continued; i.e. freshman girls required to have rooms in one of the dormitories or to have a written permission from parents or guardians if they were to room off the campus.

They also submitted a copy of the regulations which has been in effect in regard to the boarding and rooming houses giving accommodation to our students. After thorough discussion and the members expressing themselves on the subject, the following resolution was presented by Mr. Matthews, who moved its adoption and same was seconded by Mrs. Drake:

WHEREAS: Our late President, Dr. H. H. Cherry, died on the afternoon of August 1, and;

WHEREAS: Dr. Cherry had served this institution as President for thirty years and under the rules and regulations was due a summer vacation, of which he had not taken advantage,

NOW BE IT RESOLVED: That it is our opinion that the name of H. H. Cherry should appear on the August payroll and that the check for his monthly salary should be delivered to his widow, Mrs. H. H. Cherry; that the Bursar be instructed to call this resolution to the attention of the proper officials at Frankfort.

Upon roll call, Mr. Borrone, Mrs. Drake, Mr. Matthews, Dr. Grise, all voting in the affirmative, the resolution was declared adopted.

Dr. Grise also reported that "THE BRONZE STATUE" Committee of the faculty of which Mr. J. R. Whitmer is Chairman, had met and unanimously decided to place this statue directly in front of the new building.

Dr. Ford, Head of the Scientific Department, made his report in regard to the necessity of purchasing a new milk cooler for the school. He requested that a tubular milk cooler with sanitary cover to cost installed approximately \$135.00 for use at the Dairy Barn be provided. After discussion the following resolution was introduced by Mr. Borrone, who moved its adoption; same seconded by Mrs. Drake:

BE IT RESOLVED: That the Recommendation of Dr. Ford for the purchase of a tubular milk cooler, with sanitary cover to cost installed at the Dairy Barn, approximately \$135.00, be concurred in; that the Bursar be instructed to request the Purchasing Department to purchase same and have it delivered as soon as possible.

Upon roll call Mrs. Drake, Mr. Borrone, Dr. Grise, and Mr. Matthews, all voting in the affirmative, the resolution was declared adopted.

Dr. Grise brought up the matter of reorganizing the janitorial service of the college in order that the buildings may have more adequate janitorial service. He suggested that it would probably be necessary to employ one or more janitors, that an arrangement should be worked out as to their hours, allocation of work, etc. He was authorized to appoint a committee to report to the committee at a later date.

The question of employing an electrician to assist Mr. Hines in servicing and caring for the electrical equipment of the campus buildings was also discussed, but deferred for action to a later meeting.

It was ordered that the swimming pool be emptied of water and properly cleaned.

The Secretary called the attention of the Committee to the fact that recently Captain Davis had stated that the central electrical switch in the distribution center was not sufficient to take on the added load incident to

the use of the new building. After discussion the following resolution was offered by Mrs. Drake, who moved its adoption, same seconded by Mr. Borrone:

WHEREAS: Our architect, Captain Brinton B. Davis, has reported that the central electrical switch in the distribution panel is not of sufficient capacity to take on the added load, caused by the opening of the new building, and render adequate service.


NOW BE IT RESOLVED: That Captain Davis be authorized to draw the proper change order necessary to have a new and adequate switch installed.

Upon roll call Mrs. Drake, Mr. Borrone, Dr. Grise, Mr. Matthews, all voting in the affirmative, the resolution was declared adopted.

The Secretary also reported that Miss Schneider, our Bursar, on a recent trip to Frankfort had conferred with the Insurance Commissioner as to the proper procedure in placing the insurance on the new classroom building. That the Commissioner had stated that he was uncertain as to the procedure and requested her to obtain a ruling from the P.W.A. authorities. That he, on a recent trip, to Louisville had conferred with Mr. George Meuth, Councillor for P.W.A. and that Mr. Meuth had rules that we were required to place this insurance with insurance companies, licensed to do business in Kentucky and this was provided for under Chapter 61 and 72 and could be found on page 181 Carrolls Reports, Acts of General Assembly 1936 session. The Secretary was instructed to write the Kentucky Actuarial Bureau and ask them to make an inspection of the building and rate same.

There being no further business the Committee adjourned to meet when called by the Chairman.


Chairman


Secretary