WKU.

Graduate Council

Agenda—Thursday, November 14, 2019, **3:00** p.m.
Academic Affairs Conference Room WAB 227

1. Call to Order

2. Guest: Michelle Trawick, Associate Provost for Faculty and Academic Excellence: Assurance of Student Learning process

3. Consideration of October 17, 2019 minutes (Appendix A)

4. Graduate Enrollment Report (Appendix B)

5. Committee Reports

   a. Graduate Council Executive Committee

   a. Policy Committee: No report

   b. Research Committee: No report

   c. Curriculum Committee: Martha Day (Appendix C)

6. Report from Dean of the Graduate School

7. Public Comments

8. Announcements & Adjourn

APPENDIX A

Graduate Council

Minutes —Thursday, October 17, 2019, 2:00 p.m.
Academic Affairs Conference Room WAB 227

Members Present: Alex Lebedinsky, Helen Liang, Ray Blankenship, Casey McKinney, Sarah E. Ochs, Aaron Hughey, Cate Webb (for Dominic Lanphier), Diane Marie Lickenbrock, Carl Dick, Katie M. Wheeler, Marko Dumancic, Kelly Reames (for Cheryl Hopson), Mary Madison Lyons, Adam West, Kenneth Payne, Emily Anne Pride

Members Absent: Martha Day, Jessica Johnson, Ann Ferrell, Richard Dressler, Scott Arnett, Cheryl Davis

Guests: Danita Kelley, Merrall Price, Jennifer Hammonds, Rheanna Plemons, Eve Main, Scott Gordon, Colette Chelf, Laura Burchfield

9. Call to Order *Aaron Hughey

10. Consideration of September 12, 2019 minutes (Appendix A, including Graduate Dean's report) *Dick/Dumancic; approved

11. Graduate Enrollment Report (Appendix B) *No report

12. Committee Reports

    a. Graduate Council Executive Committee *No report

    d. Policy Committee: Carl Dick (Appendix C) *Carl Dick makes a motion to approve Graduate Catalog (Program of Study) policy change; approved.

    e. Research Committee: Diane Lickenbrock (Appendix D) *Diane Lickenbrock announced that the committee received seven grant applications for the September 2019 deadline. The committee awarded $15,860.44 to the six students who appeared for their interview. The next research grant deadline is November 6, 2019.

    f. Curriculum Committee: Martha Day (Appendix E) *Carl Dick moves to pull out 095 for review. *Aaron Hughey makes a motion to approve the three remaining items as a group. Blankenship/Lickenbrock; approved. *Aaron Hughey makes a motion to review 095. Carl Dick makes a motion for a friendly amendment to 095. *Aaron Hughey makes a motion to approve 095 with friendly amendment. Dick/Dumancic; approved.

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13. Report from Dean of the Graduate School *No report

14. Public Comments

15. Announcements & Adjourn *Chelf announced that the Graduate Program Coordinator Social is October 29th from 4:00 PM – 6:00 PM in the Alumni Center Living Room. *Dumancic/Dick; adjourn.

APPENDIX B

From Scott Gordon:

Here is the final graduate enrollment management report for Fall 2019. As of census, enrollment was 2275, which is -151 compared to Fall 2018.

Several factor contributed to this enrollment decrease. Drops in resident enrollment (-180), along with smaller declines in foreign (-21) and nonresident (-19) students, were not offset by an increase in military enrollment (+65), while other classification were flat. Within the resident population, the Kentucky counties showing the greatest change were Warren (-80), Hardin (-24), Fayette (-22), Barren (-11), Daviess (-11), Madison (-11), with Jefferson (+13) as the only county with a double-digit increase. The decrease in foreign student enrollment (-21) was less than the last two years (2016 to 2017, -98; 2017 to 2018, -88).

From a degree-level perspective, the largest decrease was in master's enrollment (-187), while the largest increase was in non-degree enrollment (+60; the non-degree increase is largely due to a special project where Jefferson County Public School educators are taking a series of online courses, and some of these students may enroll in a degree-seeking program in a future term). Each academic college had fewer enrolled students (declines ranged from -39 to -23). Enrollment dropped for both part-time (-92) and full-time (-59) students.

Note: this report uses unduplicated headcount, which counts each student only in their primary program/department. This predominantly affects certificate program enrollments, as they tend to be secondary programs. If you need more specific information about duplicated headcount (i.e., students simultaneously enrolled in multiple programs), please let me know.

Overall enrollment:

Enrollment by Selected Category

Semester ▲	Fall				
Term Description ▲	Census 2015	Census 2016	Census 2017	Census 2018	Census 2019
Selected Category ▲	(N)	(N)	(N)	(N)	(N)
GR	2,753	2,676	2,601	2,426	2,275
Total	**2,753**	**2,676**	**2,601**	**2,426**	**2,275**

By residency:

Enrollment by Selected Category

Semester ▲	Fall				
Term Description ▲	Census 2015	Census 2016	Census 2017	Census 2018	Census 2019
Selected Category ▲	(N)	(N)	(N)	(N)	(N)
Foreign Student	317	294	198	110	89
Military	9	110	155	248	313
Non-res TN Cnty (Scholarship)	36	24	42	41	36
Nonresident	568	527	474	469	450
Resident	1,785	1,694	1,697	1,535	1,355
Undeclared	38	27	35	23	32
Total	2,753	2,676	2,601	2,426	2,275

By primary degree type:

Enrollment by Selected Category

Semester ▲	Fall				
Term Description ▲	Census 2015	Census 2016	Census 2017	Census 2018	Census 2019
Selected Category ▲	(N)	(N)	(N)	(N)	(N)
Doctorate	289	291	303	298	296
Graduate Certificate	210	193	186	162	159
Masters	2,055	2,028	1,921	1,820	1,633
Non-Degree	128	93	121	71	131
Rank	44	41	39	44	22
Specialist	27	30	31	31	34
Total	2,753	2,676	2,601	2,426	2,275

By primary academic college:

Enrollment by Selected Category

Semester ▲	Fall				
Term Description ▲	Census 2015	Census 2016	Census 2017	Census 2018	Census 2019
Selected Category ▲	(N)	(N)	(N)	(N)	(N)
College of Education and Behavioral Sciences	972	1,003	1,058	965	928
College of Health and Human Services	1,050	983	963	907	878
Exploratory Studies	20	20	15	20	29
Gordon Ford College of Business	150	143	113	141	102
Ogden College of Science and Engineering	310	309	250	219	187
Potter College of Arts & Letters	234	206	192	174	151
University College	17	12	10	-	-
Total	2,753	2,676	2,601	2,426	2,275

By primary department (sorted by alphabetically):

Semester	Selected Category	2015	2016	2017	2018	2019
Fall	Total	2,753	2,676	2,601	2,426	2,275
Fall	99AR: Exploratory/Undeclared	8	2	3	2	2
Fall	99BU: Exploratory/Undeclared	118	115	94	105	78
Fall	99ED: Exploratory/Undeclared	18	15	20	9	35
Fall	99HH: Exploratory/Undeclared	57	39	72	39	65
Fall	99IS: Exploratory/Undeclared	17	12	10		
Fall	99SC: Exploratory/Undeclared	7	8	4	4	2
Fall	Accounting	6	7	7	20	10
Fall	Agriculture and Food Science	12	27	29	30	14
Fall	Applied Human Sciences	12	16	27	28	21
Fall	Art	2	1			
Fall	Biology	32	32	35	46	55
Fall	Chemistry	30	29	23	22	22
Fall	Communication	23	14	17	22	19
Fall	Communication Sciences and Disorders	180	173	177	178	181
Fall	Counseling and Student Affairs	111	96	97	105	114
Fall	Economics	26	21	12	16	14
Fall	Ed Admin, Leadership, and Research	428	495	541	501	470
Fall	English	37	46	40	34	28
Fall	Folk Studies and Anthropology	21	17	18	11	10
Fall	Geography and Geology	27	27	24	25	14
Fall	GRAD	20	20	15	20	29
Fall	History	23	17	22	21	17
Fall	Kinesiology, Recreation, and Sport	261	248	209	177	159

Semester	Selected Category					
Fall	Mathematics	36	45	38	29	19
Fall	Music	21	23	15	17	15
Fall	Philosophy and Religion	6	3	1	1	
Fall	Physical Therapy	90	91	87	90	88
Fall	Physics and Astronomy	9	8	7	4	3
Fall	Political Science	43	32	22	22	12
Fall	Psychological Sciences	29	23	22	25	25
Fall	Psychology	54	67	74	67	72
Fall	Public Health	140	144	137	131	116
Fall	School of Engineering and Applied Sciences	128	110	68	34	33
Fall	School of Nursing and Allied Health	198	163	155	163	149
Fall	School of Teacher Education	361	330	326	283	237
Fall	Social Work	112	109	99	101	99
Fall	Sociology and Criminology	50	51	54	44	48

By primary academic program (sorted alphabetically):

Semester	Selected Category	2015	2016	2017	2018	2019
Fall	Total	2,753	2,676	2,601	2,426	2,275
Fall	Accountancy, MACC (#0445)	6	7	7	20	10
Fall	Addictions Education, CER (#0492)					2
Fall	Adult Education, CER (#0450)		6	5	5	2
Fall	Adult Education, MAE (#047)	26	15	17	15	15
Fall	Advanced Worksite Health Promotion, CER (#0465)~	1	1	1		
Fall	Aging Studies, CER (#0419)~	4	1	3	1	

Fall	Agriculture, MS (#052)	12	27	29	30	14
Fall	Applied Economics, MA (#0410)	26	21	11	16	12
Fall	Applied Psychology, PSYD (#0476)	12	19	28	24	28
Fall	Art Education for Teacher Leaders, MAE (#0443)~	2	1			
Fall	Autism Spectrum Disorders, CER (#0441)~	2	2	2	2	1
Fall	Biology for Teacher Leaders, MAE (#0442)~	2	2	1	2	
Fall	Biology, CER (#0493)				3	14
Fall	Biology, MS (#056)	30	30	34	41	41
Fall	Brewing and Distilling Arts & Sciences, CER (#0486)			1		
Fall	Business Administration, MBA (#057)	116	110	87	94	69
Fall	Business Core Competencies, CER (#0487)		1	2	8	7
Fall	Business Sustainability, CER (#0474)		1	1	1	1
Fall	Career Services, CER (#0468)	6	1	4	1	1
Fall	Chemistry, MS (#059)	30	29	23	22	22
Fall	Child and Family Studies, MS (#0489)		5	14	17	13
Fall	College and Career Readiness, CER (#1737)			4	3	3
Fall	Communicating in Healthcare, CER (#0475)				1	
Fall	Communicating in Organizations, CER (#0471)	3	1	4	3	4
Fall	Communication Disorders, MS (#114)~	40	4	1		
Fall	Communication Disorders, R1 (#164)~	4	7			
Fall	Community College Faculty Preparation, CER (#162)~	2		2		
Fall	Computer Science, MS (#117)	54	51	39	14	10
Fall	Counseling, C (#159)	7	4	2	8	4
Fall	Counseling, MAE (#043)	34	41	35	47	60
Fall	Creative Writing, MFA (#0478)	6	13	13	14	14
Fall	Criminology, MA (#0421)	15	18	22	13	16

Fall	Dietetic Practice, CER (#0451)	8	10	10	10	8
Fall	Director of Special Education, R1 (#0426)	1		2	4	1
Fall	Economic Data Analytics, CER (#0491)			1		2
Fall	Education and Behavioral Science Studies, MAE (#042)	1	6	6	5	3
Fall	Educational Leadership, C (#131)	79	67	64	41	32
Fall	Educational Leadership, EDD (#0010)	122	109	107	95	99
Fall	Educational Technology, CER (#167)~	2		5	1	
Fall	Elementary Education for Teacher Leaders, MAE (#0433)	70	46	38	24	16
Fall	Elementary Education, EDS (#118)~		1	1		
Fall	Elementary Education, R1 (#084)	2	4	4	2	3
Fall	Elementary Math Specialization, P-5, CER (#0485)			2		
Fall	Engineering Technology Management, MS (#0447)	71	55	28	15	21
Fall	English, MA (#067)	18	17	18	16	12
Fall	Environmental and Occupational Health Science, MS (#0473)	16	19	16	13	16
Fall	Environmental Health and Safety, CER (#0427)	3	2	2	1	2
Fall	Exceptional Education - LBD, MAE (#0424)~	1	1			
Fall	Facility and Event Management, CER (#0455)	1	6	5	3	1
Fall	Family Nurse Practitioner (Post MSN), CER (#0449)	7	10	13	8	6
Fall	Folk Studies, MA (#069)	20	17	17	11	9
Fall	Gender and Women's Studies, CER (#1712)	10	14	9	2	2
Fall	Geographic Information Science, CER (#203)~				1	1
Fall	Geography Education for Teacher Leaders, MAE (#0444)~		1			
Fall	Geoscience, MS (#072)	27	26	24	24	13
Fall	Gifted Education and Talent Development, EDS (#0490)			4	4	6
Fall	Gifted Education and Talent Development, MAE (#0482)	4	22	22	15	9
Fall	Health Administration, MHA (#153)	69	70	54	52	43

Fall	Health Education, CER (#0494)					2
Fall	Historic Preservation, CER (#0423)~	1		1		1
Fall	History, MA (#078)	23	17	22	21	17
Fall	Homeland Security Sciences, MS (#0413)	9	8	7	4	3
Fall	Instructional Design, CER (#0418)	9	9	2	4	11
Fall	Instructional Design, MS (#0428)	21	18	8	7	10
Fall	Intercollegiate Athletic Administration, CER (#0481)	5		5	1	2
Fall	Interdisciplinary Early Childhood Education, Birth to Primary, for Teacher Leaders, MAE (#0461)	4	5	4	4	3
Fall	Interdisciplinary Early Childhood Education, Birth to Primary, Initial Certification, MAT (#0460)	6	6	10	15	14
Fall	International Student Services, CER (#0415)	6	1	1		
Fall	Kinesiology, MS (#0454)	15	18	22	27	20
Fall	Leadership Dynamics, MA (#0422)~	1				
Fall	Leadership Studies, CER (#163)~		1			
Fall	Leadership Studies, MA (#0464)~	4	1			
Fall	Lean Sigma, CER (#0452)	2	3		5	2
Fall	Libraries, Informatics, and Technology in Education, MS (#0497)				30	40
Fall	Library Media Education, MS (#083)~	73	78	67	30	7
Fall	Library Media Education, R1 (#0429)~	3	1	1		
Fall	Literacy Education, MAE (#044)	16	13	11	21	12
Fall	Literacy in Post-secondary Settings, CER (#0462)	3			2	
Fall	Mathematics, MA (#049)	26	30	26	17	11
Fall	Mathematics, MS (#085)	10	15	12	12	8
Fall	Measurement, Evaluation and Research, CER (#0488)			1	1	
Fall	Middle Grades Education for Initial Certification, MAT (#0458)	3	2	1	1	3

Fall	Middle Grades Education for Teacher Leaders, MAE (#0434)	21	29	21	10	5
Fall	MSD Certification, C (#0477)~	2				
Fall	Music, MM (#0453)	21	23	15	17	15
Fall	Non-Degree Arts and Letters, ND (#0002)	8	2	3	2	2
Fall	Non-Degree Business, ND (#0001)	2	3	4	2	1
Fall	Non-Degree Education, ND (#0005)	17	9	14	4	32
Fall	Non-Degree Health and Human Services, ND (#0003)	57	39	72	39	65
Fall	Non-Degree Science, ND (#0004)	7	8	3	4	2
Fall	Non-Degree University College, ND (#0006)~	17	12	10		
Fall	Nonprofit Administration, CER (#0463)	10	7	4	2	2
Fall	Not Pursuing a Degree, ND (#126)	20	20	15	20	29
Fall	Nurse Administrator (Post MSN), CER (#0420)~	1				
Fall	Nursing Education (Post MSN), CER (#172)~	1	1			
Fall	Nursing Practice, DNP (#0011)	65	72	81	89	81
Fall	Nursing, MSN (#149)	119	71	50	49	36
Fall	Organizational Communication, MA (#0012)	20	13	13	18	15
Fall	Organizational Leadership, CER (#1723)	8	16	4	5	3
Fall	Organizational Leadership, MA (#0467)	152	251	310	303	302
Fall	Physical Therapy, DPT (#0013)	90	91	87	90	88
Fall	Psychiatric Mental Health Nurse Practitioner, CER (#0479)	5	9	11	17	26
Fall	Psychology, MA (#092)	20	23	22	18	19
Fall	Psychology, MS (#0469)	29	23	22	25	25
Fall	Public Administration, MPA (#051)	43	32	22	22	12
Fall	Public Health, MPH (#152)	51	52	64	65	53
Fall	Recreation and Sport Administration, MS (#095)	230	217	173	144	134

Fall	Religious Studies, MA (#0446)~	6	3	1	1	
Fall	School Administration, EDS (#098)~	5	4	2	2	3
Fall	School Administration, R1 (#121)	29	25	29	34	14
Fall	School Counseling, MAE (#046)~	13	13	16	16	15
Fall	School Psychology, EDS (#147)	22	25	24	25	25
Fall	Secondary Education for Initial Certification, MAT (#0495)	16	14	16	18	20
Fall	Secondary Education for Teacher Leaders, MAE (#0435)	27	22	28	17	10
Fall	Secondary Education Teacher Leader, R2 (#0432)				1	
Fall	Secondary Education, R1 (#124)	3	2	2	2	3
Fall	Social Responsibility and Sustainable Communities, MA (#0448)	28	27	20	23	26
Fall	Social Work, MSW (#157)	112	109	99	101	99
Fall	Sociology, MA (#105)	7	6	12	8	6
Fall	Special Education for Teacher Leaders: Learning and Behavioral Disorders, MAE (#0457)	20	20	44	35	30
Fall	Special Education Initial Certification: Learning and Behavioral Disorders, MAT (#0456)	12	11	7	5	8
Fall	Special Education, LBD, MAE (#0437)~	7				
Fall	Special Education: Moderate and Severe Disabilities, MAE (#0438)	14	7	9	9	8
Fall	Speech-Language Pathology, MS (#0466)	136	162	176	178	181
Fall	Standard Guidance - Rank 1, R1 (#048)~	2	2	1	1	1
Fall	Student Affairs in Higher Education, MAE (#145)	43	34	34	29	28
Fall	Teacher Education, C (#132)	19	17	15	20	17
Fall	Teaching English to Speakers of Other Languages, CER (#0416)	3	2		2	
Fall	Technology Management, MS (#045)~	1	1	1		

Note: programs followed by a tilde (~) are no longer active.

Graduate Council Curriculum Committee

Minutes – November 7, 2019

2:15pm – WAB 0208

Minutes: November 7, 2019

1st/2nd: Dressler/Lanphier – **Vote:** Approved

Voting Members: Richard Dressler, Martha Day, Dominic Lanphier, Helen Liang

Guest: Danita Kelley, Dennis George, Jennifer Hammonds, Mary Wolinski, Karen Furgal, Eve Main, Ann Ferrell, Ken Payne, Jieyoung Kong, Marge Maxwell,

Announcements: None

Program Administration:

Code	Title	Initiator	Action Taken - Notes
**Graduate Curriculum Committee (10)**
0012	0012: Organizational Communication	jyn21880	**1st/2nd** – Dressler/Lanphier **Discussion:** Included extra classes under electives **Vote:** Approved
0013	0013: Physical Therapy	krn24674	**1st/2nd** – Dressler/Lanphier **Discussion:** Changes in the admissions section and cleaning up pre-reqs. Discussed the enrollment drops and explained that the accreditation is different. *Friendly Amendment – Under Program Admission #5 add PTCAS explanation.* **Vote:** Approved
0421	0421: Criminology	jms66242	**1st/2nd** – Lanphier/Dressler **Discussion:** None **Vote:** Approved
0448	0448: Social Responsibility and Sustainable Communities	hll55773	**1st/2nd** – Lanphier/Dressler **Discussion:** None **Vote:** Approved
**Bundle 0479 & 0149 (Nursing)** **1st/2nd** – Dressler/Lanphier **Discussion:** Eve Main discussed the content being added. **Vote:** Approved
0479	0479: Psychiatric Mental Health Nurse Practitioner, Post-MSN	mrv92101	

149	[149: Nursing](#)	mrv92101	
[0497](#)	[0497: Libraries, Informatics, and Technology in Education](#)	and85146	**1st/2nd** – Lanphier/Dressler **Discussion:** Marge Maxwell explained **Vote:** Approved
[069](#)	[069: Folk Studies](#)	ann31535	**1st/2nd** – Lanphier/Dressler **Discussion:** Ann Ferrell explained the concentrations. **Vote:** Approved
[105](#)	[105: Sociology](#)	lrn12775	**1st/2nd** – Dressler/Lanphier **Discussion:** None **Vote:** Approved
[1744](#)	[1744: Strategic Sport Communications](#)	knn15978	**1st/2nd** – Lanphier/Dressler **Discussion:** Ken Payne discussed the changes *Friendly amendment - Remove the course descriptions from the program overview.* **Vote:** Approved

Course Administration:

Graduate Curriculum Committee (7)			
Code	Title	Initiator	Action Taken - Notes
Bundle 3 EMDS Courses **1st/2nd:** Dressler/Lanphier **Vote:** Approved Bundle **1st/2nd:** Dressler/Lanphier **Vote:** Table until next meeting – Approved			
[EMDS 505](#)	[EMDS 505: Continuity of Operations Planning](#)	dvd62010	
[EMDS 506](#)	[EMDS 506: Critical Infrastructure Assessment and Protection](#)	dvd62010	
[EMDS 510](#)	[EMDS 510: Incident Meteorology for Safety Professionals](#)	dvd62010	
Bundled 3 FLK Courses **1st/2nd:** Lanphier/Dressler **Discussion:** Ann Ferrell explained *Friendly Amendment - In FLK 586 under learning outcomes - #2 change Acquire to Demonstrate* **Vote:** Approved			
[FLK 566](#)	[FLK 566: Oral History](#)	ann31535	
[FLK 586](#)	[FLK 586: Capstone Course in Historic Preservation](#)	ann31535	
[FLK 590](#)	[FLK 590: Capstone Course in Museum Studies](#)	ann31535	
[HIST 506](#)	[HIST 506: Approaches to World History](#)	mrr19402	**1st/2nd** – Liang/Lanphier **Discussion:** None **Vote:** Tabled until next meeting – No rep here

Other Business:

Martha Day will not be here for the next meeting – Asking for someone to volunteer to run the meeting. It was decide that Dominic Lanphier will sit in for Martha. Then we discussed who was coming because several people can't attend the next meeting. So, we now need to move the meeting so people can be present. Moving the meeting to Tuesday, Nov 19th at 3pm in WAB 208.

Adjourn at 3:20pm

1st/2nd – Dressler/Lanphier

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Respectfully submitted
GCCC Recorder
Jessica Steenbergen

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