



Graduate Council

Agenda—Thursday, January 16, 2020, **3:00** p.m.

**\*\*Note change of location for this meeting only:**

**COHH 4123\*\***

1. Call to Order
2. Consideration of December 5, 2019 minutes (Appendix A, including Dean's report)
3. Committee Reports
  - a. Graduate Council Executive Committee
  - b. Policy Committee: No report
  - c. Research Committee: No report
  - d. Curriculum Committee: Martha Day (Appendix B)

Guest: Rheanna Plemons, Special Assistant to the Provost
4. Report from Dean of the Graduate School
5. Public Comments
6. Announcements & Adjourn

## APPENDIX A



Graduate Council  
Minutes —Thursday, December 5, 2019, 3:00 p.m.  
Academic Affairs Conference Room WAB 227

Members Present: Kenneth Payne, Alex Lebedinsky, Helen Liang, Ray Blankenship, Casey McKinney, Sarah E. Ochs, Aaron Hughey, Jessica Johnson, Dominic Lanphier, Diane Marie Lickenbrock, Carl Dick, Katie M. Wheeler, Ann Ferrell, Marko Dumancic, Cheryl Hopson, Mary Madison Lyons, Richard Dressler, Adam West, Haley B. Wheeler, Emily Anne Pride

Members Absent: Martha Day, Scott Arnett, Cheryl Davis

Guests: Cathleen Webb, Rheanna Plemons, Jennifer Hammonds, Jordan Ray, Danita Kelley, Merrall Price, Scott Gordon, Laura Burchfield

1. Call to Order \*Ferrell

2. Consideration of November 14, 2019 minutes (Appendix A, including Dean's report)  
\*Dressler/Dick; approved

3. Committee Reports

a. Graduate Council Executive Committee \*No report

b. Policy Committee: \*No report

c. Research Committee: Dominic Lanphier (Appendix B)

\*Lickenbrock reported that there were seven proposals this round. The Research Committee allocated \$19,221 for those requests. She moved to approve the Research Committee report.

d. Curriculum Committee: Martha Day (Appendix C)

\*Hughey moved to approve the Curriculum Committee report.

\*Discussion ensued regarding if a proposal representative should be a suggestion vs a policy.

\*Dick/Lebedinsky made a friendly amendment to strike "rejected" from the statement; approved.

\*The Curriculum Committee report is approved with the friendly amendment.

4. Report from Dean of the Graduate School

\*Ferrell announced the Dean's Report (Dean Davis was unable to attend).

\*Comprehensive exam/Capstone Completion for Degree seeking students must be submitted to the Graduate School no later than December 17, 2019. Change of grade forms for any In Progress courses should also be completed by this date.

\*We will be accepting Travel Grant Proposals for Spring 2020. The next Travel Grant application deadline is February 19, 2020.

\*The Graduate Assistant Teaching Institute (GATI) training is scheduled for Spring 2020.

#### 5. Public Comments

\*Dressler inquired if there was an update on the job search. \*Ferrell mentioned the suggested application deadline is in early February.

\*Dick asked the Graduate Council to consider what makes a graduate faculty member in preparation for discussion of upcoming Policy Committee recommendations.

#### 6. Announcements & Adjourn \*Dumancic/Dick; adjourned



THE GRADUATE SCHOOL

Dean's Report to Graduate Council

Cheryl D. Davis, Interim Dean

December 5, 2019

3:00 p.m.

Academic Affairs Conference Room WAB 227

Reminder to Program Coordinators and Advisors: Comprehensive exam/Capstone Completion for Degree seeking students must be submitted to the Graduate School no later than December 17, 2019. Change of grade forms for any *In Progress* courses should also be completed by this date.

I am pleased to report that we will be able to accept travel grant proposals from students in the spring semester. Please note that applications must be complete in order to be considered for funding. The Graduate School has very limited funds available to support graduate student travel, and we cannot provide the full cost of conference travel for individual students. Cost share commitments from the student's Department and/or College are expected, and serve to demonstrate that the student request is both endorsed and supported. The next travel grant application deadline will be February 19, 2020.

The Graduate Assistant Teaching Institute (GATI) schedule for the Spring 2020 semester has been announced. GATI training "provides graduate students with the opportunity to receive professional development and training on the basics of teaching, pedagogy, and student learning so that they may serve more effectively as GTAs or GAls in their academic units". The Spring 2020 GATI Registration Form is now available online.

Best wishes for a happy, safe, and peaceful winter break.

Thank you,

Cheryl Davis

**APPENDIX B**

**Graduate Council Curriculum Committee Meeting  
Minutes – January 9, 2020  
2:00pm – WAB 0208**

**Minutes: November 19, 2019**

**1<sup>st</sup>/2<sup>nd</sup>: Hughey/Dressler – Vote:** Approved

Typo in 11-19-19 minutes – Please change the following: on the last page, under other business – Make a recommendation to GC – “It is stronger recommended... Change stronger to strongly.

**Voting Members:** Richard Dressler, Martha Day, Dominic Lanphier, Scott Arnett, Aaron Hughey

**Guest:** Danita Kelley, Jennifer Hammonds, Collette Chelf, Rheanna Plemons, Merrall Price, Scott Gordon, Marilyn Gardner, John Baker, Nancy Hulan, Jieyoung Kong, Carl Myers, Antonia Szymanski, Ann Ferrell, Cate Webb

**Announcements:** None

**Program Administration:**

<b>Code</b>	<b>Title</b>	<b>Initiator</b>	<b>Action Taken - Notes</b>
<a href="#">044</a>	<a href="#">044: Literacy Education</a>	nnc72131	<b>1<sup>st</sup>/2<sup>nd</sup>:</b> Dressler/Hughey <b>Discussion:</b> Admission requirement #3 can't be listed this way. They can't calculate the last 30-hour piece needs to be removed. Just change to read Admission to the Graduate School. <b>Vote:</b> Approved
<a href="#">047</a>	<a href="#">047: Adult Education</a>	wrn88398	<b>1<sup>st</sup>/2<sup>nd</sup>:</b> Dressler/Hughey <b>Discussion:</b> None <b>Vote:</b> Approved
<a href="#">0475</a>	<a href="#">0475: Communicating in Healthcare</a>	jyn21880	<b>1<sup>st</sup>/2<sup>nd</sup>:</b> Lanphier/Hughey <b>Discussion:</b> Revising program due to the CAPE recommendation. More accessible for students to finish in one year. <b>Vote:</b> Approved
<a href="#">0490</a>	<a href="#">0490: Gifted Education and Talent Development</a>	ant93970	<b>1<sup>st</sup>/2<sup>nd</sup>:</b> Dressler/Lanphier <b>Discussion:</b> This is the EDS program some people would like to get an endorsement – Adding value to the degree.

			<b>Vote:</b> Approved
<a href="#">0494</a>	<a href="#">0494: Health Education</a>	mrl60593	<b>1<sup>st</sup>/2<sup>nd</sup>:</b> Dressler/Hughey <b>Discussion:</b> Seeking to allow COMM 553 as just listing more options. <b>Vote:</b> Approved
<a href="#">147</a>	<a href="#">147: School Psychology</a>	cr180650	<b>1<sup>st</sup>/2<sup>nd</sup>:</b> Arnett/Dressler <b>Discussion:</b> Dropping to 3 hours making room for adding additional courses. <b>Vote:</b> Approved
<a href="#">1750</a>	<a href="#">1750: Literacy P-12</a>	nnc72131	<b>1<sup>st</sup>/2<sup>nd</sup>:</b> Hughey/Lanphier <b>Discussion:</b> Admission requirement #3 can't be listed this way. They can't calculate the last 30-hour piece needs to be removed. Just change to read Admission to the Graduate School. <b>Vote:</b> Approved

**Course Administration:**

Code	Title	Initiator	Action Taken - Notes
<b>Bundle GTE 636 – GTE 637</b> <b>1<sup>st</sup>/2<sup>nd</sup>:</b> Hughey/Arnett <b>Approve - 1<sup>st</sup>/2<sup>nd</sup>:</b> Hughey/Dressler <b>Discussion:</b> Asking to be repeatable up to twice – <i>Friendly amendment on both under repeats – Change number of repeats from 2 to one.</i> <b>Vote:</b> Approve			
<a href="#">GTE 636</a>	<a href="#">GTE 636: Issues in Gifted Education and Talent Development</a>	ant93970	
<a href="#">GTE 637</a>	<a href="#">GTE 637: Seminar in Gifted Education and Talent Development</a>	ant93970	
<b>Bundle LTCY 519, LTCY 523, LTCY 527</b> <b>1<sup>st</sup>/2<sup>nd</sup>:</b> Hughey/Arnett <b>Approve - 1<sup>st</sup>/2<sup>nd</sup>:</b> Hughey/Dressler <b>Discussion:</b> LTCY 519 – Changing titles - less of a survey course and more of reading and writing. LTCY-523 – Separating the Content Outline to show #1-10 instead of just #1. LTCY-527 – Just a name change. <b>Vote:</b> Approved			
<a href="#">LTCY 519</a>	<a href="#">LTCY 519: Literacy Development and Instruction</a>	nnc72131	

<a href="#"><u>LTCY 523</u></a>	<a href="#"><u>LTCY 523: Assessment and Intervention of Reading and Writing</u></a>	nnc72131	
<a href="#"><u>LTCY 527</u></a>	<a href="#"><u>LTCY 527: Diversity and Equity in Literacy Education</u></a>	nnc72131	
<a href="#"><u>LTCY 530</u></a>	<a href="#"><u>LTCY 530: Literacy Development for Multilingual Learners</u></a>	knd47004	<b>1<sup>st</sup>/2<sup>nd</sup>:</b> Hughey/Lanphier <b>Discussion:</b> Teachers need more professional development this is a course that will address that need. Will this be appropriate for someone seeking certification? Yes. We made a few edits as it was explained at the table. <b>Vote:</b> Approved
<a href="#"><u>LTCY 532</u></a>	<a href="#"><u>LTCY 532: Literacy Leadership and Coaching</u></a>	nnc72131	<b>1<sup>st</sup>/2<sup>nd</sup>:</b> Lanphier/Hughey <b>Discussion:</b> Redesigning Master Program, this is part of that LTCY specialist degree. <b>Vote:</b> Approved
<a href="#"><u>PH 576</u></a>	<a href="#"><u>PH 576: Public Health Education and Communication Techniques</u></a>	mrl60593	<b>1<sup>st</sup>/2<sup>nd</sup>:</b> Hughey/Lanphier <b>Discussion:</b> Changing name and removing a pre-req. <b>Vote:</b> Approved
<a href="#"><u>PSY 432G</u></a>	<a href="#"><u>PSY 432G: Psychology of the Gifted and Creative</u></a>	ant93970	<b>1<sup>st</sup>/2<sup>nd</sup>:</b> Hughey/Dressler <b>Discussion:</b> UG pre-req for this. – Add PSY to the Abbr title. <b>Vote:</b> Approved
<a href="#"><u>PSY 509</u></a>	<a href="#"><u>PSY 509: Foundations of School Psychology</u></a>	crl80650	<b>1<sup>st</sup>/2<sup>nd</sup>:</b> Arnett/Lanphier <b>Discussion:</b> Remove the departmental Restrictions. <b>Vote:</b> Approved

### Other Business:

Discussing workflow – Passed out the workflow chart and discussed how this might work in this committee like we do in the UCC committee. Talked through the entire handout and how it works currently.

**Dressler makes a Motion, seconded by Arnett** to approve the expedited workflow system.

*Friendly Amendments –*

1. *Under Expedited Review Workflow: Course Description Updates with no substantive changes AD: e.g. typographical errors*
2. *Under WKU Curriculum Full Review Workflow: ADD Learning Outcomes*

**Vote:** All approved

**Adjourn at 4:00pm**

1<sup>st</sup>/2<sup>nd</sup> – Dressler/Lanphier

Respectfully submitted  
GCCC Recorder  
Jessica Steenbergen