

Minutes of Board Meeting

June 29, 1962

The regular quarterly meeting of the Board of Regents of Western Kentucky State College was held in the office of the President on Friday, June 29, at 10:00 a.m., CST. The following members answered roll call:

Mr. Wendell P. Butler, Chairman
 Mr. Bemis Lawrence
 Mr. Douglas Keen
 Mr. Hugh Poland
 Dr. W. Gerald Edds
 Mr. Maxey B. Harlin

The following telegram from Mr. Owen C. Hammons, dated June 28, was read by President Thompson:

Louisville, Kentucky

Kelly Thompson, President
 Western Kentucky State College
 Bowling Green, Kentucky

Dear Kelly, Sorry I cannot attend Board meeting due to American Air Filter Strike Negotiation. However, I do want to vote to confirm the re-appointment of Douglas Keen and Bemis Lawrence on the Board of Regents. Best personal wishes to you.

Owen C. Hammons, Member, Board of Regents

Also present were Miss Etta J. Runner, Secretary to the Board; Mr. Billy Smith, Treasurer; Dr. Raymond L. Cravens, Dean of the College; Mr. Dero Downing, Dean of Admissions; and Miss Georgia Bates, Secretary to President Thompson.

An invocation was given by Mr. Harlin.

The motion was made by Mr. Harlin that Mr. Lawrence and Mr. Keen be re-appointed to the Board, each for a term of four years. The motion was seconded by Dr. Edds; and upon roll call, the vote was as follows:

Aye: Mr. Butler, Mr. Poland, Mr. Harlin, Dr. Edds

Nay: None

Having also been re-appointed by Governor Bert Combs, Mr. Lawrence and Mr. Keen qualified as members of the Board by taking the Constitutional Oath, which was administered by Miss Bates, a Notary Public for the State of Kentucky.

The next item on the agenda was the re-organization of the Board, necessitated by the re-appointment of Mr. Lawrence and Mr. Keen.

Mr. Harlin moved that Mr. Lawrence be re-elected Vice-Chairman. The motion, seconded by Mr. Poland, carried unanimously.

Mr. Harlin moved that Miss Runner be re-elected Secretary. The motion, seconded by Mr. Poland, carried unanimously.

Mr. Harlin moved that Mr. Smith be re-elected Treasurer. The motion, seconded by Dr. Edds, carried unanimously.

The minutes of the meeting held on January 18, 1962 were presented by Chairman Butler. Mr. Poland made the motion, seconded by Mr. Lawrence, that the minutes be adopted without a reading, inasmuch as each member had previously received a copy. The motion carried.

The Report of Audit for the period July 1, 1960 through June 30, 1961, copies of which had previously been mailed to the members, were presented by President Thompson. The motion was made by Mr. Lawrence that the Audit be accepted. The motion, seconded by Mr. Poland, carried unanimously.

President Thompson submitted for consideration a plan which he identified as the "Salary Conversion Plan," in which it was proposed that the salary structure now existing at Western be converted to a different type of structure, as follows:

1. The conversion plan for the salary structure will be applicable to the teaching faculty exclusive of the departments heads and Training School faculty.
2. The salary will be payable in twelve installments, effective September 1, as compensation for services for the academic year (exclusive of the summer session): however, the faculty member will continue to be employed by the College for the full year (12 months), and the basic conditions of employment, as to duties and responsibilities, will not be altered.
3. The faculty member will be additionally compensated for teaching in the summer session at an average rate of \$700.00 for a regular teaching load of six semester hours.
4. The College will have no obligation and will give no expressed or implied guarantee to a faculty member

for summer school employment. However, the College will reserve the right to require the services of the faculty member during the summer.

5. If the faculty member is not employed at Western during the summer session he will be expected to engage in activities which will contribute to his professional advancement and to the best interests of the College.

President Thompson stated that lengthy study had been given to the Salary Conversion Plan and that it had been submitted to the department heads and faculty for their consideration. The overwhelming consensus was that such a step would be one of the most far-reaching in the history of the College relative to faculty financial remuneration.

President Thompson stated that on the basis of a thorough study, it was felt that such a program could be financed out of the current budget and that he was recommending that it be put into effect for a trial period of one year and, if it proved as successful as it appeared that it would, that it then become a policy of the institution.

Mr. Lawrence made the motion that the Salary Conversion Plan, as outlined by President Thompson, be adopted. The motion was seconded by Mr. Poland; and upon roll call, the vote was as follows:

Aye: Mr. Butler, Mr. Keen, Mr. Poland, Dr. Edds,
Mr. Harlin, Mr. Lawrence

Nay: None

Upon the recommendation of the President, Mr. Poland moved that Dr. John Minton be promoted to the position of Associate Dean of Graduate Instruction, and that Dr. William R. Hourigan be promoted to the position of Associate Dean of Undergraduate Instruction. The motion, seconded by Dr. Edds, carried unanimously.

The next item of business was the presentation by Dr. Thompson of the 1962-63 budget and auxiliary salary and personnel lists, and a recommended salary schedule for clerical and secretarial positions. After a review of the documents, Mr. Lawrence moved for adoption of the budget and auxiliary lists and salary schedule. The motion was seconded by Dr. Edds; and upon roll call, the vote was as follows:

Aye: Mr. Butler, Mr. Lawrence, Mr. Keen, Mr. Poland,
Dr. Edds, Mr. Harlin

Nay: None

Following complimentary remarks regarding the leadership of the President, Mr. Keen made the motion that the annual salary of Dr.

Thompson be increased to \$20,000.00, effective July 1, 1962, and that this action be recorded as an amendment to the previous motion. The motion was seconded by Mr. Lawrence; and upon roll call, the vote was as follows:

Aye: Mr. Butler, Mr. Lawrence, Mr. Keen, Mr. Poland,
Dr. Edds, Mr. Harlin

Nay: None

In graciously accepting this salary increase, President Thompson stated that he would strive faithfully and diligently to justify this great manifestation of confidence.

Dr. Thompson reported on negotiations to date pertaining to the proposed Bowling Green-Western cooperative elementary school. Dr. Edds moved for adoption of the following Resolution:

WHEREAS, Western Kentucky State College is the owner of a tract of land approximately forty (40) acres south of Seventeenth Street and north of Sumpter Avenue, and

WHEREAS, the use of a part of this tract of land for the erection of a Bowling Green-Western cooperative elementary school will bring great benefits to Western and to the city of Bowling Green, and

WHEREAS, it is necessary that five (5) acres of this tract be deeded to the School Board of the Bowling Green Independent School District before the School Board of the Bowling Green Independent School District can proceed with construction of the building, and

WHEREAS, the School Board of the Bowling Green Independent School District is desirous of erecting said school on said tract of land for the use and benefit of the Bowling Green Independent School District and in conjunction with the teacher education program of Western Kentucky State College with special observation rooms to be constructed and used by Western in accordance with joint agreement between the School Board of the Bowling Green Independent School District and the Board of Regents of Western Kentucky State College,

BE IT HEREBY RESOLVED that the five (5) acre tract of land bounded and described as follows be declared surplus:

Lying and fronting on the east side of the Old Russellville Road and beginning at a post 200 feet northeast of its intersection with Sumpter Avenue, running thence with the fence line between the property herein conveyed and the rear of the lots fronting on Sumpter Avenue South 56 degrees 36 minutes East 246.24 feet to an iron pin; thence North 38 degrees 27 minutes East 375.05 feet to an iron pin; thence 36 degrees 21 minutes West 488.15 feet to an iron pin in the right of way line of the Old Russellville Road; thence with the right of way line of said Road South 38 degrees 31 minutes West 548.24 feet to the point of beginning and containing five acres, more or less.

BE IT FURTHER RESOLVED that the Board of Regents of Western Kentucky State College does hereby authorize the Chairman of said Board of Regents to execute and deliver a deed of conveyance conveying said tract of land to the School Board of the Bowling Green Independent School District for the use and purposes recited in the Agreement and according to the terms of the Agreement which follows:

AGREEMENT BETWEEN
WESTERN KENTUCKY STATE COLLEGE
AND
BOWLING GREEN CITY BOARD OF EDUCATION

It is the desire of Western Kentucky State College, hereinafter called the College, and the Bowling Green Board of Education, hereinafter called the City Board, to participate jointly in a cooperative elementary school for the mutual benefit of the parties hereto mentioned and for the benefit of education generally.

The Bowling Green City Schools, in order to provide facilities for district expansion and feeling the responsibility to contribute to the better preparation of teachers who in turn will offer improved instruction in the schools of Bowling Green as well as across the state, desire this cooperative program. The growth of Western Kentucky State College and the need for expansion in the Teacher Education Program have made this cooperative venture both necessary and desirable in implementing and strengthening Teacher Education offerings of the College.

To effect the purposes and aims of this agreement said Western Kentucky State College, hereinafter referred to as the College, acting by and through its duly authorized officials as parties of the first part, and the Bowling Green City Board of Education, hereinafter referred to as the City Board, acting by and through its duly authorized officials as party of the second part, and in consideration of the mutual covenants and agreements, have this day entered into this agreement.

I. THE COLLEGE WILL:

(1) Convey approximately five (5) acres of land now composing part of the College campus to the City Board in fee simple. More particularly described as follows:

a. A metes and bounds description of the land and the price to be paid therefor is attached hereto as a part hereof.

b. It is understood and agreed that the land so conveyed is to be used only for educational purposes. Should the City Board desire to abandon the land and improvements at any time in the future, the College will be given the refusal to purchase same at a fair appraised value.

(2) Costs and Fees

a. The College will pay to the said Board of Education an annual rental for the use and occupancy of the facilities and equipment to be provided for the College as follows:

	<u>Estimated Cost**</u>
4 Observation Rooms	\$50,000.00
1 Research Room and Equipment (one end to be used for observation)	12,500.00
Closed Circuit TV	30,000.00
*Portable Seating for College Students for Five Observation Rooms	10,000.00
*One-way Glass, etc., for Five Observation Rooms	20,000.00
	<u>\$122,500.00</u>

(*One of five to be associated with the research room)

(*Final cost to be determined by bids.

Alternate bids shall be taken for each item listed above.)

It is understood and agreed that the annual rental to paid by the College shall be based upon the actual cost of the above listed facilities and shall continue on an annual basis until the prorata cost of adding such facilities shall have been fully paid. When the exact amount of such annual rental has been definitely determined payment thereof shall be made upon dates mutually agreed upon by the parties.

b. The cost of architect's fees, fiscal agent fee, etc., will be paid prorata, by the College, on the basis of the actual cost of the above listed facilities and equipment as it relates to the actual cost of the entire school building.

c. The consideration recited for the land to be conveyed by the College is to be amortized on an annual basis over the period of this lease as a normal maintenance and operative expense covering the property. The College will pay for major repair, alterations, remodeling, etc., of internal structural portion they are using. The College will, in addition, pay their proportionate share of any major external repair applicable to facilities used by both parties, such as sewer line, roof, pointing up of brick, etc. Any alterations of the structure used by the College must be mutually approved.

II. THE CITY BOARD WILL:

In consideration of the rent paid and to be paid

(1) Construct on the plot of ground received from the College a school building and facilities in accordance with the drawing of Otis and Grimes attached hereto and made a part of this agreement and to adequately construct and furnish equipment mutually agreed upon - the building, facilities and equipment consisting, among other things, of:

4 Observation Rooms

1 Research Room and Equipment (one end to be used for observation)

Closed Circuit TV

*Portable Seating for College Students for Five Observation Rooms

(*One of the five to be associated with the Research Room)

The construction of this building is to be of equal quality or better than that of one of the recently constructed elementary schools in Bowling Green. The room size is to be of the same specifications as other schools, approximately 825 square feet. Observation rooms also are to be of standard classroom size as a minimum. Equipment to be used by the College in the observation and research rooms and which is removable without damage to the building, will remain the property of the College and the College will have the responsibility of maintenance and repair and/or replacement.

(2) Afford to the College an observation program and/or closed circuit television with free use of the above referred building and facilities.

(3) Arrange for and be responsible for the sale of bonds to meet cost of basic plan and cost of selected alternates, an obligation of the City Board only, the proceeds of which are to be used for the construction of the facilities and equipment above referred to and otherwise as deemed proper by the City Board.

It is agreed that the land and structural facilities referred to shall be the property of the City Board. The total instructional program at the school to be constructed is to be under the control of and be the responsibility of the City Board and its staff.

III. WHEREAS:

It is recognized that the purpose of any school structure is to provide the best possible facilities to afford adequate educational opportunities for boys and girls, and

It is further recognized that the classroom teacher is the key to a successful educational program, and

In order to insure the maximum opportunity for the College and the children, it is agreed that the staffing of this facility must be maintained at the highest possible level.

It is further agreed that:

(a) The City Board and its administrative staff will make every effort to staff the classrooms of this building with teachers of the quality comparable to that of critic teachers.

(b) The City Board shall provide seating for Bowling Green Public School pupils, storage facilities, audio-visual aids, teaching

aids, library and supplementary books comparable to those of its other city schools. Further, it is agreed, that these facilities in order to be of maximum use to the total school community to be kept in good repair and up to date.

IV. PROCEDURES FOR RESOLVING MUTUAL PROBLEMS:

(1) It shall be the responsibility of the coordinators of Student Teaching and Observation and the Principal concerned to mutually solve all problems that would logically come under their mutual jurisdiction.

(2) In the event a solution cannot be resolved at this level, it will be referred to the City School Superintendent and the Chairman of the Division of Teacher Education.

(3) If further referral is required, it will be referred to the College President and the City School Board and/or their appointed representatives.

V. At the termination of this contract (approximately 27 years), it is the hope of both parties that representatives from each institution will mutually agree upon a workable plan to continue this co-operative venture.

IN TESTIMONY WHEREOF the first and second parties have executed this agreement in duplicate this the _____ day of _____, 1962.

WESTERN KENTUCKY STATE COLLEGE

By _____
Party of the First Part

BOWLING GREEN CITY BOARD OF EDUCATION

By _____
Party of the Second Part

BE IT FURTHER RESOLVED that the Deed of Conveyance which the Chairman of the Board of Regents of Western Kentucky State College is authorized to execute and which requires the signatures of other State Officials be made a part of the minutes of this action.

DEED OF CONVEYANCE

THIS DEED OF CONVEYANCE from the Commonwealth of Kentucky for the use and benefit of Western Kentucky State College, acting by and through Robert Matthews, Commissioner of Finance, and

the Board of Regents of Western Kentucky State College, by the Chairman of the Board, parties of the first part, and the School Board of the Bowling Green Independent School District, party of the second part.

WITNESSETH: That for and in consideration of the sum of One Dollar and other good and valuable consideration, and pursuant to all of the terms and conditions of a contract between the Board of Regents of Western Kentucky State College and the School Board of the Bowling Green Independent School District that said School District will erect a school building thereon with the privilege of the College having the use thereof in its teacher training program, the parties of the first part have bargained and sold and do hereby alien, sell and convey unto the party of the second part, its successors and assigns, the following described lot of land in Bowling Green, Kentucky, more particularly bounded and described as follows:

Lying and fronting on the east side of the Old Russellville Road and beginning at a post 200 feet northeast of its intersection with Sumpter Avenue, running thence with the fence line between the property herein conveyed and the rear of the lots fronting on Sumpter Avenue South 56 degrees 36 minutes East 246.24 feet to an iron pin; thence North 38 degrees 27 minutes East 375.05 feet to an iron pin; thence North 36 degrees 21 minutes West 488.15 feet to an iron pin in the right of way line of the Old Russellville Road; thence with the right of way line of said Road South 38 degrees 31 minutes West 548.24 feet to the point of beginning and containing five acres, more or less.

And being a part of the same property conveyed to the first party by deed dated 6/12/1909 by B. R. Bagby and wife Mildred W. Bagby recorded in Deed Book 106 page 724, Warren County Court Clerk's Office

TO HAVE AND TO HOLD the foregoing described tract or parcel of land unto the party of the second part, its successors and assigns, subject to all of the terms and conditions of a contract executed between Western Kentucky State College and the School Board of the Bowling Green Independent School District relative to the construction and maintenance of a school building thereon and bearing date of _____, with general warranty of title.

IN WITNESS WHEREOF the first parties have executed this conveyance this the 30 day of June, 1962.

COMMONWEALTH OF KENTUCKY
For the Use and Benefit of
WESTERN KENTUCKY STATE COLLEGE

By Robert Matthews
Robert Matthews, Commissioner of Finance

BOARD OF REGENTS OF WESTERN
KENTUCKY STATE COLLEGE

By Wendell P. Butler
Chairman of Board of Regents

STATE OF KENTUCKY)
)
COUNTY OF FRANKLIN)

I, Nettie Jane Glenn, a Notary Public in and for said state and county, do hereby certify that the foregoing deed was this day produced to me therein and acknowledged by Robert Matthews, Commissioner of Finance, to be the act and deed of the Commonwealth of Kentucky for the use and benefit of Western Kentucky State College.

Witness my hand and seal of office this 30 day of June,
1962.

Nettie Jane Glenn
Notary Public, Franklin County
State of Kentucky

My commission expires September 25, 1965

(Seal)

STATE OF KENTUCKY)
)
COUNTY OF WARREN)

I, Georgia A. Bates, a Notary Public in and for said State and County, hereby certify that the foregoing deed was this day produced and acknowledged to be the act and deed of the Board of Regents of Western Kentucky State College, acting by and through its Chairman, Wendell P. Butler.

Witness my hand seal of office this 30 day of June,
1962.

Georgia A. Bates
Notary Public, County of Warren
State of Kentucky

(Seal)

My commission expires August 12, 1964.

Approved as to Legality and Form

Hunter B. Whitesell
Assistant Attorney General

The foregoing deed prepared by
Robert M. Coleman, Attorney
Bowling Green, Kentucky

Robert M. Coleman

The motion, seconded by Mr. Poland, carried unanimously.

Upon the recommendations of the President, the following actions relative to the College curricula were taken:

1. Mr. Lawrence moved that official approval be given for the recognition of a minor in Military Science. The motion, seconded by Mr. Poland, carried unanimously.

2. The motion was made by Mr. Lawrence that a Special Studies Curriculum leading to the Bachelor of Science degree be established, as presented in outline form, for students majoring in Agriculture, Business Management, and Industrial Arts. The motion, seconded by Mr. Keen, carried unanimously.

3. Dr. Edds moved for approval, in principle, of a plan for the inauguration of an associate degree program in nursing and authorized the President to take such steps as necessary to inaugurate an associate degree in nursing at Western, effective with the opening of the fall semester in 1963. The final determination of the creation of such a program will be made with a study of other colleges and universities offering similar programs has been completed and when, upon the recommendation of the President, it is determined that the College is in a position to finance the new program. The motion was seconded by Mr. Lawrence and carried unanimously.

President Thompson explained certain policies that would be proposed by the Council on Public Higher Education, at its meeting on July 9, for adoption by the State colleges. The Board went on record as endorsing any action taken by Western through its President.

Upon motion of Dr. Edds, seconded by Mr. Keen, Mr. Lawrence was re-elected as a member of the Council on Public Higher Education. The motion carried unanimously.

Mr. Lawrence moved that the following schedule of part-time student fees for the State colleges, as established by the Council on Public Higher Education and to become effective on September 1, 1962, be officially adopted by Western:

Residents of Kentucky

	<u>Undergraduate</u>	<u>Graduate</u>
1 credit hour	\$ 6.00	\$ 7.00
2 credit hours	12.00	14.00
3 credit hours	18.00	21.00
4 credit hours	24.00	28.00
5 credit hours	30.00	35.00
6 credit hours	36.00	42.00
7 credit hours	42.00	49.00
8 credit hours	48.00	56.00
9 credit hours	54.00	63.00
10 credit hours	60.00	70.00
11 credit hours	65.00	77.00
or more	65.00	77.00

Non-Residents of Kentucky

	<u>Undergraduate</u>	<u>Graduate</u>
1 credit hour	12.00	14.00
2 credit hours	24.00	28.00
3 credit hours	36.00	42.00
4 credit hours	48.00	56.00
5 credit hours	60.00	70.00
6 credit hours	72.00	84.00
7 credit hours	84.00	98.00
8 credit hours	96.00	112.00
9 credit hours	108.00	126.00
10 credit hours	120.00	140.00
11 credit hours	130.00	154.00
or more	130.00	154.00

The motion, seconded by Mr. Poland, carried unanimously.

The following resignations and requests for leaves of absence were presented by the President:

Summer, 1962

<u>Name</u>	<u>Department</u>	<u>Remarks</u>
Sara Rodes	English	Name removed from payroll, June and July
Margie Helm	Library Services	Name removed from payroll, June and July

<u>Name</u>	<u>Department</u>	<u>Remarks</u>
Wilburn Jones	Mathematics	Graduate School; total payment of \$324 for June and July; full salary restored 8/1
Gertrude Bale	Music	Name removed from payroll, June and July
Mrs. Molly Holland	Training School	Graduate School; payment of 40% of salary for June, July, and August
Mrs. Harriette Wilson	Training School	Graduate School; payment of 40% of salary for June, July, and August
Miss Lavinia Hunter	Training School	Name removed from payroll for June and July

1962-63 School Year

D. K. Wilgus	English	Visiting professor of English and Anglo-American folksong at University of California Graduate School
James M. Goodman	Geography	Graduate School

RESIGNATIONS

1962-63 School Year

William Stronks	Foreign Languages	Graduate School
Perry Young	Industrial Arts	Graduate School
Charles E. Whittle	Physics	Centre College
Otis K. Wolfe	Physics	Centre College
Virginia Witherspoon	Training School	Graduate School
Martha Freedle	Training School	

Upon the recommendation of the President, the motion for granting and approval of the above requests was made by Mr. Poland. The motion, seconded by Mr. Keen, carried unanimously.

The noon hour having arrived, the group adjourned to the President's Home for luncheon and a continuation of the meeting.

In reporting on the 1962 summer school, the President stated that the 2,149 students represented the largest summer enrollment in the history of the College.

Dr. Thompson reported on the National Science Foundation grant for the fourth-Summer Science Training Program for High School Students, in the amount of \$22,720.00. He stated that Western has received fifteen grants from the NSF during the past three and one-half years for a total of \$484,700.00.

Progress reports were given by President Thompson on the new 6-story Residence Hall for Women, the Academic Athletic Building, the proposed 10-story dormitory for men, and the proposed 4-story dormitory for women. He stated that awards in the amount of \$173,000.00 for the excavation and installation of steam distribution, sewer, water, and electrical lines in the area of Dogwood Drive and the Russellville Road, were within the estimate of the College and that work had already started on these projects.

The Board was informed of the recent purchase by the College Heights Foundation of the L. E. Powell property, consisting of three brick units, and located on Fifteenth and College Streets, adjacent to Western campus. The President stated that the property, which was purchased for \$55,000.00, would be held for the College until such time as funds were made available by the State for its purchase from the Foundation. He added that work would start immediately to convert certain areas into a seminar center and additional faculty offices.

On motion of Mr. Lawrence, seconded by Dr. Edds, the meeting adjourned.

Wendell P. Butler
Chairman

Etta J. Runner
Secretary

MINUTES OF THE BOARD OF REGENTS OF WESTERN
KENTUCKY STATE COLLEGE, BOWLING GREEN,
KENTUCKY HELD ON OCTOBER 27, 1962

The Board of Regents of Western Kentucky State College convened in regular quarterly session in the office of the President of the College at Bowling Green, Kentucky, on October 27, 1962, at 9:00 A.M., CST, pursuant to KRS 164.340 and notice duly mailed by the Chairman to each member of the Board 20 days in advance. Chairman The Honorable Wendell P. Butler was in the Chair presiding and upon call of the roll it was ascertained that the following members of the Board were present: Mr. H. Bemis Lawrence, Vice Chairman; Mr. Douglas Keen; Mr. Owen C. Hammons; Mr. Hugh Poland; Mr. Maxey B. Harlin.

Absent: Dr. Gerald Edds.

Also present were Dr. Kelly Thompson, President of the College; Mr. Billy Smith, Business Manager; Miss Etta J. Runner, Secretary of the