

9-12-1978

Meeting Minutes

WKU Council of Academic Deans

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MINUTES

Council of Academic Deans

September 12, 1978

Dr. Davis called the meeting to order at 9:30 a.m. following a brief meeting of the Administrative Council. Present were Deans Sutton, Stroube, Gray, Mounce, Hardin, Robinson, Hourigan, Sandefur, Chelf, Nelson, and Cravens. Dr. L. D. Brown attended for Dean Russell.

The minutes of the September 5 meeting were approved as presented.

Dr. Sandefur introduced a discussion of the depletion of individuals' travel funds by required faculty/administrative participation on state committees. The Sandefur-Cravens motion to recommend that a special institutional travel budget be set up for such state activities was withdrawn following discussion as to the best procedure for making the recommendation. The Gray-Cravens motion that Dr. Davis appoint a committee to develop a proposal concerning the establishing of such a travel budget was approved. The committee appointed by Dr. Davis consists of Dr. Cravens (chairman), Dr. Sandefur, and Dr. Stroube.

Dr. Davis reminded the Deans of the October 1 deadline for writing letters to faculty in the third year or beyond who will not be reappointed. He mentioned also that notification of non-reappointment must be made by December 15 for faculty in the second year and by March 1 for first-year faculty and requested that deans having faculty who will not be reappointed meet with him within the next week.

Dr. Sandefur distributed a written report and described briefly his Sabbatical leave activities, most of which were concerned with AACTE responsibilities.

The deans discussed some material concerning professional schools, and Dr. Davis distributed information concerning a conference on change in higher education.

In response to a question by Dr. Gray concerning commitment on positions for next year, the deans agreed that recommendations on position requests would be forwarded to Dr. Davis by October 15.

Dr. Davis indicated that information about summer stipends at other state institutions in Kentucky will be considered in determining stipends for Western's new split session.

Dr. Cravens mentioned the need to consider Southern Association Guidelines for graduate faculty loads in moving toward the 24-hour teaching load for all faculty.

Dr. Sutton requested the appointment of one person from each college to work cooperatively with the Center for Career Planning and Placement in placing the college's students. He also reported that the full-time student headcount will be down about 400 and that the total headcount may be down.

After brief discussion of plans for release of academic information to the press and of the need for the Council of Academic Deans to develop guidelines

as to qualifications the new president should possess, the meeting was adjourned.

Respectfully submitted,

Faye Robinson

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