



Graduate Council

Minutes —Thursday, November 14, 2019, 3:00 p.m.

Academic Affairs Conference Room WAB 227

Members Present: Kenneth Payne, Alex Lebedinsky, Helen Liang, Ray Blankenship, Casey McKinney, Martha Day, Sarah E. Ochs, Dominic Lanphier, Diane Marie Lickenbrock, Carl Dick, Katie M. Wheeler, Ann Ferrell, Marko Dumancic, Cheryl Hopson, Mary Madison Lyons, Richard Dressler, Adam West, Scott Arnett, Haley B. Wheeler, Cheryl Davis,

Members Absent: Aaron Hughey, Jessica Johnson, Emily Anne Pride

Guests: Cathleen Webb, Colette Chelf, Rheanna Plemons, Jennifer Hammonds, Jordan Ray, Kurt Neelly, Rhonda Quenzer, Danita Kelley, Merrall Price, Scott Gordon, Laura Burchfield, Michelle Trawick

1. Call to Order *Ferrell

2. Guest: Michelle Trawick, Associate Provost for Faculty and Academic Excellence: Assurance of Student Learning process

*Trawick discussed student learning outcomes, self-reflection, and continuous improvement. The 2018-2019 student learning outcomes are due January 15th, 2020. The 2019-2020 student learning outcomes are due in September, 2020.

3. Consideration of October 17, 2019 minutes (Appendix A) *Dumancic/Dressler; approved

4. Graduate Enrollment Report (Appendix B)

*Gordon reported that the final number for graduate enrollment was 2,277.

5. Committee Reports

a. Graduate Council Executive Committee

*Ferrell reported that all the seats on the Graduate Council have been filled.

*Ferrell represents the Graduate Council on the Associate Provost for Research and Graduate Education search committee.

a. Policy Committee: No report

b. Research Committee: No report

c. Curriculum Committee: Martha Day (Appendix C)

*Day makes a motion to approve curriculum committee report. Dressler/Dick; approved.

*Discussion ensued regarding tabling course proposals that do not have a representative in attendance at the Curriculum Committee meeting; the Curriculum Committee will discuss at their next meeting.

6. Report from Dean of the Graduate School

*Davis reported that they received thirteen travel grant requests for the last deadline.

*Davis discussed departmental and graduate school cost sharing/funding for travel grants.

*The Fall 2019 commencement is Saturday, December 14th. *Hammonds said that commencement will be handled the same way as last year.

*The Thesis/Dissertation submission deadline in November 22nd. The Comprehensive Exam/Capstone Completion forms are due by December 17th. Please remember to update IP grades.

*The 50th anniversary of the Student Research Conference is March 28th.

7. Public Comments

8. Announcements & Adjourn *Dumancic/Blankenship; adjourn