

2-6-1979

# Meeting Minutes

WKU Council of Academic Deans

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## MINUTES

### COUNCIL OF ACADEMIC DEANS

Office of Academic Affairs  
February 6, 1979

Dr. Davis called the meeting to order at 9:00 a.m. In attendance were Deans Mounce, Gray, Sutton, Cravens, Chelf, Hardin, Nelson, Sandefur, Stroube, Robinson, and Hourigan. Dr. L. D. Brown attended for Dean Russell. Guests in attendance were Dr. Lynn Gubser, Director of NCATE, and Dr. Ronald Adams, Director of the Office of Educational Research in the College of Education.

Dr. Sandefur introduced Dr. Gubser, who spoke to the group about two areas of concern in the accreditation of teacher education: the proliferation of accrediting agencies and increased federal interference.

The minutes of the January 23, 1979, meeting were approved with the following corrections: change "of" to "for" preceding the words "maintaining quality in these courses" (fourth paragraph from bottom of the first page) and correct the percentage of 1974 freshmen who are still enrolled (18 percent rather than 8 percent).

Dr. Sutton moved that the proposed calendar for 1980-81 be approved by the deans. The motion was seconded by Dr. Mounce and was passed unanimously.

Dr. Chelf called attention to the continuing education efforts of Elizabethtown Community College. He also proposed that Western explore a cooperative arrangement with the Community Education Program in Bowling Green/Warren County.

Dr. Sutton mentioned the practice of reporting to the media at this point in the semester projected final enrollment figures for the semester and stated that the figures released this semester will not include projections. Dr. Sutton reported that Western will probably have an increase of about 150 students (head-count). The part-time increase of about 350 will account for the headcount increase, while the drop in full-time enrollment will probably result in an actual decreased FTE for the spring semester.

The Sandefur-Gray motion to approve the sabbatical request of Mr. David Whitaker was passed unanimously.

Dr. Mounce initiated a discussion of faculty files and the material which should not be retained in those files--e.g., notes of telephone calls. The deans decided that further information is needed as to faculty right to review files and asked that the topic be on the agenda for the next meeting.


Dr. Stroube distributed to each dean the list of faculty-staff for that college who are in regular positions. (Contingency and temporary positions will require new justification.) He stated that recommendations for tenure, promotion, salary, etc., must be in the Office of Academic Affairs by February 16, 1979, and are

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requested to be in as soon as possible and that recommendations for clerical personnel are due in Mr. Tomes' office by February 16, 1979.

The meeting was adjourned at 11:00 a.m.

Respectfully submitted,



Faye Robinson  
Secretary

jf