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Meeting Minutes

WKU Council of Academic Deans

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MINUTES

Council of Academic Deans October 16, 1979

The meeting was called to order at 9:05 a.m. by Dr. James L. Davis. Deans in attendance were Sandefur, Russell, Mounce, Nelson, Chelf, Cravens, Sutton, Hourigan, Hardin, and Robinson. Guests in attendance were Dr. Wallace Nave, Dr. Earl Wassom, and Dr. Carol Brown.

The minutes of the previous meeting were approved with one correction, the heading spelling of September.

Dr. Davis introduced a discussion of Library Journals and asked Dr. Wassom to comment on the situation. Dr. Wassom reported that rising costs forced library cutbacks. The results of a use study resulted in the list of suggested cuts. Colleges library representatives are now providing input as to which journals should be continued. A library committee will be formed, with college representation, to make recommendations concerning such decisions. After discussion, it was agreed that departmental requests will be forwarded to Dr. Wassom through the college deans and will be sent this year to Dr. Wassom by November 1. This arrangement will be in accordance with the October 10 memo from Vice President Davis.

Dr. Brown was present to discuss the proposed advisory council of department heads. Dr. Brown reported on the September 12 meeting of the representative group of department heads and mentioned the previous lack of opportunity for department heads to meet together. The group is now requesting recognition as an advisory group to the Vice President for Academic Affairs. Dr. Davis stated that the group, if established, would be an advisory group to the Council of Academic Deans rather than to the Vice President. Discussion centered on the advisability of recommendations being brought to the Deans Council from a group which represents all department heads on campus as opposed to recommendations from such a group being taken through the established channels (i.e., to the individual deans and on to the Council of Academic Deans). Dr. Davis suggested that discussion on the matter will be continued at a later time. Dr. Hourigan moved and Dr. Russell seconded that the deans express appreciation for the work done thus far and that the item be again placed on the agenda for discussion by the Council of Academic Deans. The motion was approved. Dr. Davis asked that it be placed on the next week's agenda.

Dr. Davis distributed information concerning an opening for a position in California and he distributed the proposed biennial budget for the Owensboro Consortium.

Dr. Chelf distributed a reaction by Dr. C. Charles Clark to the recent draft of proposed guidelines for extended campus travel and other information on extended campus. He suggested that the item be placed on the agenda for discussion next week.

Dr. Davis distributed material from the Southern Regional Education Board for discussion at the next meeting.

Dr. Davis distributed a request for proposals which came through President Zacharias' office from the Council on Higher Education. The request was for proposed telecommunications programs to reach persons unable to enroll in on-campus activities. Dr. Davis reported that he has already met with Drs. Chelf, Hardin, Robinson, and Anderson on the matter and that the opinion of that group

is that (1) Western should submit a proposal, possibly aimed toward better serving the Owensboro area and (2) a tentative proposal outline be sought from each of the five colleges to be submitted to the Vice President Davis by October 23. The best idea is to be chosen for development and submission as a proposal to the CHE.

Dr. Hourigan requested discussion of the results of the job analyses and classification system. The points which were made included the effect on morale of equating secretarial/clerical personnel with, e.g., food services personnel and the fact that the recent action erased the merit system for clerical personnel under which we have been operating. The Robinson-Mounce motion that Dr. Davis discuss this matter with the President was approved.

Dr. Nave distributed information on the Summer Session. Dr. Chelf suggested, and Dr. Davis concurred, that the item be placed on the agenda for the next deans' meeting.

Dr. Hourigan announced that the Consortium of Hospitals for Continuing Education is now a reality.

Dr. Mounce reported his discussion with President Zacharias on the matter of public relations. He mentioned the importance to the University of publicity during the coming years.

Dr. Sutton mentioned the fact that our credit hours generated during Summer School 1979 was 19% greater than hours generated during May Term plus Summer Term 1978.

The meeting was adjourned at 11:15 a.m.

Respectfully submitted,



Faye Robinson

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