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Meeting Minutes

WKU Council of Academic Deans

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MINUTES

COUNCIL OF ACADEMIC DEANS

January 26, 1982

The meeting was called to order by Dr. James L. Davis at 9:00 a.m. Members present included Drs. Sandefur, Nelson, Hellstrom, Gray, Chelf, Robinson, Lloyd and Petersen. Dr. Charles Anderson represented Dr. Hardin and administrative intern Mr. Emery Alford was also present.

The minutes of the January 12 meeting were reviewed and approved as written. Dr. Davis reminded the deans of the Board of Regents meeting scheduled for January 30, 1982. The Academics Committee will meet at 9:00 a.m., the Finance Committee will meet at 9:30 a.m. and the full Board will meet at 10:00 a.m. The members of the Council were encouraged to attend all sessions.

The revised rank and promotion policy which will be submitted to the Board was reviewed. Several questions seeking clarification of the procedure were raised. The proposed consulting policy, the proposed grievance procedure, sabbatical leave recommendations and other Board agenda items were also reviewed.

Dr. Davis reviewed current enrollment figures for spring semester 1982. There has been some decline from last year which may be due to fewer classes being offered through extended campus programs. He requested that the deans monitor the situation to ensure that available faculty resources are being used to the fullest extent possible to staff both on-campus and off-campus courses. Dr. Davis also reported that in view of the more limited financial resources available to the university special assignments for faculty will be reviewed more closely. This matter will be discussed further with the deans individually.

The draft of procedures for regular evaluation of administrative units within academic affairs was distributed. Dr. Sandefur, who chaired the ad hoc committee which prepared the draft, summarized the proposal. Several suggestions were made which the committee will take under advisement and return with a revised draft for the next Council meeting.

Dr. Petersen indicated that guidelines for Outstanding Contribution to the University awards are being updated. All three awards for teaching, research/creative activity and public service will be handled through the same process and recipients will be chosen by a single University Selections Committee. The deans agreed that each college could recommend up to two individuals for each award following the college screening process. Persons eligible to nominate will be expanded to include all students.

The summer term schedule will be determined soon and Dr. Davis reminded the deans that in the interest of energy conservation, building use is going to be limited as much as possible during the summer. He will be arranging a meeting involving the college deans and Mr. Owen Lawson to discuss this further.

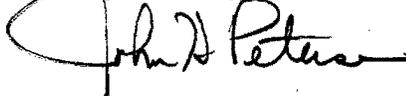
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A brief report on the status of the APEP study of student skill levels was presented by Dr. Robinson. The deans agreed that this study should be continued to seek more information on the academic progress being made by students as measured by standardized tests.

Copies of a report on tuition levels at state universities in Kentucky were distributed for the information of the deans.

The meeting was adjourned at 11:10 a.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "John H. Petersen".

John H. Petersen

ds