



Student Government Association  
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Western Kentucky University  
1 E. Red Way  
Bowling Green, KY 42101-3576

November 20, 1998

Dr. Barbara Burch  
Vice President of Academic Affairs  
239 Wetherby Administration Building

Dear Dr. Burch,

The Student Government Association's Academic Affairs Committee has recently passed a resolution asking that all professors post their office hours. Several committee members have found that many professors do not have their hours posted on the door, which creates an inconvenience to students when trying to contact their professor.

The Student Government Association passed this resolution and feels it is important to the students of Western Kentucky University. Attached you will find a copy of Resolution 98-14-F *Posting of Office Hours by Professors*. We hope that you review this resolution carefully and respond as soon as possible.

As the Student Government Vice President for Administration, it is my job to direct the resolutions to the proper departments within the University. I have also sent a copy to the Dean of Student Life and the Deans of each college. We hope that you are able to help us in this matter and would like to have feedback from you at your earliest convenience.

If you have any questions or concerns, please feel free to call or E-mail me (bastimd@wku.edu). The members of the Student Government Association appreciate your attention to this issue.

Sincerely,

Matthew D. Bastin  
VP of Administration, 1998-1999

Enclosure