

5-24-1983

Meeting Minutes

WKU Council of Academic Deans

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MINUTES

Council of Academic Deans

May 24, 1983

The meeting was called to order by Dr. Davis at 9:00 a.m. Members present included Drs. Sandefur, Hellstrom, Lloyd, Gray, Chelf, Oppitz and Robinson.

The minutes of the April 26, 1983, meeting were approved as distributed.

Dr. Davis introduced a discussion of the minimum enrollment guidelines for summer term courses and of the drafted revised guidelines prepared by Dr. Gary Dillard. Dr. Davis suggested, and the deans agreed, that a requirement for a written rationale for any small-enrollment course offered should be added to the drafted guidelines. He asked that each dean review last summer's course offerings to ascertain what the effect of such changed guidelines would have had. The matter is to be discussed again at the next meeting.

Dr. Davis asked the deans to review the letter from the President concerning criteria for tenure, promotion and merit increase and to assist him in reacting to the points made in the letter.

The Promotion Guidelines Document was discussed. President Zacharias has expressed concern over the varied style, format and length of some college and departmental guidelines. Dr. Hellstrom indicated that he will take the deans' documents and attempt to modify so that they incorporate everything included in the departmental documents without any duplication. The deans agreed to the plan.

The proposal to expand the Honors Program was discussed. No action was taken.

Dean Sandefur reported on the June 1st, 1983, program for gifted and talented youngsters and their parents. He asked if the deans would be willing to provide campus tours for groups of the students and parents. Several deans volunteered their services.

The meeting was adjourned at 10:25 a.m.

Respectfully submitted,



Faye Robinson

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