

Section 2. That all regular Heads of Departments and members of the Instructional Staff be hereby elected for a period of one year from July 1, 1939, at salaries as specified in list submitted.

Section 3. That all regular members of the staff of the College be re-elected as of July 1, 1939, subject to satisfactory service.

Upon roll call Judge Pentecost, Mrs. Drake, Superintendent Peters, and Mr. Borrone all voting in the affirmative, the motion was declared by the Chairman adopted.

Minutes of the meeting of the Board of Regents held on December 23, 1938, were read to the Board. Upon motion of Mr. Borrone, seconded by Mrs. Drake, same were approved.

President Garrett read to the Board the minutes of the Executive Committee for meeting held on January 15, 1939, March 4, 1939, April 4, 1939, and May 23, 1939. The minutes as read are copied below:

Minutes of Executive Committee

January 15, 1939.

The Executive Committee of the Board of Regents of Western Kentucky State Teachers College met in the President's Office on the afternoon of January 15, 1939. Present: Mrs. Drake, President Garrett, and Mr. Borrone. Mr. Borrone presided.

President Garrett reported that, pursuant to a resolution adopted at a former meeting, he had contacted the officers of the American National Bank and of the Citizens National Bank of Bowling Green, and that each of these institutions had agreed to loan the College \$17,000.00 for a period of six months at an interest rate of 3 per cent per annum. The proceeds of these loans to be used to meet a part of the College's proportional expense incurred in completing the construction of the Kentucky Building with the aid of a grant from the Public Works Administration.

After some discussion Mrs. Drake moved the following resolution:

BE IT RESOLVED: That President Paul L. Garrett, be authorized and is hereby empowered to borrow for and on behalf of this Board the sum of \$34,000.00. That he be further authorized for and on behalf of this Board to execute and deliver a note for \$17,000.00 due in six months after date and bearing interest rate of 3 per cent per annum, to the Citizens National Bank of Bowling Green, and to execute and to deliver to the American National Bank of Bowling Green a note for \$17,000.00 due six months after date and bearing interest at rate of 3 per cent per annum.

BE IT FURTHER RESOLVED: That the proceeds of these notes be deposited in said banks in an account to be known as Kentucky Building Construction Account. The said notes be repaid from an appropriation for Capital Expenditures as shown as Sub-sec. D1 of Section 19, Chapter 1 of the Acts of the 1938 General Assembly of Kentucky which is the Budget Act for the years 1939-1940. And that said appropriation be hereby pledged to said banks to secure the repayment of said loans.

The motion was seconded by President Garrett and upon roll call Mrs. Drake, President Garrett, and Mr. Borrone all voting in the affirmative, the resolution was declared adopted.

President Garrett explained that it would be necessary to appoint a Custodian of the funds to be used in construction of the completion of the Kentucky Building, P. S. A. Project Ky-1360-F, and offered the following resolution:

BE IT RESOLVED: That Miss Florence Schneider, Bursar of the College, be hereby designated and appointed as Custodian of the fund known as THE KENTUCKY BUILDING CONSTRUCTION ACCOUNT. That she keep careful and correct account of all receipts and expenditures and draw checks on this fund upon certification of J. M. Ingram, Architect. That the records of this fund be always available in her office for inspection and audit of P. S. A. officials.

Mrs. Drake seconded this motion and upon roll call Mrs. Drake, President Garrett, and Mr. Borrone all voting in the affirmative, the resolution was declared adopted.

President Garrett stated that Dr. Ford, Head of the Science Department, had requested the purchase of a McCormack-Deering Electric Milk Cooling machine to be installed at the farm dairy. That at present ice used for this purpose cost approximately \$37.00 per month; that shortly the farm would have the advantage of Rural Electric Service and that the cost of operating this machine would be small and result in substantial saving over the use of ice. That one firm had agreed to install this machine at a cash price of \$340.00 or on the deferred payment plan of \$29.20 for a period of 12 months. After discussion Mrs. Drake moved:

That President Garrett be authorized to further investigate the desirability of installing such machine and if in his opinion it is desirable to purchase same either by outright payment or the partial payment plan that he be hereby authorized to do so.

Mr. Borrone seconded the motion and upon roll call all voting in the affirmative the motion was declared adopted.

Mr. Borrone stated a Committee of business men were preparing a petition to present to the City Council calling attention to the wide disparagement in the rates paid by the citizens of Clarksville, Tennessee, and those of Bowling Green, and requesting that steps be taken to remedy this matter. That this Committee had requested the College to join with them in this petition and offered the following motion:

That President Garrett for and on behalf of this Board be authorized and requested to sign a petition to the City Council requesting that steps be taken looking to the lowering of electrical rates in Bowling Green.

The motion was seconded by Mrs. Drake and all voting in the affirmative was declared adopted.

President Garrett stated that Mr. J. M. Ingram had presented a bill for his fee on additional sum (above the original estimated cost) used in the construction of the Music Building. That the original estimate was for \$44,922.00 and that he had been paid a fee of 5% on this amount. However, an additional amount of approximately \$30,000.00 had been used but a large portion of this expenditure was for items which had not directly entered into the building. That he had analyzed the matter closely and in his opinion Mr. Ingram was due an additional fee; that he regarded the sum of \$750.00 (being 5% on \$15,000.00) as equitable.

After some discussion Mrs. Drake offered the following motion, seconded by President Garrett:

BE IT RESOLVED: That J. M. Ingram be allowed an additional fee of \$750.00 for his services as Architect in construction of the Music Hall.

Upon roll call Mrs. Drake, President Garrett, and Mr. Borrone all voting in the affirmative the resolution was declared adopted.

President Garrett reported that it would be necessary to employ for the spring semester at least five additional members of the instructional staff to take care of the increased enrollment. However, at the present time he was making some investigations and was not prepared to make nominations.

After discussing the matter Mrs. Drake offered the following resolution, seconded by President Garrett:

BE IT RESOLVED: That President Garrett be authorized to employ additional instructors for the spring semester in the English, Art, History, Economics, and Psychology Departments and others if he found it necessary and to fix their salaries.

Upon roll call all voting in the affirmative the resolution was declared adopted.

There being no further business the Committee adjourned.

B. J. Borrone
Chairman

Sterett Cuthbertson
Secretary