
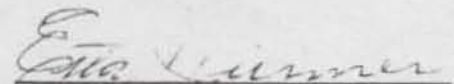


with a second by Mr. Hammons that Miss Bates be elected as Secretary to the Board to succeed Miss Runner. The motion carried unanimously. Miss Bates was recalled to the room, and the President advised her of the action of the Board. In accepting the appointment, Miss Bates stated that she was doing so with humility and pride and that she would enter the assignment with an unwaivering dedication in an effort to fulfill the position in a manner commensurate with the great trust that had been placed in her.

In other business, a progress report by the President on the building program and other items included - (1) Academic Athletic Building, (2) 11-story dormitory for men, (3) 5-story dormitory for women, (4) New student center, (5) Central heating plant, (6) City-College cooperative school, (7) Guest Center, (8) NSF grant of \$94,790.00 for support of combined summer and in-service institute for high school teachers of science and mathematics, and NSF grant of \$22,535.00 for support of summer science training program for high school juniors.

There being no further business before the Board, on motion of Mr. Hammons, seconded by Mr. Harlin, and unanimously carried, the meeting was adjourned.


Vice - Chairman


Secretary

MINUTES OF MEETING OF THE BOARD OF REGENTS
OF WESTERN KENTUCKY STATE COLLEGE, MAY 25, 1963

The regular quarterly meeting of the Board of Regents of Western Kentucky State College was held on Saturday, May 25, at 10:30 a.m. in the office of the President. The following members were present:

Mr. Bemis Lawrence, Vice Chairman
Mr. Douglas Keen
Mr. Hugh Poland
Mr. Owen C. Hammons
Dr. W. Gerald Edds
Mr. Maxey B. Harlin

Absent was Chairman Wendell P. Butler.

Also present were Dr. Kelly Thompson, President; Mr. Billy Smith, Treasurer; Mr. Dero G. Downing, Dean of Admissions; and Miss Georgia Bates, Secretary to the Board.

Vice Chairman Lawrence presided.

A prayer of invocation was given by Mr. Harlin.

The minutes of the meeting held on January 30, 1963 were presented. On motion of Mr. Keen, seconded by Mr. Poland, the minutes were adopted without a reading inasmuch as each member had previously been furnished a copy. The motion carried unanimously.

Miss Etta J. Runner, having chosen to retire on February 28, 1963, was officially recognized for her seventeen years of outstanding service as Secretary to the Board. Mr. Keen moved adoption of the following Resolution:

RESOLUTION

WHEREAS, the progress and development of Western Kentucky State College have been enhanced by the efforts of a lovable and gracious lady, hereinafter named; and

WHEREAS, this wonderful lady has faithfully served with distinction and efficiency always to the end that Western Kentucky State College might continue to hold a position of superiority and respect as an institution of high education; and

WHEREAS, such service and devotion is deserving of a fitting tribute;

BE IT RESOLVED: That this lady, a brief sketch of whom appears below, now having chosen to retire after a long period of distinguished and meritorious service, shall be honored by our sincerest gratitude, and shall have our heartfelt best wishes for many happy years to enjoy the richest of life's blessings which she truly deserves.

Etta Jane Runner

Miss Etta Jane Runner became a member of the staff of Western in 1924 as a stenographer in the office of Dr. H. H. Cherry, President. Upon the retirement of Miss Mattie McLean, Secretary to Dr. Cherry and to the Board of Regents, Miss Runner was appointed secretary to the Board in 1946. She remained in this capacity and as supervising secreatry in the President's outer office until the time of her retirement. Miss Runner will long be remembered for her devotion to Western, for the efficient and gracious manner in

which she executed her duties, and for her untiring services to this College.

BE IT FURTHER RESOLVED: That the President of Western be requested to personally present a copy of this Resolution to Miss Runner, and that this Resolution be spread upon the official minutes as further testimony of the appreciation of the Board of Regents.

The motion was seconded by Mr. Poland and carried unanimously. The Secretary was directed to deliver to Miss Runner the original copy of the Resolution, which had been signed by the members of the Board who were present.

The next item on the agenda pertained to the consolidation of the Bowling Green College of Commerce with Western Kentucky State College, effective June 1, 1963. Discussion was not prolonged because of the fact that each member had previously been furnished with a transcript of all proceedings and was familiar with the situation involving the consolidation. Mr. Keen moved adoption of the following Resolution:

RESOLUTION

WHEREAS, the Board of Trustees of the Bowling Green College of Commerce at a duly called and constituted meeting on May 7, 1963, determined that it had become financially impossible to continue operation of said College beyond May 31, 1963; and,

WHEREAS, the Board of Regents of Western Kentucky State College recognizes the academic void relative to commercial education which will, by reason of the closing of Bowling Green College of Commerce, be created in the general geographical area which has always been served by both institutions; and

WHEREAS, the Board of Regents of Western Kentucky State College feels a public responsibility in regard to said void;

BE IT HEREBY RESOLVED that the Board of Regents of Western Kentucky State College does hereby authorize President Kelly Thompson to execute the following agreement consolidating the Bowling Green College of Commerce with Western Kentucky State College.

AGREEMENT

THIS AGREEMENT made and entered into this the _____ day of May, 1963, by and between the Bowling Green College of Commerce, Party of the First Part, and Western Kentucky State College, Commonwealth of Kentucky, Party of the Second Part,

WHEREAS, the Board of Trustees of the Bowling Green College of Commerce at a July called and constituted meeting on May 7, 1963, determined that it had become financially impossible to continue operation of said college beyond May 31, 1963;

WHEREAS, the Board of Regents of Western Kentucky State College recognizes the academic void relative to commercial education which will, by reason of the closing of Bowling Green College of Commerce, be created in the general geographical area which has always been served by both institutions;

WHEREAS, the Board of Regents of Western Kentucky State College feels a public responsibility in regard to filling said void;

WHEREAS, Western Kentucky State College is not at this time equipped to offer to its students the complete commercial education heretofore offered by Bowling Green College of Commerce;

WHEREAS, Bowling Green College of Commerce possesses the full and complete library, comprised of twenty-one thousand and five hundred and forty-eight (21,548) volumes including a book store inventory consisting of some one thousand and five hundred and forty-eight (1,548) texts and other publications, which would be the principal and initial requisite in regard to establishing and providing such a commercial education;

WHEREAS, it has been determined that the acquisition on the open market of a comparable library would cost an amount in excess of twenty-three thousand dollars (\$23,000), said determination being based upon an investigation and appraisal by professional librarians;

WHEREAS, Bowling Green College of Commerce is willing, in order that Western Kentucky State College may fulfill the function of making available a commercial education, to turn over said library to Western Kentucky State College, provided, however, that Western Kentucky State College will also accept all other assets excluding real property of Bowling Green College of Commerce;

NOW, THEREFORE, the parties hereto mutually agree to the following terms and conditions:

1. Party of the First Part will turn over to and Party of the Second Part will accept the library hereinabove described of Party of the First Part.

2. Party of the First Part will turn over to and Party of the Second Part will accept all of the other assets excluding real property of Party of the First Part, such other assets consisting of typewriters, office machines, classroom furniture, office furniture, student and faculty lounge furniture, two automobiles, and miscellaneous other items of equipment, furnishings, and supplies.

3. Party of the Second Part agrees to pay to the Party of the First Part for said tangible personal property the sum of twenty-six thousand dollars(\$26,000).

4. It is understood and agreed that the above stated sum will be used by the Party of the First Part to pay off all obligations and expenses necessitated by or involved in regard to the termination of its operations, it being further understood that Party of the Second Part would be prohibited by law from accepting any of the liabilities or responsibilities, whether moral or legal, of the Party of the First Part, whether to its creditors or its staff or student body.

5. It is understood and agreed that any funds or assets in excess of what is necessary or required by Party of the First Part to fulfill its terminal financial obligations will be transferred to Party of the Second Part as soon as possible on or after May 31, 1963, and that by July 31, 1963, evidence of a final audit of the financial closing out or termination of Bowling Green College of Commerce will be supplied by a C.P.A., selected by the Party of the First Part, to the Party of the Second Part.

6. It is agreed and understood that Party of the Second Part will undertake to continue without interruption the educational function heretofore fulfilled by the Party of the First Part, including the instruction of those of the student body of Party of the First Part that desire to continue same at the facilities of the Party of the Second Part, provided, however, such students otherwise meet the qualifications and registration requirements of the Party of the Second Part.

PARTY OF THE FIRST PART

President
Bowling Green College of Commerce

Approved:

Board of Trustees

By _____

By _____

PARTY OF THE SECOND PART

President
Western Kentucky State College

Approved:

Board of Regents

By _____

By _____

Examined for form and legality:

Assistant Attorney General
Department of Finance

Approved:

Director of Purchases
Department of Finance

Commissioner of Finance

The motion was seconded by Mr. Hammons; and upon roll call, the vote was as follows:

Aye: Lawrence, Keen, Poland, Hammons, Edds, Harlin

Nay: None

In executing the above Agreement, President Thompson was authorized to obtain from the Board of Trustees of the College of Commerce an affidavit, stating that all liabilities and other indebtedness of the College of Commerce have been paid in full as of the date of dissolution of said institution.

Chairman Lawrence made the motion that President Thompson be accorded an expression of gratitude for his efforts and leadership in the solving of the innumerable problems associated with the consolidation of the Bowling Green College of Commerce with Western Kentucky State College. The motion, seconded by Mr. Hammons, carried unanimously.

The motion was made by Mr. Keen that President Thompson be authorized to extend this same expression of appreciation to Dean Raymond L. Cravens, Mr. Billy Smith, Dean Dero Downing, Dr. William M. Jenkins, Dr. Tate C. Page, and all others who worked diligently and tirelessly in this great accomplishment. The motion was seconded by Mr. Poland and carried unanimously.

The tentative budget for the 1963-64 Fiscal Year was presented and discussed. It was pointed out by Dr. Thompson that salary increments for the following year had not as yet been established and that his recommendations in this area of the budget would be made at the next meeting of the Board when the final budget would be presented for consideration and final adoption. The motion was made by Mr. Keen that the tentative budget be approved. The motion was seconded by Dr. Edds; and upon roll call, the vote was as follows:

Aye: Lawrence, Keen, Poland, Hammons, Edds, Harlin

Nay: None

Mr. Keen moved that the annual salary of President Thompson be increased from \$20,000.00 to \$22,000.00, effective July 1, 1963. The motion was seconded by Mr. Hammons; and upon roll call, the vote was as follows:

Aye: Lawrence, Keen, Poland, Hammons, Edds, Harlin

Nay: None

In graciously accepting this salary increase, President Thompson stated that he deeply appreciated this action and the great vote of confidence which it implied. He stated that inasmuch as the action had been completed, it was too late to request that his salary not be increased as had been done at a previous meeting.

Upon the recommendation of the President, Mr. Hammons moved approval for the employment of 49 new faculty members for the 1963-64 school year, consisting of 26 newly created positions and 23 replacements, for a total sum of \$300,253.00. The motion was seconded by Dr. Edds; and upon roll call, the vote was as follows:

Aye: Lawrence, Keen, Poland, Hammons, Edds, Harlin

Nay: None

Dean Raymond L. Cravens was commended by the President upon the exceptionally fine job that he had done in recruiting for Western this outstanding group of faculty members.

In other action and upon the recommendation of the President, Mr. Hammons moved for official approval of six resignations, two retirements, seven leaves of absence, and one promotion--all of which are outlined below:

RESIGNATIONS

<u>Department</u>	<u>Name</u>	<u>Effective Date</u>
Art	Stanley Caywood	May 31
Business & Government	Carolyn Head	May 31
English	D. K. Wilgus	May 31
Philosophy	Stephen Levensohn	August 31
Psychology	Bartolo Spano	May 31
Training School	Mrs. Molly Holland	May 31

LEAVES OF ABSENCE

Education	Robert Sleamaker	August 31
English	*Terry Otten	August 31

*Approved for preferential status as a member of Western faculty when requirements for Ph. D. degree have been met.

Leaves of Absence Cont.

<u>Department</u>	<u>Name</u>	<u>Effective Date</u>
English	*Flora Zbar	May 31
English	*Hugh Agee	August 31
English	James Wise (Summer Only)	May 31
Industrial Arts	Holland E. Boaz (Summer Only)	May 31
Training School	Mrs. Harriette Wilson " "	May 31

*Approved for preferential status as a member of Western faculty when requirements for Ph. D. degree have been met.

RETIREMENT

Education	T. O. Hall	August 31
Physical Education	Wanda Ellis	June 30

PROMOTION

Jack Sagabiel, Director of North Hall, named as an Assistant to the Dean of Students, effective March 6; salary increased from \$4,560 to \$6,000 per year.

The motion was seconded by Dr. Edds; and upon roll call, the vote was as follows:

Aye: Lawrence, Keen, Poland, Hammons, Edds, Harlin

Nay: None

Mr. Harlin brought before the Board a situation which, in his opinion, was not conducive to the welfare of the President of Western. In commenting on the strenuous and heavy work schedule of Dr. Thompson, Mr. Harlin expressed concern over the fact that the President was deprived of the opportunity to relax in the privacy of his campus home and get the proper amount of rest needed. He stated that, to his knowledge, after the President had ended a long work day, he was constantly besieged at his home by telephone calls and visitors with matters pertaining to student welfare and other College business. Mr. Harlin made reference to a new lake that was being opened up on Barren River and suggested that the Board of Regents give serious consideration to the possibility of obtaining a cottage

site or similar facilities whereby the President would be afforded a place of refuge and rest.

After discussion, Mr. Harlin moved that the Chairman appoint a committee to explore all possibilities in bringing about the desires and wishes of the Board. The motion, which was seconded by Mr. Keen, carried unanimously. The following committee was appointed by Chairman Lawrence: Mr. Billy Smith, Mr. Dero Downing, and Mr. Maxey B. Harlin.

The motion was made by Mr. Keen that the following Resolution pertaining to the new 4-story Residence Hall for Women be adopted:

RESOLUTION

BE IT RESOLVED, That the Loan Agreement between Western Kentucky State College and the Housing and Home Finance Agency, Project No. CH-Ky-74 (D), Contract No. H-302-1402, having been submitted to the Board of Regents by President Kelly Thompson, be hereby ratified as executed. This ratification includes the signing of the aforementioned Contract No. H-302-1402 of Mr. Wendell P. Butler, Chairman of the Board.

Mr. Harlin seconded the motion; and upon roll call, the vote was as follows:

Aye: Lawrence, Keen, Poland, Hammons, Edds, Harlin

Nay: None

A Deed of Easement to the Electric Plant Board for its long-range protection in the erection and maintenance of an electrical substation to serve the increasing needs of the College was presented by the President for consideration. Upon discussion, Mr. Poland moved for execution of the Deed, which follows:

DEED OF EASEMENT

THIS DEED OF EASEMENT from the Commonwealth of Kentucky for the use and benefit of Western Kentucky State College, acting by and through the Board of Regents of Western Kentucky State College, by the Chairman of said Board, party of the First Part, and the Electric Plant Board of the City of Bowling Green, Kentucky, party of the Second Part,

WITNESSETH: That for and in consideration of the sum of One Dollar and other good and valuable considerations, including the erection and maintenance by the Second Party of an electrical substation on the property of the said Western Kentucky State College for the purpose of assuring adequate and continued electrical service to said College, the party of the First Part does hereby grant unto the party of the Second Part an exclusive easement on and upon the following described lot of land, with ways of ingress and egress thereto, for the sole purpose of erecting and maintaining thereon an electrical substation from which electrical energy shall be furnished to the various facilities of the said Western Kentucky State College. Said lot or parcel of land located in the City of Bowling Green, Warren County, Kentucky near the Louisville and Nashville Railroad and near Dogwood Drive is described as follows:

A parcel of land beginning on the West right of way line of Dogwood Drive at a point 2390 feet N 46 degrees East of L. & N. Railroad marker "mile 115" and 170 feet S 44 degrees East of the L. & N. R. R. right of way line, thence 60 feet S 46 degrees W to a point, thence N 44 degrees W to a point, thence 113 feet N 46 degrees E to a point on the West right of way line of Dogwood Drive, thence along the West right of way line of Dogwood Drive to the beginning point.

Being part of the same property conveyed to Western Kentucky State College by _____ and wife by deed of date _____ day of _____, 19____; of record in Deed Book _____ page _____ in the office of the Clerk of the Warren County Court.

The easement granted hereby, together with ways of ingress and egress thereto, shall begin as of the date hereof and shall continue for so long thereafter as the Second Party shall use said area for the purpose of maintaining thereon an electrical sub-station, current from which shall be used preponderately for supplying electrical energy to the facilities of Western Kentucky State College.

The Second Party shall have, and the First Party warrants, free and uninterrupted use of said parcel of land for the purpose herein stated by the Second Party for the purposes herein stated.

This Deed of Easement is made pursuant to a resolution of the Board of Regents of Western Kentucky State College dated _____ day of _____, 1963.

In testimony whereof witness the hands of the parties hereto this
the _____ day of _____, 1963.

BOARD OF REGENTS OF WESTERN
KENTUCKY STATE COLLEGE

By _____
Wendell P. Butler, Chairman of
Board of Regents.

STATE OF KENTUCKY

COUNTY OF _____

I, _____, a Notary Public in and for
the county and state aforesaid, do hereby certify that the foregoing
Deed of Easement from Western Kentucky State College acting by and
through the Board of Regents of Western Kentucky State College, by
the Chairman of said Board to the Electric Plant Board of the City of
Bowling Green, Kentucky, was this day produced before me in said county
state by Wendell P. Butler, personally known to me and known to be Chair-
man of the Board of Regents of Western Kentucky State College, and was
as Chairman of said Board of Regents of Western Kentucky State College
acknowledged before me to be his act and deed.

WITNESS my hand this _____ day of _____, 1963.

Notary Public, _____ County, Kentucky

My Commission Expires

The motion was seconded by Mr. Hammons and carried; it being
noted, however, that Mr. Harlin refrained from voting inasmuch as he and
Mr. J. T. Orendorf, legal counsel for the Electric Plant Board, are associ-
ate members of the same law firm.

A report to the President by the Faculty Rank Committee regarding
the establishment of faculty rank and promotions was presented to the
Board. After discussion and upon the recommendation of Dr. Thompson,
Mr. Harlin moved adoption of the report, as follows:

CRITERIA FOR FACULTY RANK AND PROMOTIONS

I. General Principles

A. Introductory Statement:

Faculty rank and promotions are to be determined objectively and impartially on the basis of merit. It is understood that the criteria stated below will serve as a guide in the assignment of academic rank. Justifiable exceptions to these principles may be made in extreme situations. It is further understood that these principles are to serve as a guide for the future and that nothing in them is to affect adversely the ranks held by the members of the faculty at the time these criteria are adopted.

B. Factors governing employment and/or promotions of each candidate:

1. Acceptable character and personality.
2. Loyalty to the policies of the College.
3. Evidence of professional interest and growth.
4. Evidence of effective teaching or service.

II. Specific Criteria for Individual Ranks

A. Assistant Instructor

Academic qualifications: Sufficient specialized training in the field to qualify for a special assignment.

B. Associate Instructor

Academic qualifications: Bachelor's Degree and demonstrated ability in the field for which each candidate is employed.

C. Instructor

1. Academic qualifications: Master's Degree or the equivalent.
2. Experience: Successful experience up to three years in a teaching or a supervisory capacity is advisable.

D. Assistant Professor

1. Academic qualifications: Doctorate or one or more years of advanced work above the masters level largely in one field of

concentration. (Academic requirements above the masters level may be waived provided the individual has had a minimum of five years experience, three of which must be gained in this institution and has made an outstanding contribution to this College).

2. Experience

- a. If academic qualifications include a doctorate, formal teaching experience may be waived.
- b. If academic qualifications are less than a doctorate, three years' acceptable experience in the field in which he is employed.

E. Associate Professor

1. Academic qualifications: Doctorate or two or more years of advanced work above the master's level largely in one field of concentration. (Academic requirements above the master's level may be waived provided the individual has had a minimum of eight years' experience, five of which must be gained in this institution, and has made an outstanding contribution to this College).

2. Experience:

- a. If academic qualifications include a doctorate, three years' acceptable experience in the field in which he is employed.
 - b. If academic qualifications are less than a doctorate, five years' acceptable experience in the field in which he is employed.
3. Demonstrated ability to do scholarly or creative work or an established reputation in the teaching field.

F. Professor

1. Academic qualifications: Earned doctorate.
2. Experience: A minimum of seven years' college teaching.
3. Demonstration of an unusual degree of skill in effective teaching, research, creative work, or faculty service.

The motion was seconded by Dr. Edds and carried unanimously.

A report to the President by the Faculty Committee on Tenure was submitted to the Board for consideration. After discussion and upon the recommendation of Dr. Thompson, Mr. Hammons moved adoption of the following report:

REPORT OF FACULTY COMMITTEE ON TENURE

1. The committee has reached agreement on the recommendations for a tenure policy assuming that the ranks will be:

Assistant Instructor
Associate Instructor
Instructor
Assistant Professor
Associate Professor
Professor

2. Persons who are employed with the rank of Assistant Instructor, Associate Instructor, or Instructor do not ordinarily acquire permanent tenure. If in some special case the College wishes to grant permanent tenure to an individual in one of these ranks, it may be granted following a probationary period of three years.
3. Persons with the rank of Assistant Professor, Associate Professor, and Professor are employed with the understanding that there will be a probationary period not to exceed five years. The teacher in these ranks may be recommended for permanent tenure after a period of three years. Recommendation is made by the department head to the Dean of the College. Upon the Dean's approval, the recommendation will go to the President of the College who shall have responsibility for making the final decision in each instance, and who shall make recommendations to the Board of Regents for final approval.
4. In the upper three ranks the teacher acquires permanent tenure if he is rehired for the sixth year.
5. Employment after age 65 will be on an annual contract with permanent tenure no longer being in effect.
6. These precise terms should be published in the Faculty and Staff Information Bulletin and should be set forth by the College at the time of appointment.
7. The basis for promotion to permanent tenure following the required probationary period would be those qualities which are considered to be most desirable in a teacher. If the teacher has shown that he has the personal qualities and traits of a good teacher; if he has given indication of acquiring teaching and counseling success, of revealing educational and professional growth, of demonstrating

administrative and community usefulness, and of developing right attitudes and correct personal characteristics; and if he has lived up to the terms and expectations as set forth in the written statement made at the time of his appointment, he should be promoted to permanent tenure.

8. Close supervision should be given to each teacher during the probationary period. If it becomes apparent that permanent tenure is not to be given, the teacher should be notified by the College on or before April 1 that his period of employment will terminate at the end of the year.
9. This policy would apply to all individuals who are employed following its adoption. Present employees would be expected to comply with the spirit of the regulation and would be given tenure status which would be mutually agreeable with the College and the individual.

The motion was seconded by Mr. Poland and carried unanimously.

Dean Raymond L. Cravens joined the meeting at this time for the presentation for consideration of a special report made to the President by the Dean of the College. After discussion and upon the recommendation of the President, the motion was made by Mr. Harlin that the proposals in the report, to be effective with the opening of the 1963-64 school year unless otherwise noted, be approved as follow:

1. Revision of quality point system from the three to the four point computational scale.
2. Revision of classification of students to include four additional semester hours in all upper classifications.
3. Augmentation of present system for the recognition of academic achievement.
4. Consolidation of Department of Economics and Sociology with Department of Business and Government.
5. Implementation of curricula to include accounting, business administration, and secretarial science (effective immediately).
6. Authorization to retain the certificate and associate of arts curricula in secretarial science, business administration, and accounting.

6. Development, through the Graduate Division, of a Master of Science degree in engineering physics--such program to be developed as budgetary considerations and faculty resources permit.

The Board also accepted a report concerning the postponement of the Associate Degree Program in Nursing Education until such time as a qualified Director could be obtained.

The motion was seconded by Mr. Hammons and carried unanimously.

The President's report to the Board on the building program of the College and other items cover (1) proposed 20-story classroom building, (2) Academic Athletic Building, (3) 11-story Residence Hall for Men, (4) Heating Plant, (5) Student Center, (6) proposed new Library, (7) City-College Cooperative School, (8) Guest Center, and (9) warehouse addition to Maintenance Building.

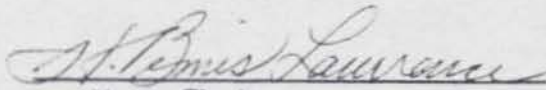
In other business,

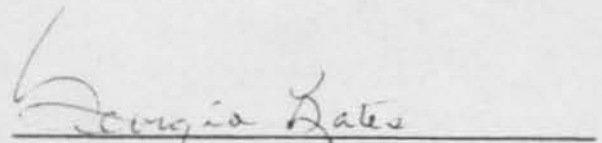
(1) President Thompson reported on the recent meeting in Atlanta of the Southern Association of Colleges and Schools which was attended by the President and the Dean and Regents Keen and Harlin;

(2) Personalized Talismans were distributed;

(3) Commencement calendar was reviewed.

There being no further business, upon the motion of Mr. Harlin, seconded by Mr. Keen, the meeting adjourned at 12:30 p.m. and the group proceeded to the Cafeteria for lunch.


Vice - Chairman


Secretary