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# Meeting Minutes

WKU Council of Academic Deans

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Council of Academic Deans

April 9, 1985

Dr. Haynes called the meeting to order at 9:00 a.m. Members present included Drs. Hellstrom, Gray, Hardin and Petersen. Dr. Pankratz represented Dr. Sandefur, Dr. Dillard represented Dr. Lloyd and Mr. Oppitz represented Dr. Hershbarger.

Dr. Haynes opened discussion of low-enrollment courses, pointing out that we need to move carefully, to scrutinize and monitor these courses so that a reasonable accounting can be given to outside agencies.

There was also agreement that more precise guidelines need to be established for faculty workloads which will include provision for teaching, advising, research, scholarship, and public service. The guidelines will include appropriate standards for minimal class sizes.

Strategic planning in the departments and colleges was discussed. It was agreed that the timetable for applying the President's Task Force guidelines in the departments and colleges will extend through the early fall with a deadline of November 15, 1985. There was discussion devoted to the desirability of linking the planning process with budget requests and that the process should take place on an annual basis.

The process for appointing staff deans in college offices was discussed. There was a concensus that these staff deans should be appointed by and responsible to the deans and that a full search process not be used. Dr. Haynes will discuss this suggested procedure with President Zacharias.

The meeting was adjourned at 11:30 a.m.

Respectfully submitted,



John H. Petersen

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