

8-27-1985

Meeting Minutes

WKU Council of Academic Deans

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Minutes
Council of Academic Deans
August 27, 1985

Dr. Haynes called the meeting to order at 9:00 a.m. Members present included Drs. Sandefur, Hershbarger, Hellstrom, Gray, Kupchella and Petersen. Dr. Michael Binder, the new Director of Libraries, also joined the Council.

The minutes of the July 16 and August 15-16 meetings were reviewed and approved.

Dr. Haynes reported that the new Presidential Scholarship program has been launched for 1985-86. These are \$3,000 scholarships intended for the very best students. Seven such students have been enrolled this year and the deans agreed to support continuation of the program.

The subject of the role and status of faculty who have taken early retirement was discussed. There was consensus that participation in governance and policy matters be limited to full-time faculty members. However, early retirees may, on a voluntary basis, provide service on other types of committees and activities.

Conflicts in the final exam schedule between 4-6 p.m. exams and evening class exams were discussed. Dr. Haynes suggested that evening class exams should be set back to the 6-8 p.m. period. The deans will have an opportunity to discuss this with department heads before implementation.

Dr. Kupchella presented a draft for strategic planning by departments which encompasses several elements of previous strategic documents. There was general agreement that this represented a useful approach, subject to discussion with department heads. There will be a special meeting of the deans on Tuesday, September 3 to follow up.

An extensive discussion of faculty workload and minimum class size took place. There was agreement on continuation of the standard 15-10-6 criteria for minimum class size. Workload practices currently vary by college and department.

Dr. Binder led a discussion of providing library staff for central processing of periodical subscriptions. He agreed to assess the current list of departmental subscriptions to determine any implications for library acquisitions and distribution policy. After that assessment, a determination regarding staffing will be made.

Dr. Hershbarger made some comments on the student evaluation of teaching and requested that Dr. Sloan meet with the deans in the near future to discuss these procedures.

Dr. Gray reported on a scheduled interagency exposition planned for September 27-28 at which displays from agencies on the theme "Serving People" would be presented. Interest in participation from units at Western was solicited.

Minutes

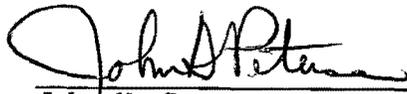
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Dr. Kupchella raised the question of how academic advising might be improved. He expressed interest in a system of mandatory advising. It was agreed that options and constraints in achieving this objective would be explored and the question would be discussed at future deans' meetings.

The meeting was adjourned at 11:45 a.m.

Respectfully submitted,



John H. Petersen

msw