



Western Kentucky University
UA35 Provost's Office / Vice President for Academic Affairs
Series 2 Committees
Subseries 3 Council of Staff Deans

Contact information:

WKU Archives

1906 College Heights Blvd.#11092

Bowling Green, KY 42101-1092

Phone: 270-745-4793

Email: archives@wku.edu

Home page: <https://www.wku.edu/library/archive/>

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Biographical/Historical Note: Created in 1976 by the Council of Academic Deans as a subcommittee to promote and improve organizational communication. Initially the committee met weekly. In February 1977 it was decided to continue to meet weekly when there were agenda items to be discussed. From that point the committee met less frequently.

Description: Meeting minutes of the Committee of Staff Deans.

Dates: 1976-1979

Extent: 5 folders

Subject Analytics:

Academic Affairs (WKU)

Council of Academic Deans (WKU)

Provost (WKU)

Western Kentucky University

Digital Commons:

Higher Education Administration

Accession Information: These records transferred to the WKU Archives from the Provost's Office in accordance with the records retention schedule.

Access Restrictions: none

Preferred Citation: UA35/2/4 Provost's Office Committees Council of Staff Deans, WKU Archives.

Processing Information: Records processed and inventoried 2018, revised 2019.

Finding Aid Report

01/25/2018

UA35.2.4	Records	Date
Level	Subseries	Linked toUA35.2
Title	UA35. Provost's Office	
Collection	Series 2. Committees	
Scope & Content	Subseries 4. Committee of Staff Deans	
	WKU Archives	
	Meeting minutes of the Committee of Staff Deans.	

Container List

Container	Folder	Creator	Date	Title
		Committee of Staff Deans (WKU)	1976-1977	Meeting Minutes
Description	Digitized copies of meeting minutes - access via https://digitalcommons.wku.edu/dlsc_ua_records/			
Box 8	21	Committee of Staff Deans (WKU)	1976	Meeting Minutes
Description	Meetings: 9/2, 9/8, 9/15, 9/22, 9/29, 10/6, 10/13, 10/20, 10/27, 11/17, 12/1, 12/15			Subjects Meetings Correspondence
	Benefits of Cooperative Education Cooperative Education Definition Cooperative Education Information Questionnaire Cooperative Education Program Objectives for 1976-1977 Crumb, Glenn. Memo to Staff Deans re: Program Status Report, 9/7/1976 Guidelines for Colleges Considering the Initiation of Cooperative Programs Nye, Kenneth Organized Research Program Classification Structure Time-Line of Report Development			
Box 8	22	Committee of Staff Deans (WKU)	1977	Meeting Minutes
Description	Meetings: 1/5, 1/26, 2/2, 2/9, 2/30, 4/27, 6/1, 6/15			Subjects Meetings Correspondence
	Academic Calendar Davis, James. Memo to Staff Deans re: Adjunct Instructors Travel, 1/2/1977 Gabehart, Keith. Memo to Hollie Sharpe re: Degree Requirements, 2/2/1977 Grant Proposal form Niva, Gretchen. Memo to Department Heads re: Task Force on Learning Resources, 7/5/1977 Oppitz, R.J. Memo to James Davis re : Feasibility of Requiring 60 Hours of Upper Level Course Work, 5/31/1977 Performance Review - Management Personnel Form Request for Field Trip Approval Form Results of Academic Council Election 1977-1979 Terms Schedule Bulletin Form			

Box 8	23	Committee of Staff Deans (WKU)	1977	Meeting Minutes
Description	Meetings: 7/7, 8/22, 8/31, 9/7, 9/14			Subjects Meetings Correspondence
Brenner, Kenneth Business & Public Affairs Graduate Studies Meeting Minutes, 7/27/1977 Davis, James Downing, Dero Faculty Evaluation Criteria Field Trips Guidelines for Public Access to Public Records at WKU Handbook Largen, Harry Minton, John Open Records Law Proposed Routing Procedures Public Relations (WKU) Remedial Course Questionnaire Request for Inspection of Records form Russell, Marvin. Memo to Council of Academic Deans re: Outside Employment of all University Faculty & Staff, 6/30/1977				

Box 8	24	Committee of Staff Deans (WKU)	1977	Meeting Minutes
Description	Meetings: 11/2, 11/14, 11/21, 11/28, 12/12			Subjects Meetings Correspondence
All Assignments Other Than Direct Instruction, Fall 1977 Faculty evaluation form Faculty evaluations Gordon Ford College of Business (WKU) Greeley, Lynn Guidelines for Course & Program Routing Proposals Proposed Long-Range Plan for Improved Faculty Effectiveness Russell, Marvin Systematic Faculty Development Plan 1977-1979				

Box 8	25	Committee of Staff Deans (WKU)	1978-1979	Meeting Minutes
Description	Meetings: 1978: 2/1, 2/15, 5/31, 8/30, 9/6, 10/11, 10/25, 11/8, 11/29 1979: 5/9, 9/19a			Subjects Meetings Correspondence
Academic Calendar College & University Summer School Stipend Totals Cooperative & Experiential Education (WKU) Cravens, Raymond Davis, James Faculty development Guidelines for 1979 Summer Sessions High School Junior Scholars Program Honors (WKU) Middlesex Polytechnic Institute (London, England) Minton, John Nye, Kenneth Organized Research Activity Reported for Period 1/1/1977 thru 6/30/1977 Proposals for Revising Summer Session Stipends Proposed International Faculty Exchange Program Robinson, Faye State Tax Funds for Higher Education, np, nd Student Honors Research Bulletin Dean's Annual Report form Summary Form for Organized Research Activities Reported				

