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Meeting Minutes

WKU Council of Academic Deans

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MINUTES

Council of Academic Deans

January 19, 1988

Dr. Haynes called the meeting to order at 9:00 a.m. Members present included Drs. Sandefur, Kupchella, Hellstrom, Gray, Wassom, Sutton, and Petersen. Mr. Reg Laswell represented Dr. Binder and Dr. Livingston Alexander was a guest.

Minutes of the January 5 meeting were reviewed and approved.

Dr. Haynes announced that the Glasgow campus grand opening will be February 7 with special events during the week preceeding, including a night of musical entertainment and orientation to college study opportunities. There will also be receptions held in Glasgow and Bowling Green on February 5 and 6. Dr. Gray will provide a more detailed schedule for the deans in the near future.

The Higher Education Rally is set for 4:00 p.m. February 16 in Frankfort. Students, faculty, and administrators are encouraged to attend.

Dr. Petersen described the new reporting format for the results of student evaluations. These results will be distributed to faculty next week. Dr. Petersen also suggested that the deans remind department heads of the need to adhere to Southern Association accreditation standards for faculty, especially in part-time and extended campus assignments.

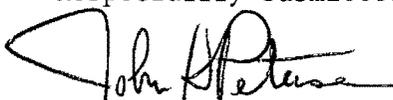
Dr. Sutton briefly discussed plans for summer school and fall semester scheduling. A particular concern is scheduling general education courses for first-time, full-time freshmen in both the university and the community college. He anticipates that about 350 new, full-time freshmen will be assigned to the community college and will need general education courses available to them. Dr. Sutton will meet with department heads by college during the next two weeks to explain this situation.

Dr. Alexander led a discussion of an effort to collect complete data on faculty accomplishments. Each dean will designate an individual in the college (and one from the library) to work with Dr. Alexander to seek to adopt a common reporting format for this data and a common software program to handle the data.

Dr. Haynes briefly referred to a letter from Dr. Kupchella regarding cancellation of classes by faculty members on days preceeding holidays. This will be discussed further at the next meeting.

The meeting was adjourned at 12:00 noon.

Respecfully submitted,



John H. Petersen