

4-12-1988

Meeting Minutes

WKU Council of Academic Deans

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MINUTES

Council of Academic Deans

April 12, 1988

Dr. Haynes called the meeting to order at 9:00 a.m. Members present included Drs. Kupchella, Hellstrom, Binder, Gray and Petersen. Dr. Martray represented Dr. Sandefur, Mr. Oppitz represented Dr. Wassom and Mrs. Dyrsen represented Dr. Sutton.

The minutes of the April 5 meeting were reviewed and approved.

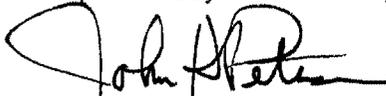
Dr. Haynes reported on the status of the 1988-89 budget. At this stage, projected expenditures substantially exceed projected revenues and further reductions in planned expenditures will have to be made. There was discussion of salary administration policy and the deans agreed to continue to support dividing available funds into across the board and merit/adjustment pools.

The proposed changes in internal and external consulting policy were discussed. There are problems associated with the administration of current policy and confusion about what university policy is regarding internal consulting. This will be considered further at the next meeting.

Dr. J. J. Sloan joined the meeting for a discussion of student evaluation of teaching. A draft proposal by Dr. Kupchella for future administration of these evaluations was discussed. The deans agreed that formal evaluation should be done once a year, that the written comments not be transcribed and that they be returned to the faculty member only, and that university core and departmental core responses be provided to the faculty member and department head only. The evaluations should be administered by someone other than the instructor of record and students will be informed about the disposition of the results.

The meeting was adjourned at 11:45 a.m.

Respectfully submitted,



John H. Petersen