

4-19-1988

# Meeting Minutes

WKU Council of Academic Deans

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MINUTES

Council of Academic Deans

April 19, 1988

Dr. Haynes called the meeting to order at 9:00 a.m. Members present included Drs. Kupchella, Hellstrom, Gray, Binder, Wassom, Sutton and Petersen. Dr. Pankratz represented Dr. Sandefur.

The minutes of the April 12 meeting were reviewed and approved.

Dr. Haynes reported that there are serious difficulties ahead in preparing the 1988-89 budget. There will be a substantial increase in health insurance costs, for example, that will have to be absorbed. Increases in other areas will be curtailed or eliminated and some reduction in existing operations may be necessary. Dr. Haynes requested that the Deans review carefully their needs for staffing courses next year, particularly the best mix of full and part-time faculty.

Dr. Haynes announced that the annual College of Education Fish Fry will be held on June 17 this year. The dedication of the College of Education Building as Tate C. Page Hall will probably take place at that time.

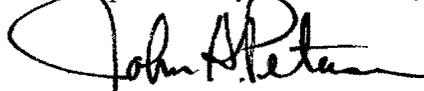
A memorandum from Dr. J. J. Sloan outlining a plan for administration of instructor/course evaluations was distributed and discussed. There was concensus among the deans that this plan should be implemented with participation by all faculty and classes during the 1988 Fall Semester.

A set of guidelines to clarify existing university policies on internal and external consulting was distributed. After some discussion and modification of the statement, the deans agreed to approve the guidelines. They will be sent to dean's offices, department heads and to others involved with consulting and sponsored program activity.

Dr. Kupchella distributed a draft policy statement providing for partial tuition waivers for current or prospective part-time faculty members in order to assist them in meeting SACS accreditation standards. The proposed tuition waivers would be provided in exchange for a future commitment to be available to teach on a part-time basis for the university. This draft policy will be considered further at the next meeting.

The meeting was adjourned at 11:00 a.m.

Respectfully submitted,



John H. Petersen