

10-10-1989

## Meeting Minutes

WKU Council of Academic Deans

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## MINUTES

Meeting  
of the  
Council of Academic Deans  
October 10, 1989

Dr. Robert V. Haynes called the meeting to order at 9:00 a.m. Members present included Drs. J. T. Sandefur, Charles E. Kupchella, Ward Hellstrom, Michael Binder, Elmer Gray, Ronnie N. Sutton, J. Michael Brown, and John H. Petersen.

The minutes of the October 3, 1989, meeting were reviewed and approved.

Dr. Haynes distributed a revised draft of an evaluation schedule for non-tenured faculty. This draft was approved by the deans and will be used pending a general revision of the Faculty Handbook. A draft of procedures for review of department heads (chairs) was also considered and will be discussed further. It will be amended to include other academic administrators.

Dr. Kupchella requested that discussion of any changes in transfer of "D" grades policy be deferred until the next meeting to permit review by the Ogden College department heads.

A draft of proposed changes in the afternoon and evening class periods was presented by Dr. Sutton. It will be discussed further at the next meeting.

Dr. Haynes distributed updated data on part-time and extended campus expenditures for 1989-90. Additional funds will be requested to cover deficits in community college and extended campus instruction.

Dr. Sutton described three issues which must be resolved in connection with implementation of the new Student Information System. These issues include the format for printing schedule bulletins, organization of the summer term bulletin and transcript records of transfer students. The deans prefer to retain department designations in schedule bulletins and to have a "screen" included in the new system for transfer student transcripts.

Dr. Gray distributed a draft of extended campus offerings projected through the summer of 1992. This will permit better planning for departments and for students.

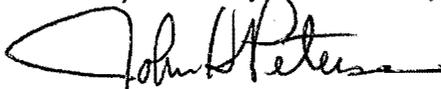
After a brief discussion of a faculty honors program, Dr. Haynes agreed to draft a proposal for a spring recognition of faculty award winners.

The deans discussed the issue of special fees to students. There was consensus that such fees at the department level be limited to disposable items and that no additional general purpose fees be charged at this time.

Student evaluations of teaching for part-time faculty (on-campus, extended campus and community college) will be done this semester with results provided to appropriate department heads.

The meeting was adjourned at 12:00 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "John H. Petersen".

John H. Petersen

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